



M E M O R A N D U M

Agenda Item #: 9
Meeting Date: April 25, 2017

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: ANTON DAHLERBRUCH, CITY MANAGER /s/

SUBJECT: DISCUSSION OF DIRECTION, POLICIES AND PROCESS FOR PREPARATION OF THE FISCAL YEAR 2017-18 BUDGET

DATE: APRIL 25, 2017

SUMMARY

Since the mid-1980s, the City of Palos Verdes Estates has relied on supplemental parcel tax revenue to provide and maintain the services requested by the community. Specifically, for the past twenty years, the parcel tax was dedicated to fire and paramedic services, availing property taxes for all other municipal services.

At the City municipal election on March 7, 2017, the question of extending the tax for twelve additional years was before voters. The measure required 66.67% voter approval to pass. The measure received 60% approval and thus failed to pass. Therefore, as of July 1, 2017, the City will no longer have the supplemental parcel tax revenue to continue City operations.

Revenue for City operations in the upcoming fiscal year is currently projected by the City’s Finance Department as follows:

General Fund Revenue	\$13,843,481
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The base operating expenditures for fiscal year (FY) 2017-18, inclusive of fire and paramedic services and “trued-up” with prior-year adjustments, per the Finance Department, is as follows:

Citywide Operations ¹	\$13,484,377
Fire & Paramedic Services ²	\$ 4,991,866
TOTAL Expenditures	\$18,476,243

¹Includes \$15,122 for utilities and consulting fees associated with fire and paramedic services.

² Cost includes \$60,416 adjustment for fire and paramedic services rendered in FY 2016-17.

The figures above represent a structural deficit of \$3,971,632 (21.5%) beginning in FY 2017-18 as follows:

TOTAL General Fund Revenue	\$13,843,481
TOTAL Residual Fire Parcel Tax	\$661,130
TOTAL Expenditures	(\$18,476,243)
Structural Deficit	(\$3,971,632)

The City must have an adopted budget on or before July 1, 2017 for providing services and paying its bills. The adopted budget can also be amended by the City Council at any time during the year to accommodate changes that are necessary or desired at a later time.

It is the City Manager’s responsibility to present a balanced annual budget. Over the next two months, staff will be working with the City Council to develop a budget that meets the challenge posed by the \$3,971,632 (21.5%) shortfall, concurrently with and thereafter, also addressing this structural deficit.

To manage the impact of implementing solutions to such a large structural budget deficit and provide time to evaluate options for potential new revenue sources in the future, the City Council may choose to temporarily rely on fiscal reserves to overcome the FY 2017-18 budget shortfall. The reliance on reserves affords the opportunity to make reasoned, thoughtful and strategic decisions. Based on a “true-up” of the revenues and expenditures from the FY 2015-16 Comprehensive Annual Financial Report (CAFR) and the FY 2016-17 mid-year appropriations for unanticipated programs and services, the City is expected to have the following reserves at the conclusion of FY 2016-17:

Fiscal reserve established by policy	\$ 9,472,513 ³
Additional unobligated funds in reserve	\$ 527,926 ⁴
TOTAL funds in reserve as of June 30, 2017	\$10,000,440

The City also has \$3,581,529 of unrestricted money for infrastructure improvements and projects in the Capital Improvement and Parklands Funds for FY 2017-18 that is technically available for offsetting the budget shortfall. Utilization of these funds, however, has risks and trade-offs.

- Money in the Capital Improvement and Parklands Funds does not provide an on-going sustainable source of funds for fixing a structural deficit. It is “one-time” money designated for projects.
- Once Capital Improvement and Parklands Funds are expended or exhausted, they are no longer available for projects. The funds must be re-accumulated.
- The primary source of money in the Capital Improvement and Parklands Funds is General Fund (primarily property tax) revenue that is in excess of expenditures. Excess revenue is transferred into the Capital Improvement and Parklands Funds for projects. Without General Fund revenue in excess of expenditures, capital improvement projects cannot be funded.

³ In FY 2017-18 it is assumed that Local Agency Investment Funds (LAIF) will be utilized with minimal or no penalties. This figure may include the penalty for early withdrawal and lowered balances will result in less interest earned.

⁴ Unobligated funds in reserve after FY 2016-17 mid-year appropriations.

- Delayed capital improvement projects, especially maintenance projects, can result in greater future costs.
- Delayed funding of some projects may result in forfeiting of Proposition C, Measure R and Road Repair and Accountability Act funds (due to maintenance of effort requirements).

With similar caveats as bulleted above, funds currently set aside for equipment replacement (\$2,714,173) can also be re-appropriated to cover operating costs on a temporary basis.

This report presents preliminary discussion topics and seeks direction for developing the fiscal year (FY 2017-18) budget and working toward a solution to the structural deficit. Due to the structural deficit, the City will not overcome the immediate budget shortfall without a reduction in services and reliance on one-time available funding. Longer term, a new revenue source will be necessary. As such, this report will detail options for utilizing available reserves, identify other funds available to support citywide operations, and provide options for beginning the process of solving the structural deficit.

DISCUSSION

Preliminary questions for developing the FY 2017-18 budget and beginning to address the structural deficit are as follows:

1. Shall the City use fiscal reserves to balance the FY 2017-18 budget?
2. Shall the City use money set aside for capital improvements, parklands and/or equipment replacement for the FY 2017-18 budget shortfall?
3. Shall the City explore and evaluate alternative models for police services to address the structural deficit?
4. Shall the City pursue a ballot measure for new revenue?
5. How shall the City Council structure and initiate the preliminary work necessary to solve the structural deficit?
6. How shall the City conduct the community engagement process for preparing the FY 2017-18 budget?

Shall the City use fiscal reserves to balance the FY 2017-18 budget?

The City's fiscal reserve policy specifies that \$7.2 million must be maintained for an emergency. Use of the emergency reserve is permitted by the policy when there is a declaration by the state or federal government of an emergency, a loss of general fund revenue of \$500,000, or a change in local conditions affecting a major revenue source. Furthermore, the policy specifies that the City maintain a General Fund balance equal to six-months of total operating funds.

Per the policy, the City's fiscal reserves are specifically intended for instances like the current situation of a structural deficit caused by the City's loss of parcel tax revenue. If the City were to immediately reduce its expenditures by 21.5% to overcome the structural deficit, the citywide impact

to public services would be devastating, requiring the across-the-board elimination of programs and City functions. As such, utilizing the fiscal reserves provides much needed funding and time, as is intended by the policy, to determine how to address the structural deficit without significantly disrupting services to residents and indiscriminately affecting City operations and staffing. The uncertainty of revenue to sustain operations has the potential of causing an implosion of operational sustainability and bankruptcy; however, the utilization of fiscal reserves, on the other hand, provides for a smooth, measured transition while solving the structural deficit.

The Government Finance Officers Association (GFOA) recommends that cities maintain a General Fund balance (fiscal reserve) of no less than two-months and for Enterprise Funds, three months. Taking both into account and recognizing that (a) Palos Verdes Estates has one primary source of revenue (property taxes) and (b) the City is susceptible to claims and increasing unfunded liabilities, it is recommended that the City Council consider maintaining a three-month (25%, \$4,619,060) fiscal reserve⁵. It is further recommended that an additional \$2,570,811 (50% of the projected FY 2018-19 cost of fire and paramedic services) be preserved for July 1, 2018 through December 31, 2018 as an additional cushion until it is known whether or not new revenue is secured and to use for cash flow until revenue is received by the City. This results in the following:

FY 2016-17 year-end funds in reserve	\$10,000,440
25% of FY 2017-18 budget as reserve to be maintained	(\$ 4,619,060)
SUBTOTAL	\$ 5,381,380
6 month reserve for projected FY 2018-19 cost for fire and paramedic services	(\$ 2,570,811)
TOTAL FY 2017-18 reserve remaining as available	\$ 2,810,569
FY 2017-18 expenditures minus revenue (the structural deficit)	(\$ 3,971,632)
Immediate budget shortfall	(\$ 1,161,063)

It is recommended that the FY 2017-18 budget incorporate \$1,161,063 in reductions and/or fund transfers (e.g., transfers from the Capital Improvement Fund to the General Fund). Alternatively, the City Council may consider a higher level of expenditure reductions or a graduated increase in expenditure reductions during FY 2017-18.

Budget savings and revenue enhancements for overcoming the FY 2017-18 budget shortfall will be presented in decision packages presented to the City Council during preparation of the budget. The menu of budget savings and revenue enhancements will focus on non-life/safety programs, positions and operations, and fee increases to offset the cost of services. For addressing the structural deficit, primarily for the long term, the City Council is encouraged to consider an independent, neutral financial consultant to evaluate Citywide operational budget reduction and fee increase alternatives, contracting alternatives for service delivery, short- and long-term financial sustainability based on known and potential vulnerabilities, contract service options and alternatives, and fiscal health projections. This will supplement staff where assistance is currently needed.

Shall the City use money set aside for capital improvements, parklands and equipment replacement for the FY 2017-18 budget shortfall?

Whether or not to utilize money set aside for capital improvements, parklands and equipment replacement to minimize FY 2017-18 budget reductions is a matter of City Council discretion.

⁵ The change from a six-month reserve to a three-month reserve will require a change in City policy.

Attachment A represents a list of funded capital improvement projects in categories of safety/non-safety, mandated/discretionary, preventative maintenance/discretionary, and “general best practice.” Eliminating projects could provide funding to temporarily cover the City’s budget shortfall for FY 2017-18; however, it may create increased maintenance and liability in the future. Postponing projects, on the other hand, retains funding that could be relied on for completing the project(s) in the future, cover the budget shortfall in FY 2018-19 and/or be available for unanticipated expenditures.

Shall the City explore and evaluate alternative models for police services to address the structural deficit?

The primary cost center of the City is the in-house Police Department. For FY 2017-18, the Department budget is currently \$7,461,217 (this figure includes cost increases for general liability and workers compensation insurances). The Department represents approximately 55% of the City’s total operating expenditures (excluding fire and paramedic services). Being such a significant cost center, the following considerations are relevant to addressing the City’s structural deficit:

1. The cost saving alternatives and models for providing police services, the corresponding funds that could be saved by the alternative(s) and the service level difference(s).
2. The quantifiable and qualitative benefits received from in-house Police Department services in relation to the cost.
3. The direct and indirect service level and cost differences between contract (Sheriff) and in-house (Police Department) services.
4. Potential savings that could be achieved in the Police Department and the effect of budget reductions on service levels.
5. Projected costs for sustaining effective and ongoing services (e.g., current and future funding and equipment needs).

As an alternative to the in-house Police services, the Sheriff’s Department roughly estimates an initial cost savings to the City of approximately \$2 million to \$3 million for comparable hours of patrol. This represents a large financial savings that could be applied to resolving the City’s current structural deficit.

To address the five points above, it is recommended that the City Council consider (1) retaining a specialty consultant to provide an independent and neutral analysis of policing operations, costs, structure, service, and alternatives (evaluate policing models), and (2) authorize the City Manager to request the Los Angeles County Sheriff’s Department to commence a Phase I preliminary assessment feasibility study for serving Palos Verdes Estates. If the City pursues the Phase I study by the Sheriff’s Department, it is recommended that the City Council make it publicly clear that the Phase I study is for informational and data collection purposes, not expressing an intent.

The Sheriff’s Department advises that a “Phase I study consists of a preliminary proposal and is meant to serve as an initial review of staffing deployment and an annual cost estimate of contracting municipal law enforcement services.” There is no cost associated with the Phase I study and it is a

necessary pre-condition for potentially considering a contract for their services. The Sheriff's Department advises that the Phase I study will take approximately one- to two-months to complete. Then, if the City is interested in pursuing this contract alternative, a Phase II study would be necessary and there may be a cost associated with it. A Phase II study, per the Sheriff's Department, "consists of a more detailed systematic analysis of all operations in order to determine potential one-time startup costs and the impact on personnel who would be affected by a potential merger." Thereafter, if the plan is to enter into a contract, the Sheriff's Department advises that Phase III "is the contracting and actual transfer of personnel and assets."

Given the time necessary to complete both studies and the availability of fiscal reserves to carry the City through FY 2017-18, no pivotal budget reductions affecting essential services would be implemented on July 1, 2017 relative to Police Department personnel, operations or structure. Over the ensuing months, the information received from the Sheriff's Department study(ies), combined with extensive community engagement, would determine the support for maintaining an in-house Police Department and ultimately, the support for securing needed new revenues. As such, life/safety programs and positions will continue during FY 2017-18 until future decisions are made.

Shall the City pursue a ballot measure for new revenue?

Over the course of the past several weeks, questions have been asked about a new ballot measure for generating revenue. The following are the questions and responses:

1. When could the City conduct a new election for establishing a new revenue source?

Answer: A "special tax" for a specific purpose can be scheduled as soon as November 7, 2017 or June 5, 2018. In March 2017, the City placed on the ballot a special parcel tax to fund "fire and paramedic services." State law precludes the City from proposing the same "special tax" measure to the voters within a 12-month period. But the City could pose a "special tax" measure if it is not for the same purpose.

For example, the City could not have a ballot measure for "public safety" on the November 2017 ballot and if it fails, a subsequent ballot measure for fire or police services on the June 2018 ballot. Both are, in essence, public safety ballot measures that are designed to fund police and fire services. On the other hand, a ballot measure to fund the cost of police services could be on the November 2017 ballot and, if it is not successful, a ballot measure to pay for fire and paramedic services could be on the June 2018 ballot. They could be placed on consecutive ballots because, in this instance, the first measure would be related to police and the second to fire.

A "special tax" measure requires 66.67% yes votes (2/3 of ballots cast) to pass.

The next soonest opportunity for a "general tax" to be on the ballot is March 2019. According to the City Attorney, a general tax may only be imposed, extended or increased if it is voted on by the people at an election where members of the local agency are subject to election. That standard limits the opportunity of the City to set a special election for a general tax measure. The only exception to the rule is if the City Council, by unanimous vote of the entire body, were to adopt a resolution declaring a fiscal emergency and making findings to support that determination. If the City Council believes that such an emergency exists, and

it takes that action, a general tax measure could be placed on the ballot in the same manner as a special tax measure.

2. What could be on the ballot?

Answer: A ballot measure can propose generating revenue for any specific or general (and advisory) purpose including, for example, fire and paramedic services, police services, public safety, parklands, storm water, street curb/gutter/drainage, and backfilling the City's fiscal reserves. The tax amount and formula for assessing the tax would need to be determined.

3. Does a revenue measure have to be for a specific purpose?

Answer: A specific measure could, for example, fund fire and paramedic services, police services, public safety services, and/or any service or program provided by the City. If the measure is specific, it is a "special tax" and it necessitates the approval of 66.67% of voters (2/3 of ballots cast). The funds generated by the tax are collected into a restricted fund dedicated for the specific purpose.

A measure could be for general purposes to, for example, provide revenue for any City service. If the measure is general, it is a "general tax" and it necessitates the approval of 50% + 1 vote of ballots cast. Voters can express priorities or budget objectives in the ballot measure, and/or residents during the annual budget process can provide the City with advisory input on how to allocate the funds generated by the tax.

4. Can a fiscal crisis (emergency) be declared to expedite an election?

Answer: The California Constitution, Section XIIC(2)(b), provides that a City Council can declare a fiscal emergency by a unanimous vote in order to have a general tax measure considered by the voters at a time where members of the local agency are not subject to election. That would allow the City to conduct an election for a general tax on November 2017, June 2018 or March 2019. An election can also occur for a special tax (requiring 66.67% voter approval) on those same dates. A basis (justification) for declaring a fiscal crisis would be necessary.

There is a high standard for a determination that a fiscal emergency exists. The Attorney General has defined the term to mean:

"An emergency is an extraordinary occurrence or combination of circumstances that could not have been foreseen or expected at the time a budget was adopted and which calls for immediate and sudden action of a drastic but temporary kind. The action undertaken must relate to redressing the emergency itself and must not be intertwined with other matters of a nonemergency nature, must be temporary in nature and not continuous. In addition, the inability or difficulty of a governmental entity to carry out its normal business because of financial strain does not amount to an emergency." 65 Cal. Ops. Atty. Gen. (1982) 151, 157.

Courts have also defined the term as an unforeseen situation calling for immediate action that is not synonymous with just promoting the best interests of the agency (*Marshall v. Pasadena USD* (2004) 119 Cal. App. 4th 1241, 1257-1258) nor can an emergency be declared as a cloak "to destroy constitutional rights" (*Los Osos Valley Associates v. City of San Luis Obispo* (1985) 30 Cal. App. 4th 1670, 1680-82).

5. How soon should preparation of a ballot measure be started and who should be involved?
 Answer: Per the State Elections Code, an election process, whether on a State scheduled election date or not, requires 88 to 103 days. For example, to conduct a special election on November 7, 2017, the City Council will need to adopt and file resolutions with the County no later than August 11, 2017 (Election -88 days). However, it is common practice to retain a consultant team to work no less than six months (ideally at least a year) to formulate an understanding of voter sentiment, develop an effective ballot measure, and assist with communications. The team, consisting of personnel with legal, communication and polling expertise, may cost in the range of \$100,000.

6. What is the cost of conducting an election?
 Answer: The Los Angeles County Registrar-Recorder/County Clerk has provided cost estimates for conducting consolidated elections for the two following scenarios:

November 7, 2017	Consolidated Elections (1 Measure)	\$50,000
June 5, 2018	Primary Election (1 Measure)	\$27,000
March 2019	Estimates are not available at this time	

The estimated costs are based on the current number of registered voters and permanent vote-by-mail voters, and include miscellaneous costs, e.g. legal noticing. Any changes in these election statistics will impact the final costs.

Creating a new tax ballot measure will involve assessing voter sentiment, determining the amount of revenue to be raised, determining the purpose for the new revenue, preparing the ballot measure ordinance, developing a formula for levying the tax, and effective communications. The process can be complicated. It is recommended that the City Council consider retaining the consultant expertise necessary to evaluate viability and timing of a potential future ballot measure, develop amount and methodology alternatives for revenue generation in coordination with financial data; and focus on Citywide communications related to the City’s fiscal situation.

How shall the City Council structure and initiate the preliminary work necessary to solve the structural deficit?

While the City’s fiscal reserves provide time to manage through the immediate impact of the budget shortfall, the aforementioned financial, police, and election consultants would serve as a resource for evaluating and resolving the City’s long-term structural deficit. In reference to retaining and working with consultants for developing data needs, focusing presentations and reports, and making recommendations to the City Council, options for the City Council to consider include:

1. Relying on staff to recommend the choice of consultants to be retained and thereafter, work with the consultants to present findings and recommendations, or
2. Establishing Ad Hoc Committees consisting of two City Council Members to recommend the choice of consultant(s) to be retained and thereafter, meet with both staff and the consultants to facilitate the presentation of findings and recommendations, or
3. The City Council work together as a whole.

It is recommended that the City Council consider creating three Ad Hoc Committees to coordinate with staff and the consultant(s) for ultimately making recommendations to the City Council - one Ad Hoc Committee for answering questions about policing services and alternatives, one that focuses on the intricacies of the budget and cost saving options, and one for developing the approach for a new ballot measure. The City Treasurer could be requested to serve on one or more Ad Hoc Committees. Accordingly, the process for retaining consultants can begin immediately.

How shall the City conduct the community engagement process for preparing the FY 2017-18 budget?

With the direction received from the City Council based this report, staff will begin preparing the FY 2017-18 budget. The following is the projected budget preparation calendar, although it is subject to change.

1.	City Council meeting with budget overview and presentation of Police Department services	March 14, 2017
2.	City Council discussion to provide policy direction for developing budget and fixing the structural deficit	April 25, 2017
3.	City Council meeting to review potential budget reduction alternatives for balancing the budget and providing guidance to staff, and approve consultant agreements for pursuing policy directives	May 9, 2017
4.	Community engagement to receive public input on budget reduction alternatives	May 11- 31, 2017
5.	Public hearing process Presentation of initial draft budget Adoption of budget	June 13, 2017 June 27, 2017*

* It has come to staff’s attention that two City Council Members are unable to attend the regular June 27, 2017 City Council meeting. While participation in the meeting from a remote location may be an alternative, the City Council may want to cancel this meeting and select an alternate date and time.

City staff intends to have broad public engagement to receive resident input and for residents to talk among themselves regarding budget reduction alternatives. Efforts will be made for resident connections, as focus groups and within community organizations (e.g., homeowners associations, Citizens Academy, business associations, concession members, commission/committee members, Neighborhood Watch, Disaster District Preparedness, etc.). This is necessary because of the significance of the City’s fiscal condition and specifically, for receiving input into the budget reductions that will affect service levels. In addition, City staff intends to conduct a community forum on May 10 at the Palos Verdes Golf Club in conjunction with the Citizens Academy for the purpose of explaining the City’s budget and annual financial report (CAFR) and for answering questions about them. *Note: all existing or newly created documents used to evaluate the fiscal condition and budget reduction alternatives for preparing the budget will be posted on the City website to provide interested parties with the source documents.*

The annual budget is a foundational City document for allocating resources. Community engagement in the budget process provides the City Council with helpful input, perspectives, ideas and values for determining priorities for the City’s limited resources. Options and examples include:

1. Schedule all community outreach as noticed/posted meetings of the whole City Council or have pairs of City Council members attend each meeting.
2. Appoint a five-person advisory committee to consider budget options and receive public input. *Note: if this is considered, additional discussion is needed as to how and when the committee is formed, staff resources necessary to support the committee, and frequency of meetings/ committee duration/noticing and scheduling of meetings.*

It is recommended that the City Council attend community budget meetings in pairs.

FUTURE CONSIDERATIONS

As the City develops its FY 2017-18 budget, it is relevant to be aware of future cost and financial trends as future funding needs.

Projected costs:

		Budget FY 2017-18	FY 2018-19 annual cost	FY 2019-20 annual cost	FY 2020-21 annual cost	FY 2021-22 annual cost	Comments
1.	CalPERS (pension): Increase in City costs resulting from lowering of discount rate effective FY 2018-19	\$1,245,000	\$1,500,000	\$1,778,000	\$2,076,000	\$2,300,000	Costs are due to changes in discount rate, rate of return on plan assets, calculation of mortality rates and public safety formulas.
2.	Storm Water capital costs (MS4 Permit compliance)	\$120,000 (Partial funding)	TBD	TBD	TBD	TBD	\$5,000,000 Cumulative from FY 2018-19 to FY 2022-23.

		Budget FY 2017-18	FY 2018-19 annual cost	FY 2019-20 annual cost	FY 2020-21 annual cost	FY 2021-22 annual cost	Comments
3.	Tree maintenance contract	\$353,815	TBD	TBD	TBD	TBD	Risk of significant cost increases based on prior bidding process.
4.	CJPIA Insurance						
	General Liability	\$553,715	TBD	TBD	TBD	TBD	Increase of \$106,763 from prior year
	Worker's Compensation	\$375,126	TBD	TBD	TBD	TBD	Increase of \$43,444 from prior year
	Property Insurance	\$47,004	TBD	TBD	TBD	TBD	Increase of \$15,668 from prior year
5.	Health Insurance	\$844,832	TBD	TBD	TBD	TBD	Insurance rates increased 8.84% from FY 2015-16 to FY 2016- 17. The FY 2017-18 budget estimate represents a 4% increase from prior year. With the uncertainty of the Affordable Care Act, adjustments may be required for the FY 2017- 18 budget estimate.

Additionally, it should be pointed out that future General Fund transfers may be needed to provide funding for the Capital Improvement Fund for infrastructure projects. Without continual transfers, the Capital Improvement Fund will not have money for completing necessary public improvements and maintenance.

Finally, after solving the FY 2017-18 budget shortfall, the City Council may also be interested in a community engagement program focusing on building public trust and civic involvement in routine matters of the City. For this, the Davenport Institute has offered to partner with the City. The Davenport Institute, at the Pepperdine School of Public Policy, is a resource available to cities for building public engagement. Their mission is to “promote citizen participation in governance” by promoting and supporting civic involvement. City staff have been in contact with them about fostering resident input and involvement in the City. Their expertise, neutrality relative to City matters, and human resources would provide the City with valuable assistance for public engagement. The City has not worked with the Davenport Institute but their strengths and accomplishments are well recognized by City Managers and the League of California Cities. It is recommended that the City Council consider working with the Davenport Institute for designing and implementing community engagement.

NOTIFICATION

Public notification of this topic on the City Council’s agenda was provided through standard methods as well as over social media.

RECOMMENDATIONS

It is recommended that the City Council discuss and provide direction for developing the FY 2017-18 budget shortfall and resolving the City’s structural deficit, including but not limited to, determining how to address the immediate budget shortfall, allocating fiscal reserves; considering studies to evaluate policing services, evaluating alternative funding and new revenue opportunities, establishing a framework to provide direction for moving forward; and engaging the community in the process. Specifically, the City Council is recommended to:

- a. Retain \$7,189,871 of the City’s fiscal reserve and spend \$2,810,569 of the fiscal reserve. This would leave a budget shortfall of \$1,161,063 to be funded by budget reductions and/or transfer of funds intended for capital projects, parklands or equipment replacement.
- b. Consider cancelling or delaying certain capital improvement and parklands projects and equipment replacements.
- c. Retain a financial consultant to evaluate Citywide operational budget reduction and fee increase alternatives, short- and long-term financial sustainability based on known and potential vulnerabilities, contract service options and alternatives, and fiscal health projections.
- d. Retain a specialty consultant to provide an independent analysis of police operations, costs, structure, service levels, and policing alternatives.
- e. Authorize the City Manager to request the Los Angeles County Sheriff’s Department to commence a Phase I preliminary assessment feasibility study for serving Palos Verdes Estates.
- f. Retain consultant(s) to evaluate viability, options, and timing of a potential future ballot measure, develop amount and methodology alternatives for revenue generation, and assist in citywide communications.
- g. Consider an alternate date and time for the June 27, 2017 meeting of the City Council for adoption of the FY 2017-18 budget.

- h. Designate City Council Members and City Treasurer to serve on three Ad Hoc Committees (Finance, Police, Election) to participate with consultants for moving each initiative forward.
- i. City Council Members attend community budget meetings in pairs.
- j. Work with the Davenport Institute for community engagement.

The City Council may accept, modify or reject these recommendations, provide alternate direction, or defer action.

CONCLUSION

At the City Council meeting on April 25, 2017, following an introduction of this report by the City Manager, the Finance Director and Deputy City Manager will present an overview of the entire budget, the funding sources available for meeting operating obligations (in relation to Funds that are restricted), and “the math” for developing the FY 2017-18 budget figures. Then, Department representatives will provide a brief summary of each Department budget and operations. Thereafter, the City Manager, in coordination with appropriate Department Heads, will provide a detailed review of the six key questions in this report. Next, following concluding remarks by the City Manager and the City Council’s questions to staff, it is recommended that the City Council receive a report from the City Treasurer, accept input from the public, and deliberate on each of the six questions.

For years, the City has not had the funding to meet infrastructure needs (facility improvements, curb and gutter installation and replacement, storm drain and sewer replacement, ADA disabled access, technology equipment, etc.). Due to limited funding, the City has also struggled to meet resident’s interest in areas of tree trimming, parklands improvement, code enforcement, traffic management, planning related public policy (e.g., discussion of overlay zones, roadway safety, telecommunications, etc.), emergency preparedness, senior citizen support and much more. The current budget shortfall and long-term structural deficit escalate the challenge of meeting this on-going demands.

The current loss of revenue, uncertainty that exists for future new revenue, anticipated cost increases, and potential of claims, results in the City being in a very difficult and serious position with severe implications. The City can reduce its expenditures to solve the structural deficit, but the consequences will be significant and likely intolerable for the community. It is necessary that the City Council make difficult and immediate decisions to ensure the sustainability and vitality of the City and that the community work together to overcome the obstacles.

ATTACHMENTS:

- A - List of capital projects
- B - List of equipment replacement funds
- C - List of vacant positions and total compensation of each position
- D - List of FY 16-17 overtime uses and costs
- E - List of fees
- F - FY 2016-17 mid-year appropriations
- G - March 30, 2017 Los Angeles County Fire Department Letter – FY 2017-18 Cost Estimate
- H - Correspondence
- I - Fiscal Reserve Policy

REFERENCES:

Government Finance Officers Association (GFOA)

- <http://gfoa.org/appropriate-level-unrestricted-fund-balance-general-fund>
- <http://gfoa.org/determining-appropriate-levels-working-capital-enterprise-funds>

Davenport Institute

- International City / County Management Association (ICMA) overview and reference to the Davenport Institute: http://icma.org/m/en/results/management_strategies/leading_practices/civic_engagement/davenport_institute
- ICMA “PM Magazine” article about the Davenport Institute’s work: http://icma.org/m/en/press/pm_magazine/article/108055
- Davenport Institute webpage: <https://publicpolicy.pepperdine.edu/davenport-institute/>
- Davenport Institute civic engagement self-assessment tool: <https://publicpolicy.pepperdine.edu/davenport-institute/evaluating-engagement/> (click “get started”)

**Capital Improvement Program
Summary Description
PY 16/17 17/18**

Attachment A

PROJECTS	Safety	Mandated	Preventative Maintenance	Best Practice	Annual Program	Contract Awarded	Project Completed	Use of Restricted Funds	Use of Grant Funding	2016/17 BUDGET	EXPENDITURES/ COMMITMENTS	COMMENTS	2017/18 BUDGET	COMMENTS
STREETS & ROADWAYS														
Street Construction/Resurfacing			X		X	X	X	X	X	\$ 660,000	\$ 687,525	Measure R (\$156,488) CalRecycle Grant (\$35,060) Budget approved by City Council upon contract award = \$711,000. Complete; final contract amount = \$672,544	\$ 364,200	Measure R (\$203,000) Could be deferred.
On-Call Roadway Maintenance/Repairs	X				X					\$ 175,000		Contract specs in development.	\$ 179,400	Work TBD.
Slurry Seal			X		X	X				\$ 440,000	\$ 233,441	Completed; final contract amount = \$211,494. Portion of remaining balance to be transferred to Street Construction/Resurfacing to true up budget.	\$ 242,800	Could be deferred.
Annual City-wide Curb, Gutter and Drainage Repair	X				X					\$ 75,000		Contract specs in development.	\$ 76,900	Work TBD.
Pavement Management System				X				X		\$ 75,000		Prop C (\$35,000) Ready to be kicked off.		
Paseo Del Mar & Paseo Lunado Curb & Gutter Improvements			X										\$ 330,000	Could be deferred.
PVDW Roadway Geometric Study				X						\$ 125,000	\$ 21,990	RFP in development.	\$ -	
TRAFFIC & SAFETY														
Paseo Del Sol Turnout				X		X			X	\$ 310,993		County Parks Grant (\$75,000) Contact awarded - construction pending; NTP has not been issued; Prior FY expenditures = \$42,041; no expenditures to date in FY 16-17.	\$ -	
Traffic Calming	X				X					\$ 25,600		PVDW et al striping project currently out to bid. Bid opening 5/16/17.	\$ 26,200	Work TBD.
Reflective Roadway Signs		X								\$ 50,000		Master plan and progress towards sign replacement needs to be in place to be in compliance.	\$ 50,000	Master plan and progress towards sign replacement needs to be in place to be in compliance.
Guardrail Upgrade Projects	X								X	\$ 200,000		HSIP grant awarded. Miscellaneous project management costs will be applied to this line item budget.	\$ -	
Lighted Crosswalk Restoration	X					X				\$ 21,860	\$ 21,393	Contact awarded - construction pending.	\$ -	

**Capital Improvement Program
Summary Description
PY 16/17 17/18**

PROJECTS	Safety	Mandated	Preventative Maintenance	Best Practice	Annual Program	Contract Awarded	Project Completed	Use of Restricted Funds	Use of Grant Funding	2016/17 BUDGET	EXPENDITURES/ COMMITMENTS	COMMENTS	2017/18 BUDGET	COMMENTS
FACILITY IMPROVEMENTS														
City Hall Security Project				X						\$ 113,261	\$ 3,582	Could be deferred.	\$ -	
City Hall ADA & Capital Improvements		X								\$ 200,000	\$ 7,921	Contract documents in development.	\$ -	
Civic Center Infrastructure Needs Assessment				X						\$ 75,000		On hold.	\$ -	
Phone System Upgrade				X						\$ 116,000	\$ 2,345	Equipment Replacement Fund One bid received for cabling (\$55,000); City Council to consider award of contract on 4/25/17.	\$ -	
Green Waste Storage Area				X						\$ 15,000		Could be deferred.	\$ -	
PV Stables Manure Loading Platform (Fund 50)		X						X		\$ 35,000		Stables Fund Needed to comply with stormwater regulations	\$ -	
INFRASTRUCTURE														
Storm Drain Repair	X				X					\$ 25,000		RFP in development for local storm drain repairs and replacement of 800 block Paseo Del Mar Storm drain (additional appropriation will be required).	\$ 25,600	Work TBD.
Catch Basin Replacement		X								\$ 25,000	\$ 779	Project awarded; NTP imminent	\$ -	
Christmas Tree Cove Outfall Repair	X									\$ 290,000		RFP for design ready for release.	\$ -	
Santa Monica Bay TMDL Compliance		X							X	\$ 120,000	\$ 2,332	Prop 84 Grant awarded - requires matching funds TBD.	\$ 110,000	Prop 84 Grant awarded - requires matching funds TBD.
MS4 Upgrade Budget		X								\$ -			TBD	Projected costs of up to \$5 million.
ADA Upgrades - Citywide (Non-Civic Center)		X						X		\$ 100,000		TDA Funds (\$8,953)	\$ 102,500	TDA Funds (\$9,177)
Automobile License Plate Readers				X						\$ 30,000	\$ 501	Electric panel upgrades underway at the Valmonte Gate House; currently soliciting bids for electric infrastructure and poles at PVDW/Torrance Boundary.	\$ -	
Irrigation Upgrades			X							\$ 35,730	\$ 19,299	PVDW complete.	\$ -	
Sewer Repairs/Upgrades (Fund 62)	X				X			X		\$ 179,400		Sewer Fund	\$ 183,900	Sewer Fund
Sewer Conditions Assessment (Fund 62)			X					X		\$ 60,000	\$ 2,500	Sewer Fund - RFP for design pending.	\$ -	
Via Coronel/ Via Zurita Sewer Upgrades (Fund 62)	X							X		\$ 346,670	\$ 5,000	Sewer Fund - Proposals for design have be received; award of design contract pending.	\$ -	

**Capital Improvement Program
Summary Description
PY 16/17 17/18**

PROJECTS	Safety	Mandated	Preventative Maintenance	Best Practice	Annual Program	Contract Awarded	Project Completed	Use of Restricted Funds	Use of Grant Funding	2016/17 BUDGET	EXPENDITURES/ COMMITMENTS	COMMENTS	2017/18 BUDGET	COMMENTS
CITY BEAUTIFICATION														
Malaga Cove Beautification				X						\$ 6,330	\$ 5,341	Complete.	\$ -	
Farnham Martin Park Fountain Upgrade				X						\$ 24,250		Could be deferred.	\$ -	
Rossler Fountain				X						\$ -			\$ 10,000	Could be deferred.
Malaga Cove Plaza Enhancements				X						\$ 150,000		Could be deferred.	\$ -	
Landuse Study Malaga Cove				X						\$ -	\$ 5,251	In progress.	\$ -	
Lunada Bay Enhancements				X						\$ 150,000		Could be deferred.	\$ -	
Triangle Landscape				X						\$ 121,000	\$ 4,775	Work placed on hold.	\$ -	
Street Tree Inventory				X						\$ 50,000		Could be deferred.	\$ -	
Tree Management Plan				X						\$ 50,000		Could be deferred.	\$ -	
Enhanced Weed Abatement & Fire Safety				X						\$ -			\$ 125,000	Could be deferred.
Parkland Improvements				X						\$ 100,000		Could be deferred.	\$ 100,000	Could be deferred.
Sub-total Capital Improvement Funds										\$ 3,819,294	\$ 997,176		\$ 1,642,600	
Sub-total Parklands Fund										\$ 100,000	\$ -		\$ 100,000	
Sub-total Sewer Fund										\$ 621,800	\$ 26,799		\$ 183,900	
Sub-total Stables										\$ 35,000	\$ -		\$ -	
TOTAL										\$ 4,576,094	\$ 1,023,975		\$ 1,926,500	

Equip & Technology Requests

Description	Funding Source		ADOPTED FY 14-15	ADOPTED FY 15-16	ADOPTED FY 16-17	PLANNED FY 17-18	
EQUIPMENT REPLACEMENT FUND							
Pentamation Personnel Module	Finance		EQPRPL	8,800			
HDL Sales Business License reporting & audit	Finance	60-7000-70770	EQPRPL	10,000	2,000	-	
- UPS Systems	Technology	60-7000-70770	EQPRPL	2,500	-	-	
- New Network Switches	Technology	60-7000-70770	EQPRPL	6,500	-	-	
- Integrated Cash register	Technology	60-7000-70770	EQPRPL	15,000	-	-	
- Web Site Upgrade and Refresh	Technology	60-7000-70770	EQPRPL	35,000	-	-	
- Citywide Phone System	Technology	60-7000-70770	EQPRPL	40,000	-	-	
- Server Upgrades	Technology	60-7000-70770	EQPRPL	35,000	-	-	
- Citywide printers - replace & maintain	Technology	60-7000-70770	EQPRPL	15,000	7,500	-	
- Server room clean-up and assessment	Technology	60-7000-70770	EQPRPL	15,000	-	-	
- City Hall Wireless nodes	Technology	60-7000-70770	EQPRPL	1,000	-	-	
PD Body Worn & In Car Cameras	Police	60-7000-70770	EQPRPL			50,000	
Auto License Plate Recognition Project ALPR	Police	60-7000-70770	EQPRPL			159,298	
Body Armor Replacement	Police	60-7000-70765	EQPRPL	10,200	10,200	10,200	
Glock Handgun Replacement	Police	60-7000-70765	EQPRPL	-	46,500	-	
Vehicle Replacement 2 Patrol Cars	Police	60-7000-70750	EQPRPL	72,000	-	59,000	
Switch from Chargers to Explorers 2017 BA	Police	60-7000-70750	EQPRPL	-	-	6,976	
Emergency Equipment for (2) Explorers 2017 BA	Police	60-7000-70750	EQPRPL	-	-	22,709	
Vehicle Replacement 2 Patrol Cars	Police	60-7000-70750	EQPRPL	-	72,000	-	
Office Furniture & Fixtures	Police	60-7000-70730	EQPRPL	20,000	-	-	
Tractor / Loader Replacement	Public Works	60-7000-70750	EQPRPL	115,000	-	-	
Set up and Other Costs	Various	60-7000-70770	EQPRPL		1,800	-	
Dispatcher Console	Police	60-7000-70720	EQPRPL			60,000	
Enterprise Resource Planning (ERP) System	Finance	60-7000-70720	EQPRPL			225,000	
Shelving & Workbenches	Public Works	60-7000-70730	EQPRPL		-	25,000	
Vehicle Replacement - Utility Truck	Public Works	60-7000-70750	EQPRPL			54,500	
Vehicle Replacement - Pool Car	Planning	60-7000-70750	EQPRPL		-	33,000	
Vehicle Replacement - Motorcycle	Police	60-7000-70750	EQPRPL		-	37,500	
Vehicle Replacement - Detective	Police	60-7000-70750	EQPRPL		-	-	
Total				\$ 401,000	\$ 140,000	\$ 518,183	\$ 327,200
Police Hybrid Vehicle	Police	AQMD		29,000			
				430,000	140,000	518,183	327,200

CURRENT VACANT STAFF POSITIONS

DEPARTMENT	POSITION	FULLY BURDENED COST	FULL TIME	PART TIME
FINANCE	SENIOR ACCOUNTANT	114,917	1.00	-
		\$ 114,917	1.00	-
POLICE	POLICE SERVICE OFFICER	73,789	1.00	
POLICE	POLICE SERVICES AIDE	10,080	-	0.50
POLICE	POLICE SERVICES AIDE	10,080	-	0.50
		\$ 93,949	1.00	1.00
BUILDING/PLANNING	CODE ENFORCEMENT OFFICER	87,450	1.00	-
		\$ 87,450	1.00	-
STREETS	EQUIPMENT MECHANIC	37,182	-	0.50
		\$ 37,182	-	0.50
	TOTAL VALUE	\$ 333,498	3.00	1.50

Vacant positions as of April 15, 2017.

OVERTIME EXPENDITURES BY PROGRAM AS OF MARCH 2017

PROGRAM	OVERTIME DESCRIPTION	YEAR TO DATE		
		BUDGET	EXPENDITURES	BALANCE
CITY MANAGER	REGULAR OVERTIME	1,500	-	1,500
		1,500	-	1,500
CITY CLERK	REGULAR OVERTIME	2,000	-	2,000
		2,000	-	2,000
FINANCE	REGULAR OVERTIME	6,000	47	5,953
		6,000	47	5,953
POLICE	REGULAR OVERTIME	142,000	161,405	(19,405)
POLICE	SPECIAL ENFORCEMENT	15,000	25,082	(10,082)
POLICE	SICK LEAVE REPLACEMENT	45,000	81,391	(36,391)
POLICE	TRAINING OVERTIME	52,000	16,006	35,994
POLICE	STUDENT & THE LAW	5,000	1,928	3,072
POLICE	OUTSIDE OVERTIME	5,000	-	5,000
POLICE	CALLBACK OVERTIME	1,000	-	1,000
POLICE	COURT OVERTIME	25,000	25,627	(627)
	TOTAL POLICE	265,000	285,812	(20,812)
BUILDING	REGULAR OVERTIME (PERMITS/INSPECTION SCHEDULING)	800	1,201	(401)
		800	1,201	(401)
PLANNING	REGULAR OVERTIME (PLAN REVIEW/PLANNING COMMISSION)	7,500	6,053	1,447
		7,500	6,053	1,447
STREETS	CALLBACK OVERTIME (EMERGENCY/SPECIAL EVENTS)	25,000	9,125	15,875
		25,000	9,125	15,875
PARKLANDS	REGULAR OVERTIME (EMERGENCY/PARKLANDS COMMITTEE)	3,000	1,192	1,808
PARKLANDS	CALLBACK OVERTIME (BUDGET IN STREETS)	-	8,804	(8,804)
	TOTAL PARKLANDS	3,000	9,996	(6,996)
TOTAL GENERAL FUND		\$ 323,300	\$ 325,049	\$ (1,749)

RESOLUTION R10-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PALOS VERDES ESTATES, CALIFORNIA
ADOPTING A REVISED FEE SCHEDULE FOR SERVICES RENDERED
RELATING TO BUILDING AND SAFETY, PLANNING AND PUBLIC WORKS**

WHEREAS, State law and the Palos Verdes Estates Municipal Code require the performance of certain application processing, plan review, inspections and other services by certain City officers, employees and consultants for the purpose of safeguarding the public health; safety and welfare and to the benefit of private individuals seeking certain development rights; and

WHEREAS, the City Council deem it appropriate for the cost of such services to be borne by the users and beneficiaries thereof; and

WHEREAS, the City staff has undertaken a comprehensive review and analysis of the cost of providing such services, which has been received and considered by the City Council, and on which was held a duly noticed public hearing as required by law;

NOW THEREFORE, the City Council of the City of Palos Verdes Estates DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council hereby adopts the following fees for services:

- A. Fees for permits, plan reviews and other services of the Department of Building and Safety shall be as set forth in Schedule 1 and Schedule 2 (Attachments 1 through 5) attached hereto and incorporated by this reference.
- B. Fees for application processing and other services of the Planning Department shall be as set forth in Schedule 2 (Attachment 6).
- C. Fees for public works and encroachment permits shall be as set forth in Schedule 2 (Attachment 7 of 7) attached hereto and incorporated by this reference.


Section 2. The City Council hereby finds and determines that the fees established by this resolution do not exceed the estimated cost of providing the service for which the fee is imposed.

Section 3. The Building Official and Planning Director shall not less than annually prepare a report to the City Council in accordance with the methodology adopted by the City Council on the cost of development services and the adequacy of the fees imposed by the City Council to recover the costs.

Section 4. Resolution R06-28, which involved the last revision of this comprehensive fee schedule, is hereby rescinded.

Section 5. This resolution shall become effective sixty (60) days after its adoption. The City Clerk shall certify to the adoption of Resolution R10-01 and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED on this 26th day of January, 2010.




Ellen Perkins, Mayor

APPROVED AS TO FORM:



Joseph W. Pannone, City Attorney

ATTEST:



Judy Smith, City Clerk

**SCHEDULE #1
COST CALCULATOR MULTIPLIER**

These values shall be used to determine project valuation

Valuation for:	Current Cost per square foot
Type V Wood Frame Residential	\$ 140.00
Addition & Remodel of Residential	\$ 140.00
New Commercial Construction	\$ 145.00
Garages (Attached & Detached)	\$ 70.00
Storage Area	\$ 70.00
Car Ports & Breezeways	\$ 46.00
Covered Patios & Trellis	\$ 46.00
Balconies	\$ 46.00
Wood Decks	\$ 16.00
Re-Roof or Repairs	\$ 2.75
Pools & Spas	\$ 40.00
Retaining Walls (per square foot)	\$ 16.00
Block Walls (per linear foot)	\$ 46.00
Windows/Doors/Skylights	are valued at \$500.00 per opening
Commercial Tenant Improvements	Contract Value

A Gazebo or Garden shed does not require a permit if it does not exceed 120 sq. ft. of covered area (roof), is detached, and the floor height does not to exceed 30" above grade.

Strong Motion Fees

Strong motion fees are assessed with the building permit fees as mandated by the Department of Conservation for Strong Motion Instrumentation and Seismic Hazard Mapping (\$10.00 fee per \$100,000.00 permit valuation - \$7.00 for Strong Motion Instrumentation and \$3.00 for Seismic Hazard Mapping).
Formula for Strong Motion is as follows: Valuation x 0.0001 = fee amount.

SB 1473

The California Building Standards law requires collection of a fee, assessed at the rate of \$4 per \$100,000 of valuation, which is transmitted to the State Building Standards Commission. The funds are to be used by the Commission to approve, codify, update and publish green building standards.

Valuation		Permit Fee	Plancheck Fee	Valuation		Permit Fee	Plancheck Fee
1	500	57	78	49001	50000	988	716
501	1000	73	78	50001	51000	997	726
1001	1500	113	118	51001	52000	1006	732
1501	2000	151	158	52001	53000	1015	739
2001	3000	171	158	53001	54000	1026	748
3001	4000	190	158	54001	55000	1034	754
4001	5000	209	158	55001	56000	1045	761
5001	6000	229	158	56001	57000	1054	769
6001	7000	246	246	57001	58000	1064	775
7001	8000	264	246	58001	59000	1074	783
8001	9000	284	246	59001	60000	1085	789
9001	10000	303	246	60001	61000	1092	796
10001	11000	321	246	61001	62000	1103	804
11001	12000	342	316	62001	63000	1113	811
12001	13000	360	316	63001	64000	1121	817
13001	14000	378	316	64001	65000	1131	826
14001	15000	398	316	65001	66000	1143	832
15001	16000	418	316	66001	67000	1149	839
16001	17000	438	316	67001	68000	1160	847
17001	18000	456	321	68001	69000	1170	854
18001	19000	476	336	69001	70000	1179	860
19001	20000	495	350	70001	71000	1188	868
20001	21000	513	364	71001	72000	1199	874
21001	22000	533	378	72001	73000	1208	883
22001	23000	551	393	73001	74000	1219	889
23001	24000	570	409	74001	75000	1228	895
24001	25000	590	421	75001	76000	1237	904
25001	26000	606	434	76001	77000	1247	911
26001	27000	620	446	77001	78000	1257	917
27001	28000	636	458	78001	79000	1265	925
28001	29000	654	469	79001	80000	1276	932
29001	30000	670	482	80001	81000	1284	940
30001	31000	686	493	81001	82000	1294	946
31001	32000	702	506	82001	83000	1304	952
32001	33000	716	517	83001	84000	1312	961
33001	34000	732	529	84001	85000	1322	968
34001	35000	749	540	85001	86000	1332	974
35001	36000	765	553	86001	87000	1344	981
36001	37000	782	564	87001	88000	1351	989
37001	38000	796	576	88001	89000	1362	995
38001	39000	812	589	89001	90000	1371	1003
39001	40000	828	600	90001	91000	1380	1009
40001	41000	844	612	91001	92000	1390	1017
41001	42000	860	625	92001	93000	1400	1024
42001	43000	876	635	93001	94000	1408	1031
43001	44000	893	648	94001	95000	1419	1040
44001	45000	909	658	95001	96000	1428	1046
45001	46000	925	671	96001	97000	1438	1051
46001	47000	941	683	97001	98000	1447	1061
47001	48000	956	696	98001	99000	1457	1067
48001	49000	972	707	99001	100000	1466	1075

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
101000	1479	1109	157000	2216	1662
102000	1492	1119	158000	2229	1672
103000	1505	1129	159000	2242	1681
104000	1519	1139	160000	2255	1691
105000	1532	1149	161000	2268	1701
106000	1545	1159	162000	2281	1711
107000	1558	1169	163000	2294	1721
108000	1571	1178	164000	2308	1731
109000	1584	1188	165000	2321	1741
110000	1598	1198	166000	2334	1750
111000	1611	1208	167000	2347	1760
112000	1624	1218	168000	2360	1770
113000	1637	1228	169000	2373	1780
114000	1650	1238	170000	2387	1790
115000	1663	1247	171000	2400	1800
116000	1676	1257	172000	2413	1810
117000	1690	1267	173000	2426	1819
118000	1703	1277	174000	2439	1829
119000	1716	1287	175000	2452	1839
120000	1729	1297	176000	2465	1849
121000	1742	1307	177000	2479	1859
122000	1755	1316	178000	2492	1869
123000	1768	1326	179000	2505	1879
124000	1782	1336	180000	2518	1889
125000	1795	1346	181000	2531	1898
126000	1808	1356	182000	2544	1908
127000	1821	1366	183000	2557	1918
128000	1834	1376	184000	2571	1928
129000	1847	1386	185000	2584	1938
130000	1861	1395	186000	2597	1948
131000	1874	1405	187000	2610	1958
132000	1887	1415	188000	2623	1967
133000	1900	1425	189000	2636	1977
134000	1913	1435	190000	2650	1987
135000	1926	1445	191000	2663	1997
136000	1939	1455	192000	2676	2007
137000	1953	1464	193000	2689	2017
138000	1966	1474	194000	2702	2027
139000	1979	1484	195000	2715	2036
140000	1992	1494	196000	2728	2046
141000	2005	1504	197000	2742	2056
142000	2018	1514	198000	2755	2066
143000	2031	1524	199000	2768	2076
144000	2045	1533	200000	2781	2086
145000	2058	1543	201000	2794	2096
146000	2071	1553	202000	2807	2105
147000	2084	1563	203000	2820	2115
148000	2097	1573	204000	2834	2125
149000	2110	1583	205000	2847	2135
150000	2124	1593	206000	2860	2145
151000	2137	1602	207000	2873	2155
152000	2150	1612	208000	2886	2165
153000	2163	1622	209000	2899	2175
154000	2176	1632	210000	2913	2184
155000	2189	1642	211000	2926	2194
156000	2202	1652	212000	2939	2204

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
213000	2952	2214	269000	3688	2766
214000	2965	2224	270000	3702	2776
215000	2978	2234	271000	3715	2786
216000	2991	2244	272000	3728	2796
217000	3005	2253	273000	3741	2806
218000	3018	2263	274000	3754	2816
219000	3031	2273	275000	3767	2825
220000	3044	2283	276000	3780	2835
221000	3057	2293	277000	3794	2845
222000	3070	2303	278000	3807	2855
223000	3083	2313	279000	3820	2865
224000	3097	2322	280000	3833	2875
225000	3110	2332	281000	3846	2885
226000	3123	2342	282000	3859	2894
227000	3136	2352	283000	3872	2904
228000	3149	2362	284000	3886	2914
229000	3162	2372	285000	3899	2924
230000	3176	2382	286000	3912	2934
231000	3189	2391	287000	3925	2944
232000	3202	2401	288000	3938	2954
233000	3215	2411	289000	3951	2964
234000	3228	2421	290000	3965	2973
235000	3241	2431	291000	3978	2983
236000	3254	2441	292000	3991	2993
237000	3268	2451	293000	4004	3003
238000	3281	2461	294000	4017	3013
239000	3294	2470	295000	4030	3023
240000	3307	2480	296000	4043	3033
241000	3320	2490	297000	4057	3042
242000	3333	2500	298000	4070	3052
243000	3346	2510	299000	4083	3062
244000	3360	2520	300000	4096	3072
245000	3373	2530	301000	4109	3082
246000	3386	2539	302000	4122	3092
247000	3399	2549	303000	4135	3102
248000	3412	2559	304000	4149	3111
249000	3425	2569	305000	4162	3121
250000	3439	2579	306000	4175	3131
251000	3452	2589	307000	4188	3141
252000	3465	2599	308000	4201	3151
253000	3478	2608	309000	4214	3161
254000	3491	2618	310000	4228	3171
255000	3504	2628	311000	4241	3180
256000	3517	2638	312000	4254	3190
257000	3531	2648	313000	4267	3200
258000	3544	2658	314000	4280	3210
259000	3557	2668	315000	4293	3220
260000	3570	2678	316000	4306	3230
261000	3583	2687	317000	4320	3240
262000	3596	2697	318000	4333	3250
263000	3609	2707	319000	4346	3259
264000	3623	2717	320000	4359	3269
265000	3636	2727	321000	4372	3279
266000	3649	2737	322000	4385	3289
267000	3662	2747	323000	4398	3299
268000	3675	2756	324000	4412	3309

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
325000	4425	3319	381000	5161	3871
326000	4438	3328	382000	5174	3881
327000	4451	3338	383000	5187	3891
328000	4464	3348	384000	5201	3900
329000	4477	3358	385000	5214	3910
330000	4491	3368	386000	5227	3920
331000	4504	3378	387000	5240	3930
332000	4517	3388	388000	5253	3940
333000	4530	3397	389000	5266	3950
334000	4543	3407	390000	5280	3960
335000	4556	3417	391000	5293	3969
336000	4569	3427	392000	5306	3979
337000	4583	3437	393000	5319	3989
338000	4596	3447	394000	5332	3999
339000	4609	3457	395000	5345	4009
340000	4622	3467	396000	5358	4019
341000	4635	3476	397000	5372	4029
342000	4648	3486	398000	5385	4039
343000	4661	3496	399000	5398	4048
344000	4675	3506	400000	5411	4058
345000	4688	3516	401000	5424	4068
346000	4701	3526	402000	5437	4078
347000	4714	3536	403000	5450	4088
348000	4727	3545	404000	5464	4098
349000	4740	3555	405000	5477	4108
350000	4754	3565	406000	5490	4117
351000	4767	3575	407000	5503	4127
352000	4780	3585	408000	5516	4137
353000	4793	3595	409000	5529	4147
354000	4806	3605	410000	5543	4157
355000	4819	3614	411000	5556	4167
356000	4832	3624	412000	5569	4177
357000	4846	3634	413000	5582	4186
358000	4859	3644	414000	5595	4196
359000	4872	3654	415000	5608	4206
360000	4885	3664	416000	5621	4216
361000	4898	3674	417000	5635	4226
362000	4911	3683	418000	5648	4236
363000	4924	3693	419000	5661	4246
364000	4938	3703	420000	5674	4256
365000	4951	3713	421000	5687	4265
366000	4964	3723	422000	5700	4275
367000	4977	3733	423000	5713	4285
368000	4990	3743	424000	5727	4295
369000	5003	3753	425000	5740	4305
370000	5017	3762	426000	5753	4315
371000	5030	3772	427000	5766	4325
372000	5043	3782	428000	5779	4334
373000	5056	3792	429000	5792	4344
374000	5069	3802	430000	5806	4354
375000	5082	3812	431000	5819	4364
376000	5095	3822	432000	5832	4374
377000	5109	3831	433000	5845	4384
378000	5122	3841	434000	5858	4394
379000	5135	3851	435000	5871	4403
380000	5148	3861	436000	5884	4413

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
437000	5898	4423	493000	6634	4975
438000	5911	4433	494000	6647	4985
439000	5924	4443	495000	6660	4995
440000	5937	4453	496000	6673	5005
441000	5950	4463	497000	6687	5015
442000	5963	4472	498000	6700	5025
443000	5976	4482	499000	6713	5035
444000	5990	4492	500000	6726	5045
445000	6003	4502	501000	6739	5054
446000	6016	4512	502000	6752	5064
447000	6029	4522	503000	6765	5074
448000	6042	4532	504000	6779	5084
449000	6055	4542	505000	6792	5094
450000	6069	4551	506000	6805	5104
451000	6082	4561	507000	6818	5114
452000	6095	4571	508000	6831	5123
453000	6108	4581	509000	6844	5133
454000	6121	4591	510000	6858	5143
455000	6134	4601	511000	6871	5153
456000	6147	4611	512000	6884	5163
457000	6161	4620	513000	6897	5173
458000	6174	4630	514000	6910	5183
459000	6187	4640	515000	6923	5192
460000	6200	4650	516000	6936	5202
461000	6213	4660	517000	6950	5212
462000	6226	4670	518000	6963	5222
463000	6239	4680	519000	6976	5232
464000	6253	4689	520000	6989	5242
465000	6266	4699	521000	7002	5252
466000	6279	4709	522000	7015	5261
467000	6292	4719	523000	7028	5271
468000	6305	4729	524000	7042	5281
469000	6318	4739	525000	7055	5291
470000	6332	4749	526000	7068	5301
471000	6345	4758	527000	7081	5311
472000	6358	4768	528000	7094	5321
473000	6371	4778	529000	7107	5331
474000	6384	4788	530000	7121	5340
475000	6397	4798	531000	7134	5350
476000	6410	4808	532000	7147	5360
477000	6424	4818	533000	7160	5370
478000	6437	4828	534000	7173	5380
479000	6450	4837	535000	7186	5390
480000	6463	4847	536000	7199	5400
481000	6476	4857	537000	7213	5409
482000	6489	4867	538000	7226	5419
483000	6502	4877	539000	7239	5429
484000	6516	4887	540000	7252	5439
485000	6529	4897	541000	7265	5449
486000	6542	4906	542000	7278	5459
487000	6555	4916	543000	7291	5469
488000	6568	4926	544000	7305	5478
489000	6581	4936	545000	7318	5488
490000	6595	4946	546000	7331	5498
491000	6608	4956	547000	7344	5508
492000	6621	4966	548000	7357	5518

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
549000	7370	5528	605000	8107	6080
550000	7384	5538	606000	8120	6090
551000	7397	5547	607000	8133	6100
552000	7410	5557	608000	8146	6110
553000	7423	5567	609000	8159	6120
554000	7436	5577	610000	8173	6129
555000	7449	5587	611000	8186	6139
556000	7462	5597	612000	8199	6149
557000	7476	5607	613000	8212	6159
558000	7489	5617	614000	8225	6169
559000	7502	5626	615000	8238	6179
560000	7515	5636	616000	8251	6189
561000	7528	5646	617000	8265	6198
562000	7541	5656	618000	8278	6208
563000	7554	5666	619000	8291	6218
564000	7568	5676	620000	8304	6228
565000	7581	5686	621000	8317	6238
566000	7594	5695	622000	8330	6248
567000	7607	5705	623000	8343	6258
568000	7620	5715	624000	8357	6267
569000	7633	5725	625000	8370	6277
570000	7647	5735	626000	8383	6287
571000	7660	5745	627000	8396	6297
572000	7673	5755	628000	8409	6307
573000	7686	5764	629000	8422	6317
574000	7699	5774	630000	8436	6327
575000	7712	5784	631000	8449	6336
576000	7725	5794	632000	8462	6346
577000	7739	5804	633000	8475	6356
578000	7752	5814	634000	8488	6366
579000	7765	5824	635000	8501	6376
580000	7778	5834	636000	8514	6386
581000	7791	5843	637000	8528	6396
582000	7804	5853	638000	8541	6406
583000	7817	5863	639000	8554	6415
584000	7831	5873	640000	8567	6425
585000	7844	5883	641000	8580	6435
586000	7857	5893	642000	8593	6445
587000	7870	5903	643000	8606	6455
588000	7883	5912	644000	8620	6465
589000	7896	5922	645000	8633	6475
590000	7910	5932	646000	8646	6484
591000	7923	5942	647000	8659	6494
592000	7936	5952	648000	8672	6504
593000	7949	5962	649000	8685	6514
594000	7962	5972	650000	8699	6524
595000	7975	5981	651000	8712	6534
596000	7988	5991	652000	8725	6544
597000	8002	6001	653000	8738	6553
598000	8015	6011	654000	8751	6563
599000	8028	6021	655000	8764	6573
600000	8041	6031	656000	8777	6583
601000	8054	6041	657000	8791	6593
602000	8067	6050	658000	8804	6603
603000	8080	6060	659000	8817	6613
604000	8094	6070	660000	8830	6623

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
661000	8843	6632	717000	9580	7185
662000	8856	6642	718000	9593	7195
663000	8869	6652	719000	9606	7204
664000	8883	6662	720000	9619	7214
665000	8896	6672	721000	9632	7224
666000	8909	6682	722000	9645	7234
667000	8922	6692	723000	9658	7244
668000	8935	6701	724000	9672	7254
669000	8948	6711	725000	9685	7264
670000	8962	6721	726000	9698	7273
671000	8975	6731	727000	9711	7283
672000	8988	6741	728000	9724	7293
673000	9001	6751	729000	9737	7303
674000	9014	6761	730000	9751	7313
675000	9027	6770	731000	9764	7323
676000	9040	6780	732000	9777	7333
677000	9054	6790	733000	9790	7342
678000	9067	6800	734000	9803	7352
679000	9080	6810	735000	9816	7362
680000	9093	6820	736000	9829	7372
681000	9106	6830	737000	9843	7382
682000	9119	6839	738000	9856	7392
683000	9132	6849	739000	9869	7402
684000	9146	6859	740000	9882	7412
685000	9159	6869	741000	9895	7421
686000	9172	6879	742000	9908	7431
687000	9185	6889	743000	9921	7441
688000	9198	6899	744000	9935	7451
689000	9211	6909	745000	9948	7461
690000	9225	6918	746000	9961	7471
691000	9238	6928	747000	9974	7481
692000	9251	6938	748000	9987	7490
693000	9264	6948	749000	10000	7500
694000	9277	6958	750000	10014	7510
695000	9290	6968	751000	10027	7520
696000	9303	6978	752000	10040	7530
697000	9317	6987	753000	10053	7540
698000	9330	6997	754000	10066	7550
699000	9343	7007	755000	10079	7559
700000	9356	7017	756000	10092	7569
701000	9369	7027	757000	10106	7579
702000	9382	7037	758000	10119	7589
703000	9395	7047	759000	10132	7599
704000	9409	7056	760000	10145	7609
705000	9422	7066	761000	10158	7619
706000	9435	7076	762000	10171	7628
707000	9448	7086	763000	10184	7638
708000	9461	7096	764000	10198	7648
709000	9474	7106	765000	10211	7658
710000	9488	7116	766000	10224	7668
711000	9501	7125	767000	10237	7678
712000	9514	7135	768000	10250	7688
713000	9527	7145	769000	10263	7698
714000	9540	7155	770000	10277	7707
715000	9553	7165	771000	10290	7717
716000	9566	7175	772000	10303	7727

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
773000	10316	7737	829000	11052	8289
774000	10329	7747	830000	11066	8299
775000	10342	7757	831000	11079	8309
776000	10355	7767	832000	11092	8319
777000	10369	7776	833000	11105	8329
778000	10382	7786	834000	11118	8339
779000	10395	7796	835000	11131	8348
780000	10408	7806	836000	11144	8358
781000	10421	7816	837000	11158	8368
782000	10434	7826	838000	11171	8378
783000	10447	7836	839000	11184	8388
784000	10461	7845	840000	11197	8398
785000	10474	7855	841000	11210	8408
786000	10487	7865	842000	11223	8417
787000	10500	7875	843000	11236	8427
788000	10513	7885	844000	11250	8437
789000	10526	7895	845000	11263	8447
790000	10540	7905	846000	11276	8457
791000	10553	7914	847000	11289	8467
792000	10566	7924	848000	11302	8477
793000	10579	7934	849000	11315	8487
794000	10592	7944	850000	11329	8496
795000	10605	7954	851000	11342	8506
796000	10618	7964	852000	11355	8516
797000	10632	7974	853000	11368	8526
798000	10645	7984	854000	11381	8536
799000	10658	7993	855000	11394	8546
800000	10671	8003	856000	11407	8556
801000	10684	8013	857000	11421	8566
802000	10697	8023	858000	11434	8575
803000	10710	8033	859000	11447	8585
804000	10724	8043	860000	11460	8595
805000	10737	8053	861000	11473	8605
806000	10750	8062	862000	11486	8615
807000	10763	8072	863000	11499	8625
808000	10776	8082	864000	11513	8634
809000	10789	8092	865000	11526	8644
810000	10803	8102	866000	11539	8654
811000	10816	8112	867000	11552	8664
812000	10829	8122	868000	11565	8674
813000	10842	8131	869000	11578	8684
814000	10855	8141	870000	11592	8694
815000	10868	8151	871000	11605	8703
816000	10881	8161	872000	11618	8713
817000	10895	8171	873000	11631	8723
818000	10908	8181	874000	11644	8733
819000	10921	8191	875000	11657	8743
820000	10934	8201	876000	11670	8753
821000	10947	8210	877000	11684	8763
822000	10960	8220	878000	11697	8773
823000	10973	8230	879000	11710	8782
824000	10987	8240	880000	11723	8792
825000	11000	8250	881000	11736	8802
826000	11013	8260	882000	11749	8812
827000	11026	8270	883000	11762	8822
828000	11039	8279	884000	11776	8832

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
885000	11789	8842	941000	12525	9394
886000	11802	8851	942000	12538	9404
887000	11815	8861	943000	12551	9414
888000	11828	8871	944000	12565	9423
889000	11841	8881	945000	12578	9433
890000	11855	8891	946000	12591	9443
891000	11868	8901	947000	12604	9453
892000	11881	8911	948000	12617	9463
893000	11894	8920	949000	12630	9473
894000	11907	8930	950000	12644	9483
895000	11920	8940	951000	12657	9492
896000	11933	8950	952000	12670	9502
897000	11947	8960	953000	12683	9512
898000	11960	8970	954000	12696	9522
899000	11973	8980	955000	12709	9532
900000	11986	8990	956000	12722	9542
901000	11999	8999	957000	12736	9552
902000	12012	9009	958000	12749	9562
903000	12025	9019	959000	12762	9571
904000	12039	9029	960000	12775	9581
905000	12052	9039	961000	12788	9591
906000	12065	9049	962000	12801	9601
907000	12078	9059	963000	12814	9611
908000	12091	9068	964000	12828	9621
909000	12104	9078	965000	12841	9631
910000	12118	9088	966000	12854	9640
911000	12131	9098	967000	12867	9650
912000	12144	9108	968000	12880	9660
913000	12157	9118	969000	12893	9670
914000	12170	9128	970000	12907	9680
915000	12183	9137	971000	12920	9690
916000	12196	9147	972000	12933	9700
917000	12210	9157	973000	12946	9709
918000	12223	9167	974000	12959	9719
919000	12236	9177	975000	12972	9729
920000	12249	9187	976000	12985	9739
921000	12262	9197	977000	12999	9749
922000	12275	9206	978000	13012	9759
923000	12288	9216	979000	13025	9769
924000	12302	9226	980000	13038	9779
925000	12315	9236	981000	13051	9788
926000	12328	9246	982000	13064	9798
927000	12341	9256	983000	13077	9808
928000	12354	9266	984000	13091	9818
929000	12367	9276	985000	13104	9828
930000	12381	9285	986000	13117	9838
931000	12394	9295	987000	13130	9848
932000	12407	9305	988000	13143	9857
933000	12420	9315	989000	13156	9867
934000	12433	9325	990000	13170	9877
935000	12446	9335	991000	13183	9887
936000	12459	9345	992000	13196	9897
937000	12473	9354	993000	13209	9907
938000	12486	9364	994000	13222	9917
939000	12499	9374	995000	13235	9926
940000	12512	9384	996000	13248	9936

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
997000	13262	9946	1053000	13998	10498
998000	13275	9956	1054000	14011	10508
999000	13288	9966	1055000	14024	10518
1000000	13301	9976	1056000	14037	10528
1001000	13314	9986	1057000	14051	10538
1002000	13327	9995	1058000	14064	10548
1003000	13340	10005	1059000	14077	10558
1004000	13354	10015	1060000	14090	10568
1005000	13367	10025	1061000	14103	10577
1006000	13380	10035	1062000	14116	10587
1007000	13393	10045	1063000	14129	10597
1008000	13406	10055	1064000	14143	10607
1009000	13419	10065	1065000	14156	10617
1010000	13433	10074	1066000	14169	10627
1011000	13446	10084	1067000	14182	10637
1012000	13459	10094	1068000	14195	10646
1013000	13472	10104	1069000	14208	10656
1014000	13485	10114	1070000	14222	10666
1015000	13498	10124	1071000	14235	10676
1016000	13511	10134	1072000	14248	10686
1017000	13525	10143	1073000	14261	10696
1018000	13538	10153	1074000	14274	10706
1019000	13551	10163	1075000	14287	10715
1020000	13564	10173	1076000	14300	10725
1021000	13577	10183	1077000	14314	10735
1022000	13590	10193	1078000	14327	10745
1023000	13603	10203	1079000	14340	10755
1024000	13617	10212	1080000	14353	10765
1025000	13630	10222	1081000	14366	10775
1026000	13643	10232	1082000	14379	10784
1027000	13656	10242	1083000	14392	10794
1028000	13669	10252	1084000	14406	10804
1029000	13682	10262	1085000	14419	10814
1030000	13696	10272	1086000	14432	10824
1031000	13709	10281	1087000	14445	10834
1032000	13722	10291	1088000	14458	10844
1033000	13735	10301	1089000	14471	10854
1034000	13748	10311	1090000	14485	10863
1035000	13761	10321	1091000	14498	10873
1036000	13774	10331	1092000	14511	10883
1037000	13788	10341	1093000	14524	10893
1038000	13801	10351	1094000	14537	10903
1039000	13814	10360	1095000	14550	10913
1040000	13827	10370	1096000	14563	10923
1041000	13840	10380	1097000	14577	10932
1042000	13853	10390	1098000	14590	10942
1043000	13866	10400	1099000	14603	10952
1044000	13880	10410	1100000	14616	10962
1045000	13893	10420	1101000	14629	10972
1046000	13906	10429	1102000	14642	10982
1047000	13919	10439	1103000	14655	10992
1048000	13932	10449	1104000	14669	11001
1049000	13945	10459	1105000	14682	11011
1050000	13959	10469	1106000	14695	11021
1051000	13972	10479	1107000	14708	11031
1052000	13985	10489	1108000	14721	11041

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
1109000	14734	11051	1165000	15471	11603
1110000	14748	11061	1166000	15484	11613
1111000	14761	11070	1167000	15497	11623
1112000	14774	11080	1168000	15510	11633
1113000	14787	11090	1169000	15523	11643
1114000	14800	11100	1170000	15537	11652
1115000	14813	11110	1171000	15550	11662
1116000	14826	11120	1172000	15563	11672
1117000	14840	11130	1173000	15576	11682
1118000	14853	11140	1174000	15589	11692
1119000	14866	11149	1175000	15602	11702
1120000	14879	11159	1176000	15615	11712
1121000	14892	11169	1177000	15629	11721
1122000	14905	11179	1178000	15642	11731
1123000	14918	11189	1179000	15655	11741
1124000	14932	11199	1180000	15668	11751
1125000	14945	11209	1181000	15681	11761
1126000	14958	11218	1182000	15694	11771
1127000	14971	11228	1183000	15707	11781
1128000	14984	11238	1184000	15721	11790
1129000	14997	11248	1185000	15734	11800
1130000	15011	11258	1186000	15747	11810
1131000	15024	11268	1187000	15760	11820
1132000	15037	11278	1188000	15773	11830
1133000	15050	11287	1189000	15786	11840
1134000	15063	11297	1190000	15800	11850
1135000	15076	11307	1191000	15813	11859
1136000	15089	11317	1192000	15826	11869
1137000	15103	11327	1193000	15839	11879
1138000	15116	11337	1194000	15852	11889
1139000	15129	11347	1195000	15865	11899
1140000	15142	11357	1196000	15878	11909
1141000	15155	11366	1197000	15892	11919
1142000	15168	11376	1198000	15905	11929
1143000	15181	11386	1199000	15918	11938
1144000	15195	11396	1200000	15931	11948
1145000	15208	11406	1201000	15944	11958
1146000	15221	11416	1202000	15957	11968
1147000	15234	11426	1203000	15970	11978
1148000	15247	11435	1204000	15984	11988
1149000	15260	11445	1205000	15997	11998
1150000	15274	11455	1206000	16010	12007
1151000	15287	11465	1207000	16023	12017
1152000	15300	11475	1208000	16036	12027
1153000	15313	11485	1209000	16049	12037
1154000	15326	11495	1210000	16063	12047
1155000	15339	11504	1211000	16076	12057
1156000	15352	11514	1212000	16089	12067
1157000	15366	11524	1213000	16102	12076
1158000	15379	11534	1214000	16115	12086
1159000	15392	11544	1215000	16128	12096
1160000	15405	11554	1216000	16141	12106
1161000	15418	11564	1217000	16155	12116
1162000	15431	11573	1218000	16168	12126
1163000	15444	11583	1219000	16181	12136
1164000	15458	11593	1220000	16194	12146

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
1221000	16207	12155	1277000	16944	12708
1222000	16220	12165	1278000	16957	12718
1223000	16233	12175	1279000	16970	12727
1224000	16247	12185	1280000	16983	12737
1225000	16260	12195	1281000	16996	12747
1226000	16273	12205	1282000	17009	12757
1227000	16286	12215	1283000	17022	12767
1228000	16299	12224	1284000	17036	12777
1229000	16312	12234	1285000	17049	12787
1230000	16326	12244	1286000	17062	12796
1231000	16339	12254	1287000	17075	12806
1232000	16352	12264	1288000	17088	12816
1233000	16365	12274	1289000	17101	12826
1234000	16378	12284	1290000	17115	12836
1235000	16391	12293	1291000	17128	12846
1236000	16404	12303	1292000	17141	12856
1237000	16418	12313	1293000	17154	12865
1238000	16431	12323	1294000	17167	12875
1239000	16444	12333	1295000	17180	12885
1240000	16457	12343	1296000	17193	12895
1241000	16470	12353	1297000	17207	12905
1242000	16483	12362	1298000	17220	12915
1243000	16496	12372	1299000	17233	12925
1244000	16510	12382	1300000	17246	12935
1245000	16523	12392	1301000	17259	12944
1246000	16536	12402	1302000	17272	12954
1247000	16549	12412	1303000	17285	12964
1248000	16562	12422	1304000	17299	12974
1249000	16575	12432	1305000	17312	12984
1250000	16589	12441	1306000	17325	12994
1251000	16602	12451	1307000	17338	13004
1252000	16615	12461	1308000	17351	13013
1253000	16628	12471	1309000	17364	13023
1254000	16641	12481	1310000	17378	13033
1255000	16654	12491	1311000	17391	13043
1256000	16667	12501	1312000	17404	13053
1257000	16681	12510	1313000	17417	13063
1258000	16694	12520	1314000	17430	13073
1259000	16707	12530	1315000	17443	13082
1260000	16720	12540	1316000	17456	13092
1261000	16733	12550	1317000	17470	13102
1262000	16746	12560	1318000	17483	13112
1263000	16759	12570	1319000	17496	13122
1264000	16773	12579	1320000	17509	13132
1265000	16786	12589	1321000	17522	13142
1266000	16799	12599	1322000	17535	13151
1267000	16812	12609	1323000	17548	13161
1268000	16825	12619	1324000	17562	13171
1269000	16838	12629	1325000	17575	13181
1270000	16852	12639	1326000	17588	13191
1271000	16865	12648	1327000	17601	13201
1272000	16878	12658	1328000	17614	13211
1273000	16891	12668	1329000	17627	13221
1274000	16904	12678	1330000	17641	13230
1275000	16917	12688	1331000	17654	13240
1276000	16930	12698	1332000	17667	13250

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
1333000	17680	13260	1389000	18416	13812
1334000	17693	13270	1390000	18430	13822
1335000	17706	13280	1391000	18443	13832
1336000	17719	13290	1392000	18456	13842
1337000	17733	13299	1393000	18469	13852
1338000	17746	13309	1394000	18482	13862
1339000	17759	13319	1395000	18495	13871
1340000	17772	13329	1396000	18508	13881
1341000	17785	13339	1397000	18522	13891
1342000	17798	13349	1398000	18535	13901
1343000	17811	13359	1399000	18548	13911
1344000	17825	13368	1400000	18561	13921
1345000	17838	13378	1401000	18574	13931
1346000	17851	13388	1402000	18587	13940
1347000	17864	13398	1403000	18600	13950
1348000	17877	13408	1404000	18614	13960
1349000	17890	13418	1405000	18627	13970
1350000	17904	13428	1406000	18640	13980
1351000	17917	13437	1407000	18653	13990
1352000	17930	13447	1408000	18666	14000
1353000	17943	13457	1409000	18679	14010
1354000	17956	13467	1410000	18693	14019
1355000	17969	13477	1411000	18706	14029
1356000	17982	13487	1412000	18719	14039
1357000	17996	13497	1413000	18732	14049
1358000	18009	13507	1414000	18745	14059
1359000	18022	13516	1415000	18758	14069
1360000	18035	13526	1416000	18771	14079
1361000	18048	13536	1417000	18785	14088
1362000	18061	13546	1418000	18798	14098
1363000	18074	13556	1419000	18811	14108
1364000	18088	13566	1420000	18824	14118
1365000	18101	13576	1421000	18837	14128
1366000	18114	13585	1422000	18850	14138
1367000	18127	13595	1423000	18863	14148
1368000	18140	13605	1424000	18877	14157
1369000	18153	13615	1425000	18890	14167
1370000	18167	13625	1426000	18903	14177
1371000	18180	13635	1427000	18916	14187
1372000	18193	13645	1428000	18929	14197
1373000	18206	13654	1429000	18942	14207
1374000	18219	13664	1430000	18956	14217
1375000	18232	13674	1431000	18969	14226
1376000	18245	13684	1432000	18982	14236
1377000	18259	13694	1433000	18995	14246
1378000	18272	13704	1434000	19008	14256
1379000	18285	13714	1435000	19021	14266
1380000	18298	13724	1436000	19034	14276
1381000	18311	13733	1437000	19048	14286
1382000	18324	13743	1438000	19061	14296
1383000	18337	13753	1439000	19074	14305
1384000	18351	13763	1440000	19087	14315
1385000	18364	13773	1441000	19100	14325
1386000	18377	13783	1442000	19113	14335
1387000	18390	13793	1443000	19126	14345
1388000	18403	13802	1444000	19140	14355

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
1445000	19153	14365	1501000	19889	14917
1446000	19166	14374	1502000	19902	14927
1447000	19179	14384	1503000	19915	14937
1448000	19192	14394	1504000	19929	14946
1449000	19205	14404	1505000	19942	14956
1450000	19219	14414	1506000	19955	14966
1451000	19232	14424	1507000	19968	14976
1452000	19245	14434	1508000	19981	14986
1453000	19258	14443	1509000	19994	14996
1454000	19271	14453	1510000	20008	15006
1455000	19284	14463	1511000	20021	15015
1456000	19297	14473	1512000	20034	15025
1457000	19311	14483	1513000	20047	15035
1458000	19324	14493	1514000	20060	15045
1459000	19337	14503	1515000	20073	15055
1460000	19350	14513	1516000	20086	15065
1461000	19363	14522	1517000	20100	15075
1462000	19376	14532	1518000	20113	15085
1463000	19389	14542	1519000	20126	15094
1464000	19403	14552	1520000	20139	15104
1465000	19416	14562	1521000	20152	15114
1466000	19429	14572	1522000	20165	15124
1467000	19442	14582	1523000	20178	15134
1468000	19455	14591	1524000	20192	15144
1469000	19468	14601	1525000	20205	15154
1470000	19482	14611	1526000	20218	15163
1471000	19495	14621	1527000	20231	15173
1472000	19508	14631	1528000	20244	15183
1473000	19521	14641	1529000	20257	15193
1474000	19534	14651	1530000	20271	15203
1475000	19547	14660	1531000	20284	15213
1476000	19560	14670	1532000	20297	15223
1477000	19574	14680	1533000	20310	15232
1478000	19587	14690	1534000	20323	15242
1479000	19600	14700	1535000	20336	15252
1480000	19613	14710	1536000	20349	15262
1481000	19626	14720	1537000	20363	15272
1482000	19639	14729	1538000	20376	15282
1483000	19652	14739	1539000	20389	15292
1484000	19666	14749	1540000	20402	15302
1485000	19679	14759	1541000	20415	15311
1486000	19692	14769	1542000	20428	15321
1487000	19705	14779	1543000	20441	15331
1488000	19718	14789	1544000	20455	15341
1489000	19731	14799	1545000	20468	15351
1490000	19745	14808	1546000	20481	15361
1491000	19758	14818	1547000	20494	15371
1492000	19771	14828	1548000	20507	15380
1493000	19784	14838	1549000	20520	15390
1494000	19797	14848	1550000	20534	15400
1495000	19810	14858	1551000	20547	15410
1496000	19823	14868	1552000	20560	15420
1497000	19837	14877	1553000	20573	15430
1498000	19850	14887	1554000	20586	15440
1499000	19863	14897	1555000	20599	15449
1500000	19876	14907	1556000	20612	15459

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Planchek Fee	Valuation	Permit Fee	Planchek Fee
1557000	20626	15469	1613000	21362	16021
1558000	20639	15479	1614000	21375	16031
1559000	20652	15489	1615000	21388	16041
1560000	20665	15499	1616000	21401	16051
1561000	20678	15509	1617000	21415	16061
1562000	20691	15518	1618000	21428	16071
1563000	20704	15528	1619000	21441	16081
1564000	20718	15538	1620000	21454	16091
1565000	20731	15548	1621000	21467	16100
1566000	20744	15558	1622000	21480	16110
1567000	20757	15568	1623000	21493	16120
1568000	20770	15578	1624000	21507	16130
1569000	20783	15588	1625000	21520	16140
1570000	20797	15597	1626000	21533	16150
1571000	20810	15607	1627000	21546	16160
1572000	20823	15617	1628000	21559	16169
1573000	20836	15627	1629000	21572	16179
1574000	20849	15637	1630000	21586	16189
1575000	20862	15647	1631000	21599	16199
1576000	20875	15657	1632000	21612	16209
1577000	20889	15666	1633000	21625	16219
1578000	20902	15676	1634000	21638	16229
1579000	20915	15686	1635000	21651	16238
1580000	20928	15696	1636000	21664	16248
1581000	20941	15706	1637000	21678	16258
1582000	20954	15716	1638000	21691	16268
1583000	20967	15726	1639000	21704	16278
1584000	20981	15735	1640000	21717	16288
1585000	20994	15745	1641000	21730	16298
1586000	21007	15755	1642000	21743	16307
1587000	21020	15765	1643000	21756	16317
1588000	21033	15775	1644000	21770	16327
1589000	21046	15785	1645000	21783	16337
1590000	21060	15795	1646000	21796	16347
1591000	21073	15804	1647000	21809	16357
1592000	21086	15814	1648000	21822	16367
1593000	21099	15824	1649000	21835	16377
1594000	21112	15834	1650000	21849	16386
1595000	21125	15844	1651000	21862	16396
1596000	21138	15854	1652000	21875	16406
1597000	21152	15864	1653000	21888	16416
1598000	21165	15874	1654000	21901	16426
1599000	21178	15883	1655000	21914	16436
1600000	21191	15893	1656000	21927	16446
1601000	21204	15903	1657000	21941	16455
1602000	21217	15913	1658000	21954	16465
1603000	21230	15923	1659000	21967	16475
1604000	21244	15933	1660000	21980	16485
1605000	21257	15943	1661000	21993	16495
1606000	21270	15952	1662000	22006	16505
1607000	21283	15962	1663000	22019	16515
1608000	21296	15972	1664000	22033	16524
1609000	21309	15982	1665000	22046	16534
1610000	21323	15992	1666000	22059	16544
1611000	21336	16002	1667000	22072	16554
1612000	21349	16012	1668000	22085	16564

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Planchek over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
1669000	22098	16574	1725000	22835	17126
1670000	22112	16584	1726000	22848	17136
1671000	22125	16593	1727000	22861	17146
1672000	22138	16603	1728000	22874	17156
1673000	22151	16613	1729000	22887	17166
1674000	22164	16623	1730000	22901	17175
1675000	22177	16633	1731000	22914	17185
1676000	22190	16643	1732000	22927	17195
1677000	22204	16653	1733000	22940	17205
1678000	22217	16663	1734000	22953	17215
1679000	22230	16672	1735000	22966	17225
1680000	22243	16682	1736000	22979	17235
1681000	22256	16692	1737000	22993	17244
1682000	22269	16702	1738000	23006	17254
1683000	22282	16712	1739000	23019	17264
1684000	22296	16722	1740000	23032	17274
1685000	22309	16732	1741000	23045	17284
1686000	22322	16741	1742000	23058	17294
1687000	22335	16751	1743000	23071	17304
1688000	22348	16761	1744000	23085	17313
1689000	22361	16771	1745000	23098	17323
1690000	22375	16781	1746000	23111	17333
1691000	22388	16791	1747000	23124	17343
1692000	22401	16801	1748000	23137	17353
1693000	22414	16810	1749000	23150	17363
1694000	22427	16820	1750000	23164	17373
1695000	22440	16830	1751000	23177	17382
1696000	22453	16840	1752000	23190	17392
1697000	22467	16850	1753000	23203	17402
1698000	22480	16860	1754000	23216	17412
1699000	22493	16870	1755000	23229	17422
1700000	22506	16880	1756000	23242	17432
1701000	22519	16889	1757000	23256	17442
1702000	22532	16899	1758000	23269	17452
1703000	22545	16909	1759000	23282	17461
1704000	22559	16919	1760000	23295	17471
1705000	22572	16929	1761000	23308	17481
1706000	22585	16939	1762000	23321	17491
1707000	22598	16949	1763000	23334	17501
1708000	22611	16958	1764000	23348	17511
1709000	22624	16968	1765000	23361	17521
1710000	22638	16978	1766000	23374	17530
1711000	22651	16988	1767000	23387	17540
1712000	22664	16998	1768000	23400	17550
1713000	22677	17008	1769000	23413	17560
1714000	22690	17018	1770000	23427	17570
1715000	22703	17027	1771000	23440	17580
1716000	22716	17037	1772000	23453	17590
1717000	22730	17047	1773000	23466	17599
1718000	22743	17057	1774000	23479	17609
1719000	22756	17067	1775000	23492	17619
1720000	22769	17077	1776000	23505	17629
1721000	22782	17087	1777000	23519	17639
1722000	22795	17096	1778000	23532	17649
1723000	22808	17106	1779000	23545	17659
1724000	22822	17116	1780000	23558	17669

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
1781000	23571	17678	1837000	24308	18231
1782000	23584	17688	1838000	24321	18241
1783000	23597	17698	1839000	24334	18250
1784000	23611	17708	1840000	24347	18260
1785000	23624	17718	1841000	24360	18270
1786000	23637	17728	1842000	24373	18280
1787000	23650	17738	1843000	24386	18290
1788000	23663	17747	1844000	24400	18300
1789000	23676	17757	1845000	24413	18310
1790000	23690	17767	1846000	24426	18319
1791000	23703	17777	1847000	24439	18329
1792000	23716	17787	1848000	24452	18339
1793000	23729	17797	1849000	24465	18349
1794000	23742	17807	1850000	24479	18359
1795000	23755	17816	1851000	24492	18369
1796000	23768	17826	1852000	24505	18379
1797000	23782	17836	1853000	24518	18388
1798000	23795	17846	1854000	24531	18398
1799000	23808	17856	1855000	24544	18408
1800000	23821	17866	1856000	24557	18418
1801000	23834	17876	1857000	24571	18428
1802000	23847	17885	1858000	24584	18438
1803000	23860	17895	1859000	24597	18448
1804000	23874	17905	1860000	24610	18458
1805000	23887	17915	1861000	24623	18467
1806000	23900	17925	1862000	24636	18477
1807000	23913	17935	1863000	24649	18487
1808000	23926	17945	1864000	24663	18497
1809000	23939	17955	1865000	24676	18507
1810000	23953	17964	1866000	24689	18517
1811000	23966	17974	1867000	24702	18527
1812000	23979	17984	1868000	24715	18536
1813000	23992	17994	1869000	24728	18546
1814000	24005	18004	1870000	24742	18556
1815000	24018	18014	1871000	24755	18566
1816000	24031	18024	1872000	24768	18576
1817000	24045	18033	1873000	24781	18586
1818000	24058	18043	1874000	24794	18596
1819000	24071	18053	1875000	24807	18605
1820000	24084	18063	1876000	24820	18615
1821000	24097	18073	1877000	24834	18625
1822000	24110	18083	1878000	24847	18635
1823000	24123	18093	1879000	24860	18645
1824000	24137	18102	1880000	24873	18655
1825000	24150	18112	1881000	24886	18665
1826000	24163	18122	1882000	24899	18674
1827000	24176	18132	1883000	24912	18684
1828000	24189	18142	1884000	24926	18694
1829000	24202	18152	1885000	24939	18704
1830000	24216	18162	1886000	24952	18714
1831000	24229	18171	1887000	24965	18724
1832000	24242	18181	1888000	24978	18734
1833000	24255	18191	1889000	24991	18744
1834000	24268	18201	1890000	25005	18753
1835000	24281	18211	1891000	25018	18763
1836000	24294	18221	1892000	25031	18773

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Plancheck Fee	Valuation	Permit Fee	Plancheck Fee
1893000	25044	18783	1949000	25780	19335
1894000	25057	18793	1950000	25794	19345
1895000	25070	18803	1951000	25807	19355
1896000	25083	18813	1952000	25820	19365
1897000	25097	18822	1953000	25833	19375
1898000	25110	18832	1954000	25846	19385
1899000	25123	18842	1955000	25859	19394
1900000	25136	18852	1956000	25872	19404
1901000	25149	18862	1957000	25886	19414
1902000	25162	18872	1958000	25899	19424
1903000	25175	18882	1959000	25912	19434
1904000	25189	18891	1960000	25925	19444
1905000	25202	18901	1961000	25938	19454
1906000	25215	18911	1962000	25951	19463
1907000	25228	18921	1963000	25964	19473
1908000	25241	18931	1964000	25978	19483
1909000	25254	18941	1965000	25991	19493
1910000	25268	18951	1966000	26004	19503
1911000	25281	18960	1967000	26017	19513
1912000	25294	18970	1968000	26030	19523
1913000	25307	18980	1969000	26043	19533
1914000	25320	18990	1970000	26057	19542
1915000	25333	19000	1971000	26070	19552
1916000	25346	19010	1972000	26083	19562
1917000	25360	19020	1973000	26096	19572
1918000	25373	19030	1974000	26109	19582
1919000	25386	19039	1975000	26122	19592
1920000	25399	19049	1976000	26135	19602
1921000	25412	19059	1977000	26149	19611
1922000	25425	19069	1978000	26162	19621
1923000	25438	19079	1979000	26175	19631
1924000	25452	19089	1980000	26188	19641
1925000	25465	19099	1981000	26201	19651
1926000	25478	19108	1982000	26214	19661
1927000	25491	19118	1983000	26227	19671
1928000	25504	19128	1984000	26241	19680
1929000	25517	19138	1985000	26254	19690
1930000	25531	19148	1986000	26267	19700
1931000	25544	19158	1987000	26280	19710
1932000	25557	19168	1988000	26293	19720
1933000	25570	19177	1989000	26306	19730
1934000	25583	19187	1990000	26320	19740
1935000	25596	19197	1991000	26333	19749
1936000	25609	19207	1992000	26346	19759
1937000	25623	19217	1993000	26359	19769
1938000	25636	19227	1994000	26372	19779
1939000	25649	19237	1995000	26385	19789
1940000	25662	19247	1996000	26398	19799
1941000	25675	19256	1997000	26412	19809
1942000	25688	19266	1998000	26425	19819
1943000	25701	19276	1999000	26438	19828
1944000	25715	19286	2000000	26451	19838
1945000	25728	19296	2001000	26464	19848
1946000	25741	19306	2002000	26477	19858
1947000	25754	19316	2003000	26490	19868
1948000	25767	19325	2004000	26504	19878

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Plancheck over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Planchek Fee	Valuation	Permit Fee	Planchek Fee
2005000	26517	19888	2061000	27253	20440
2006000	26530	19897	2062000	27266	20450
2007000	26543	19907	2063000	27279	20460
2008000	26556	19917	2064000	27293	20469
2009000	26569	19927	2065000	27306	20479
2010000	26583	19937	2066000	27319	20489
2011000	26596	19947	2067000	27332	20499
2012000	26609	19957	2068000	27345	20509
2013000	26622	19966	2069000	27358	20519
2014000	26635	19976	2070000	27372	20529
2015000	26648	19986	2071000	27385	20538
2016000	26661	19996	2072000	27398	20548
2017000	26675	20006	2073000	27411	20558
2018000	26688	20016	2074000	27424	20568
2019000	26701	20026	2075000	27437	20578
2020000	26714	20036	2076000	27450	20588
2021000	26727	20045	2077000	27464	20598
2022000	26740	20055	2078000	27477	20608
2023000	26753	20065	2079000	27490	20617
2024000	26767	20075	2080000	27503	20627
2025000	26780	20085	2081000	27516	20637
2026000	26793	20095	2082000	27529	20647
2027000	26806	20105	2083000	27542	20657
2028000	26819	20114	2084000	27556	20667
2029000	26832	20124	2085000	27569	20677
2030000	26846	20134	2086000	27582	20686
2031000	26859	20144	2087000	27595	20696
2032000	26872	20154	2088000	27608	20706
2033000	26885	20164	2089000	27621	20716
2034000	26898	20174	2090000	27635	20726
2035000	26911	20183	2091000	27648	20736
2036000	26924	20193	2092000	27661	20746
2037000	26938	20203	2093000	27674	20755
2038000	26951	20213	2094000	27687	20765
2039000	26964	20223	2095000	27700	20775
2040000	26977	20233	2096000	27713	20785
2041000	26990	20243	2097000	27727	20795
2042000	27003	20252	2098000	27740	20805
2043000	27016	20262	2099000	27753	20815
2044000	27030	20272	2100000	27766	20825
2045000	27043	20282	2101000	27779	20834
2046000	27056	20292	2102000	27792	20844
2047000	27069	20302	2103000	27805	20854
2048000	27082	20312	2104000	27819	20864
2049000	27095	20322	2105000	27832	20874
2050000	27109	20331	2106000	27845	20884
2051000	27122	20341	2107000	27858	20894
2052000	27135	20351	2108000	27871	20903
2053000	27148	20361	2109000	27884	20913
2054000	27161	20371	2110000	27898	20923
2055000	27174	20381	2111000	27911	20933
2056000	27187	20391	2112000	27924	20943
2057000	27201	20400	2113000	27937	20953
2058000	27214	20410	2114000	27950	20963
2059000	27227	20420	2115000	27963	20972
2060000	27240	20430	2116000	27976	20982

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Planchek over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Planchek Fee	Valuation	Permit Fee	Planchek Fee
2117000	27990	20992	2173000	28726	21544
2118000	28003	21002	2174000	28739	21554
2119000	28016	21012	2175000	28752	21564
2120000	28029	21022	2176000	28765	21574
2121000	28042	21032	2177000	28779	21584
2122000	28055	21041	2178000	28792	21594
2123000	28068	21051	2179000	28805	21604
2124000	28082	21061	2180000	28818	21614
2125000	28095	21071	2181000	28831	21623
2126000	28108	21081	2182000	28844	21633
2127000	28121	21091	2183000	28857	21643
2128000	28134	21101	2184000	28871	21653
2129000	28147	21111	2185000	28884	21663
2130000	28161	21120	2186000	28897	21673
2131000	28174	21130	2187000	28910	21683
2132000	28187	21140	2188000	28923	21692
2133000	28200	21150	2189000	28936	21702
2134000	28213	21160	2190000	28950	21712
2135000	28226	21170	2191000	28963	21722
2136000	28239	21180	2192000	28976	21732
2137000	28253	21189	2193000	28989	21742
2138000	28266	21199	2194000	29002	21752
2139000	28279	21209	2195000	29015	21761
2140000	28292	21219	2196000	29028	21771
2141000	28305	21229	2197000	29042	21781
2142000	28318	21239	2198000	29055	21791
2143000	28331	21249	2199000	29068	21801
2144000	28345	21258	2200000	29081	21811
2145000	28358	21268	2201000	29094	21821
2146000	28371	21278	2202000	29107	21830
2147000	28384	21288	2203000	29120	21840
2148000	28397	21298	2204000	29134	21850
2149000	28410	21308	2205000	29147	21860
2150000	28424	21318	2206000	29160	21870
2151000	28437	21327	2207000	29173	21880
2152000	28450	21337	2208000	29186	21890
2153000	28463	21347	2209000	29199	21900
2154000	28476	21357	2210000	29213	21909
2155000	28489	21367	2211000	29226	21919
2156000	28502	21377	2212000	29239	21929
2157000	28516	21387	2213000	29252	21939
2158000	28529	21397	2214000	29265	21949
2159000	28542	21406	2215000	29278	21959
2160000	28555	21416	2216000	29291	21969
2161000	28568	21426	2217000	29305	21978
2162000	28581	21436	2218000	29318	21988
2163000	28594	21446	2219000	29331	21998
2164000	28608	21456	2220000	29344	22008
2165000	28621	21466	2221000	29357	22018
2166000	28634	21475	2222000	29370	22028
2167000	28647	21485	2223000	29383	22038
2168000	28660	21495	2224000	29397	22047
2169000	28673	21505	2225000	29410	22057
2170000	28687	21515	2226000	29423	22067
2171000	28700	21525	2227000	29436	22077
2172000	28713	21535	2228000	29449	22087

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Planchek over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Planchek Fee	Valuation	Permit Fee	Planchek Fee
2229000	29462	22097	2285000	30199	22649
2230000	29476	22107	2286000	30212	22659
2231000	29489	22116	2287000	30225	22669
2232000	29502	22126	2288000	30238	22679
2233000	29515	22136	2289000	30251	22689
2234000	29528	22146	2290000	30265	22698
2235000	29541	22156	2291000	30278	22708
2236000	29554	22166	2292000	30291	22718
2237000	29568	22176	2293000	30304	22728
2238000	29581	22186	2294000	30317	22738
2239000	29594	22195	2295000	30330	22748
2240000	29607	22205	2296000	30343	22758
2241000	29620	22215	2297000	30357	22767
2242000	29633	22225	2298000	30370	22777
2243000	29646	22235	2299000	30383	22787
2244000	29660	22245	2300000	30396	22797
2245000	29673	22255	2301000	30409	22807
2246000	29686	22264	2302000	30422	22817
2247000	29699	22274	2303000	30435	22827
2248000	29712	22284	2304000	30449	22836
2249000	29725	22294	2305000	30462	22846
2250000	29739	22304	2306000	30475	22856
2251000	29752	22314	2307000	30488	22866
2252000	29765	22324	2308000	30501	22876
2253000	29778	22333	2309000	30514	22886
2254000	29791	22343	2310000	30528	22896
2255000	29804	22353	2311000	30541	22905
2256000	29817	22363	2312000	30554	22915
2257000	29831	22373	2313000	30567	22925
2258000	29844	22383	2314000	30580	22935
2259000	29857	22393	2315000	30593	22945
2260000	29870	22403	2316000	30606	22955
2261000	29883	22412	2317000	30620	22965
2262000	29896	22422	2318000	30633	22975
2263000	29909	22432	2319000	30646	22984
2264000	29923	22442	2320000	30659	22994
2265000	29936	22452	2321000	30672	23004
2266000	29949	22462	2322000	30685	23014
2267000	29962	22472	2323000	30698	23024
2268000	29975	22481	2324000	30712	23034
2269000	29988	22491	2325000	30725	23044
2270000	30002	22501	2326000	30738	23053
2271000	30015	22511	2327000	30751	23063
2272000	30028	22521	2328000	30764	23073
2273000	30041	22531	2329000	30777	23083
2274000	30054	22541	2330000	30791	23093
2275000	30067	22550	2331000	30804	23103
2276000	30080	22560	2332000	30817	23113
2277000	30094	22570	2333000	30830	23122
2278000	30107	22580	2334000	30843	23132
2279000	30120	22590	2335000	30856	23142
2280000	30133	22600	2336000	30869	23152
2281000	30146	22610	2337000	30883	23162
2282000	30159	22619	2338000	30896	23172
2283000	30172	22629	2339000	30909	23182
2284000	30186	22639	2340000	30922	23192

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Planchek over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

Valuation	Permit Fee	Planchek Fee	Valuation	Permit Fee	Planchek Fee
2341000	30935	23201	2397000	31672	23754
2342000	30948	23211	2398000	31685	23764
2343000	30961	23221	2399000	31698	23773
2344000	30975	23231	2400000	31711	23783
2345000	30988	23241	2401000	31724	23793
2346000	31001	23251	2402000	31737	23803
2347000	31014	23261	2403000	31750	23813
2348000	31027	23270	2404000	31764	23823
2349000	31040	23280	2405000	31777	23833
2350000	31054	23290	2406000	31790	23842
2351000	31067	23300	2407000	31803	23852
2352000	31080	23310	2408000	31816	23862
2353000	31093	23320	2409000	31829	23872
2354000	31106	23330	2410000	31843	23882
2355000	31119	23339	2411000	31856	23892
2356000	31132	23349	2412000	31869	23902
2357000	31146	23359	2413000	31882	23911
2358000	31159	23369	2414000	31895	23921
2359000	31172	23379	2415000	31908	23931
2360000	31185	23389	2416000	31921	23941
2361000	31198	23399	2417000	31935	23951
2362000	31211	23408	2418000	31948	23961
2363000	31224	23418	2419000	31961	23971
2364000	31238	23428	2420000	31974	23981
2365000	31251	23438	2421000	31987	23990
2366000	31264	23448	2422000	32000	24000
2367000	31277	23458	2423000	32013	24010
2368000	31290	23468	2424000	32027	24020
2369000	31303	23478	2425000	32040	24030
2370000	31317	23487	2426000	32053	24040
2371000	31330	23497	2427000	32066	24050
2372000	31343	23507	2428000	32079	24059
2373000	31356	23517	2429000	32092	24069
2374000	31369	23527	2430000	32106	24079
2375000	31382	23537	2431000	32119	24089
2376000	31395	23547	2432000	32132	24099
2377000	31409	23556	2433000	32145	24109
2378000	31422	23566	2434000	32158	24119
2379000	31435	23576	2435000	32171	24128
2380000	31448	23586	2436000	32184	24138
2381000	31461	23596	2437000	32198	24148
2382000	31474	23606	2438000	32211	24158
2383000	31487	23616	2439000	32224	24168
2384000	31501	23625	2440000	32237	24178
2385000	31514	23635	2441000	32250	24188
2386000	31527	23645	2442000	32263	24197
2387000	31540	23655	2443000	32276	24207
2388000	31553	23665	2444000	32290	24217
2389000	31566	23675	2445000	32303	24227
2390000	31580	23685	2446000	32316	24237
2391000	31593	23694	2447000	32329	24247
2392000	31606	23704	2448000	32342	24257
2393000	31619	23714	2449000	32355	24267
2394000	31632	23724	2450000	32369	24276
2395000	31645	23734	2451000	32382	24286
2396000	31658	23744	2452000	32395	24296

\$100,000 and up - \$1,466 for the first \$100,000 plus \$13.15 for each additional thousand. Planchek over \$100,000 is 75% of the calculated permit fee. Construction is valued per Schedule #1 Cost Calculator.

SCHEDULE #2

Attachment 1 of 7

ELECTRICAL PERMIT FEES

	Current
Permit Issuance	\$30.75
Electric per square foot of construction:	
One & Two family dwellings	\$0.11
Multi-family dwellings	\$0.10
Electric Services & Subpanels:	
600 volts up to 200 amps	\$50.90
Over 200 amps to 1000 amps	\$101.75
Over 1000 amps	\$203.50
Temporary power poles:	
up to 200 amps	\$41.25
over 200 amps	\$57.75
Switch, light or outlet receptacle for the 1st 20	\$2.10
Each additional over 20	\$1.25
Each added circuit for service or subpanel	\$11.25
Power apparatus rated in H.P. - Motors/Air Conditioners/Transformers	
Up to 1 hp, each	\$11.25
Over 1 hp & up to 10 hp, each	\$21.50
Over 10 hp, each	\$50.00
Spa/Hot tub	\$70.00
Swimming Pool	\$101.75
Signs & Marquees	\$42.65
Plan Review:	

Other: Actual cost to the City including overhead

Any electrical receptacle or work under 110 volts is Low Voltage and does not require a permit.

After-the-fact work is triple fees: Two (2) times applicable fees for the investigation of the work done and once the after-the-fact is deemed permissible by the City inspector then the additional one (1) time permit fee is assessed.

PLUMBING PERMIT FEES

Attachment 2 of 7

	Current
Permit Issuance	\$30.75
Fixture or Trap (includes toilets, bidets, sinks, showers & bathtubs)	\$16.25
New Water Main	\$16.25
Water heater	\$16.25
Water Treatment Equipment (includes softener/filtration)	\$16.25
Vacuum Breakers/Backflow Preventor (includes sprinklers)	\$16.25
Storm water/floor drains inside building	\$16.25
Gas system up to five (5) outlets	\$16.50
	Each outlet over five (5) \$3.60
Fire Sprinklers up to five (5) heads	\$16.50
	Each sprinkler over five (5) \$3.60
(Fee is for plan check and same fee to be assessed for permits)	
Interceptors & Clarifiers	\$30.75
Sewage Disposal abandonment	\$36.00
Swimming Pool/Spa/Hot tub	\$45.00
Building Sewer replacement & repair	\$54.75
Sewer Saddle	Per Sanitation District Fees
Solar water heating system	\$54.75
Re-pipe of water system	\$109.00

Plan Review:

Other: Actual cost to the City including overhead

After-the-fact work is triple fees: Two (2) times applicable fees for the investigation of the work done and once the after-the-fact is deemed permissible by the City inspector then the additional one (1) time permit fee is assessed.

MECHANICAL PERMIT FEES

Attachment 3 of 7

	Current
Permit Issuance	\$30.75
Ducting systems per sq.ft. of area served	\$0.04
	(heating and cooling)
Inlets/Outlets	\$5.75
Heating appliance	\$28.50
Cooling Unit	\$54.75
Combination Heating/Cooling unit	\$57.25
Exhaust Fan & Duct	\$16.00
Air Handling or Ventilating Unit	\$16.00
Fire Damper	\$11.75
Commercial Kitchen Hood	\$69.25
Plan Review:	
Other: Actual cost to the City including overhead	

After-the-fact work is triple fees: Two (2) times applicable fees for the investigation of the work done and once the after-the-fact is deemed permissible by the City inspector then the additional one (1) time permit fee is assessed.

GRADING PERMIT FEES

Attachment 4 of 7

	Current
Permit Issuance	\$30.75
1 - 50 Cubic Yards	\$137.50
51 - 100 Cubic Yards	\$216.75
101 - 1,000 Cubic Yards, First 100	\$216.75
Each additional 100	\$54.70
1, 001 - 10, 000 Cubic Yards, First 1,000	\$707.00
Each additional 1,000	\$54.70
Over 10,000 Cubic Yards, First 10,000	\$1,196.00
Each additional 10,000	\$72.50
Plan Review:	100% of permit fee

After-the-fact work is triple fees: Two (2) times applicable fees for the investigation of the work done and once the after-the-fact is deemed permittable by the City inspector then the additional one (1) time permit fee is assessed.

MISCELLANEOUS BUILDING FEES

	Current
Demolition of Square Footage	\$0.19
Building Relocation Fee	\$0.22
Reinspection Fee	\$36.25
Re-Stamp Plans (unchanged from approved set)	\$36.25
Real Property Records Report	\$113.00
Residential Inspection:	
up to 5,000 sq.ft.	\$547.00
5,001 sq.ft. to 10,000 sq.ft.	\$722.00
Over 10,001 sq.ft.	\$908.00
Commercial Inspection up to 5,000 sq.ft.	\$722.00
Soils & Geology Review:	
Preliminary Review	\$180.00
Soils Report Review	\$930.85
Actual Cost to City + \$185.35	
Geology Report Review	\$930.85
Actual Cost to City + \$185.35	
Rough Grading, other review Actual Cost to City + 10%	
Structural Plan Check revisions - Cost per hour to City	
Handicapped Access:	
Plan review and permit fees shall be increased by 5% where compliance with California Access Laws is required	

Building Plancheck & Permit Fees on SCHEDULE 1 & 2

After-the-fact work is triple fees: Two (2) times applicable fees for the investigation of the work done and once the after-the-fact is deemed permissible by the City inspector then the additional one (1) time permit fee is assessed.

PLANNING FEES

Attachment 6 of 7

	Current
Site Plan Review or revisions	\$118.00
Satellite Dish over 18 inches in diameter	\$153.00
Direct Satellite Dish - exempt from fees per Ordinance	
Neighborhood Compatibility Review	\$1,585.00
Neighborhood Compatibility revision	\$790.00
Neighborhood Compatibility revision sought after orig. construction permit final	\$1,585.00
Neighborhood Compatibility Review Extension by Staff	\$145.00
Neighborhood Compatibility Review Extension	\$300.00
Grading Application	\$990.00
Miscellaneous Application	\$300.00
Conceptual Project Review	\$255.00
Coastal Zone Waiver	\$102.00
Coastal Development Permit	\$1,480.00
Coastal Development Permit in conjunction with another application (CUP, Neighborhood Compatibility, Variance)	\$740.00
Sports Court Application	\$990.00
Sign Plan Application	\$990.00
Sign Plan Review by Staff	\$110.00
Lighting Permit Application	\$990.00
Minor Lot Line Adjustment	\$990.00
Conditional Use Permit	\$1,480.00
Variance Application	\$1,480.00
Wireless Telecomm. Facilities	\$1,360.00
Landscape Plan Review	\$690.00
Environmental Initial Study	\$1,495.00
EIR (Deposit of actual projected costs to City plus 20% for administration)	\$3,065.00
Other Environmental Reviews - Actual cost to the City including administration	

Prior to action by Planning Commission or City Council on an application, a revised application may be subject to one-half original application fees.

Mailing Matrix Preparation \$ 350.00

Appeal Fees

- | | |
|---|-----------|
| 1. Major Appeals - Appeals of Neighborhood Compatibility, Grading, Coastal
ment, Conditional Use, Variance, Wireless Telecomm or any combination of these apps. | \$ 600.00 |
| 2. Minor Appeals - Appeals of all other Planning Apps. | \$ 300.00 |

After-the-fact applications is subject to triple (3 times) the applicable fees indicated.

PUBLIC WORKS PERMIT FEES

Attachment 7 of 7

	Current
Driveways:	
Residential	\$185.00
Commercial	\$185.00
New Curb & Gutter	\$280.50
Repair/Replace Curb & Gutter	\$163.50
Curb Core	\$93.50
Non-Standard Encroachments	\$257.00
Temporary Dumpsters	\$70.00
Transportation/Wide/Heavy Load Permit	\$17.60
Tree Topping/Removal (Items to go before the Parklands Committee for review)	\$162.00
Tree Trimming - Exempt from fees, must have application and approval by staff prior to work.	
Earth Cut \$50 issuance plus \$0.50/sq. ft.	(\$95 min.)
Street Cut \$50 issue plus \$1.00/sq. ft.	(\$190 min.)

After-the-fact work is subject to ten (10) times the applicable fees indicated.

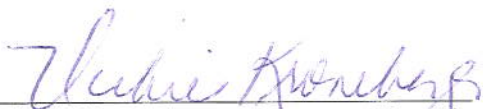
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF PALOS VERDES ESTATES)

I, Vickie Kroneberger, Deputy City Clerk for the City of Palos Verdes Estates, California, do hereby certify that the foregoing Resolution **R10-01** was duly and regularly approved and adopted by the City Council of the City of Palos Verdes Estates at its regular meeting of the City Council on the 26th day of January, 2010, by the following vote:

AYES: COUNCILMEMBERS: Perkins, Humphrey, Goodhart, Rea, and Bird

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None


Vickie Kroneberger, Deputy City Clerk



**EFFECTIVE MONDAY, FEBRUARY 8, 2016
THE FOLLOWING UPDATED FEES APPLY:**

DESCRIPTION OF SERVICE	DEPARTMENT	APPLICABLE FEE
Wireless Consultant Fee/ Planning	PLANNING	\$2250.00 deposit. Actual costs plus 20% for administration
Reasonable Accommodation	PLANNING	\$1240.00 for Planning Commission review \$615.00 in conjunction with another application or review by Staff
Construction and Demolition Waste Special Refuse Bins	PUBLIC WORKS	\$100.00
Appeal of Parklands Committee Recommendation	PUBLIC WORKS	\$500
General Copying (PUBLIC RECORDS)	CITY CLERK	\$.20 per sheet – 8x11.5 (letter) 8x14 (legal) \$.25 per sheet - 11 x 17 Actual Cost charged by outside vendor, plus 20% for administration- Oversize Items (all copies exceeding 11x17, e.g., plans)
Audio Media	CITY CLERK	\$6 per CD/DVD
Video Media	CITY CLERK	Actual Cost charged by outside vendor, plus 20% for administration
Electronic Records/ City Clerk	CITY CLERK	\$.20 per sheet for documents scanned for email. Larger documents 8.5 x 14 (legal) and 11 x 17 (tabloid) will be reduced and stored to 8.5 x 11 (letter). No charge applies for email of records currently stored electronically on City database.

**RESOLUTION R15-47
PVECC 12/8/2015**



**City of Palos Verdes Estates
Mid-Year Budget Adjustments
Fiscal Year 2016/2017**

R17-02

								UNDESIGNATED GENERAL FUND IMPACT
FUND	ACCOUNT	CLASSIFICATION	DEPARTMENT	JUSTIFICATION	REVENUE	EXPENDITURE		
SERVICES								
01	4000-40005	FLSA ADJ.	POLICE	Fair Labor Standard Act Adjustments		65,600		(65,600)
01	4000-50080	FLSA ADJ.	POLICE	Fair Labor Standard Act Adjustments		8,500		(8,500)
01	40005-50091	FLSA ADJ.	POLICE	Fair Labor Standard Act Adjustments		850		(850)
01	4000-50095	FLSA ADJ.	POLICE	Fair Labor Standard Act Adjustments		950		(950)
01	2000-66601	FLSA ADJ.	CITY MANAGER	Fair Labor Standard Act Adjustments		65,600		(65,600)
01	2000-64425	PERSONNEL LEGAL	CITY MANAGER	Agreed Upon Procedures Payroll		25,000		(25,000)
01	2000-64425	PROFESSIONAL SERVICES	CITY MANAGER	Carry over of Wolcott Contract for Web Design Services		12,337		(12,337)
01	2000-64425	PERSONNEL LEGAL	CITY MANAGER	Legal Services LCW		17,000		(17,000)
01	2000-64425	PROFESSIONAL SERVICES	CITY MANAGER	Additional Funding for Citizen Academy FY 2016-17		5,000		(5,000)
01	3040-64425	LEGAL	CITY ATTORNEY	Legal Services to address current year assignments and trends		57,000		(57,000)
01	3160-65090	CONTRACT SERVICES	NON-DEPARTMENTAL	Copier Lease		10,100		(10,100)
Subtotal						\$	267,937	\$ (267,937)
INSURANCE								
65	6900-65020	PROPERTY INSURANCE	INTERNAL SERVICE FUND INS	Retro Annual Property Insurance Adjustment		7,081		(7,081)
Subtotal						\$	7,081	\$ (7,081)
CONTINUING APPROPRIATIONS								
5	5000-70730	IMPROVEMENTS	Police	Firing Range Improvements		14,145		(14,145)
30	7500-80918	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	Automobile License Plate Readers		30,000		(30,000)
30	7500-80102	CAPITAL OUTLAY	CAPITAL IMPROVEMENT	Catch Basin Replacement		25,000		(25,000)
Subtotal						\$	69,145	\$ (69,145)
TRANSFERS								
01	7500-69999	CONTINUING APPROPRIATION	GENERAL FUND	Continuing Appropriation for CIP		500,000		(500,000)
30	39999	CONTINUING APPROPRIATION	CAPITAL IMPROVEMENT	Continuing Appropriation for CIP	500,000			500,000


City of Palos Verdes Estates
Mid-Year Budget Adjustments
Fiscal Year 2016/2017

R17-02

FUND	ACCOUNT	CLASSIFICATION	DEPARTMENT	JUSTIFICATION	REVENUE	EXPENDITURE	UNDESIGNATED GENERAL FUND IMPACT
Subtotal					500000	\$ 500,000	\$ -
General Fund							\$ (767,937)
Other Funds:							
Police Fund							\$ (14,145)
Capital Improvement Fund							\$ 445,000
Insurance Fund							\$ (7,081)



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

March 30, 2017

Anton Dahlerbruch, City Manager
City of Palos Verdes Estates
340 Palos Verdes Drive West
Palos Verdes Estates, CA 90274

Dear Mr. Dahlerbruch:

This is to advise you that on March 31, 2017, my Financial Management Division will provide your Financial Director your City's Fee Summary for the Final 2016-17 Fee and the Estimated 2017-18 Fee (Enclosure) for fire protection and emergency medical services. The Final 2016-17 Fee is 1.30% higher than the Estimate provided last March. To help lessen the impact of this increase, per our service agreement, the difference will be either billed in 2017-18 as a prior year adjustment or be deferred to future year(s) and billed per our service agreement terms regarding the fee limitation ("cap"). The details will be provided to your Financial Director with the final and estimated fees.

The Estimated 2017-18 Fee is a 4.71% increase as compared to the Final 2016-17 Fee. Following are the key adjustments impacting the Estimated 2017-18 Fee:

- The County reached an agreement for a 2% salary cost of living adjustment effective July 1, 2017, and January 1, 2018. This has resulted in an overall increase of 1.63%; and
- There is also a 3.08% increase in employee benefits, primarily for Retirement, Retiree Health Insurance, Cafeteria Plans, and Retiree Health Other Post-Employment Benefits Contribution.

We will update your Financial Director on any developments in our Quarterly Status Reports, and any changes will be adjusted in the Final 2017-18 Fee.

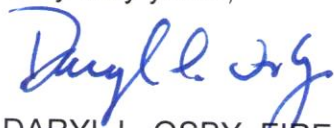
SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS	BRADBURY	CUDAHY	HAWTHORNE	LA HABRA	LYNWOOD	PICO RIVERA	SIGNAL HILL
ARTESIA	CALABASAS	DIAMOND BAR	HIDDEN HILLS	LA MIRADA	MALIBU	POMONA	SOUTH EL MONTE
AZUSA	CARSON	DUARTE	HUNTINGTON PARK	LA PUENTE	MAYWOOD	RANCHO PALOS VERDES	SOUTH GATE
BALDWIN PARK	CERRITOS	EL MONTE	INDUSTRY	LAKEWOOD	NORWALK	ROLLING HILLS	TEMPLE CITY
BELL	CLAREMONT	GARDENA	INGLEWOOD	LANCASTER	PALMDALE	ROLLING HILLS ESTATES	WALNUT
BELL GARDENS	COMMERCE	GLENORA	IRWINDALE	LAWNDALE	PALOS VERDES ESTATES	ROSEMEAD	WEST HOLLYWOOD
BELLFLOWER	COVINA	HAWAIIAN GARDENS	LA CANADA-FLINTRIDGE	LOMITA	PARAMOUNT	SAN DIMAS	WESTLAKE VILLAGE
						SANTA CLARITA	WHITTIER

Anton Dahlerbruch, City Manager
March 30, 2017
Page 2

If you have any questions, please contact me at (323) 881-6180.

Very truly yours,



DARYL L. OSBY, FIRE CHIEF

DLO:cm

Enclosure

c: Acting Assistant Fire Chief Scott Hale

**LOS ANGELES COUNTY FIRE DEPARTMENT
CITY OF PALOS VERDES - FEE SUMMARY**

	FINAL							ESTIMATE
	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Actual Annual Fee (see attachments)	\$ 3,915,852	\$ 3,977,200	\$ 4,127,665	\$ 4,307,807	\$ 4,404,511	\$ 4,552,384	\$ 4,719,994	\$ 4,942,070
% Increase from Previous Fiscal Year	2.49%	1.57%	3.78%	4.36%	2.24%	3.36%	3.68%	4.71%
Annual Fee Limitation Excess Rollover	11,361	-	-	-	46,818	-	-	-
	<u>\$ 3,927,213</u>	<u>\$ 3,977,200</u>	<u>\$ 4,127,665</u>	<u>\$ 4,307,807</u>	<u>\$ 4,451,329</u>	<u>\$ 4,552,384</u>	<u>\$ 4,719,994</u>	<u>\$ 4,942,070</u>
Annual Fee Cap Percentage (1)	4.20%	5.03%	3.89%	3.23%	3.64%	3.89%	4.06%	4.48%
Annual Fee Limitation (percentage cap applied to prior year actual annual fee)	\$ 3,981,331	\$ 4,112,819	\$ 4,131,913	\$ 4,260,989	\$ 4,464,611	\$ 4,575,846	\$ 4,737,210	\$ 4,931,450
Annual Fee Limitation Excess (2)	-	-	-	46,818	-	-	-	10,620
Actual Net City Cost	\$ 3,927,213	\$ 3,977,200	\$ 4,127,665	\$ 4,260,989	\$ 4,451,329	\$ 4,552,384	\$ 4,719,994	To Be Determined
Estimated Net City Cost	\$ 3,981,331	\$ 3,936,416	\$ 4,131,037	\$ 4,260,989	\$ 4,432,846	\$ 4,522,970	\$ 4,659,578	\$ 4,931,450
Prior Year Fee Adjustment (3)	-	-	40,784	-	-	18,483 (7)	29,414	60,416
Current Year Fee Adjustment (4)	(54,118)	-	(3,372)	-	-	-	-	To Be Determined
Paramedic Pass-thru Fee Credit (5)	(11,966)	(15,617)	(16,664)	(9,380)	(10,767)	(17,663)	(8,720)	To Be Determined
Total Net City Payment (6)	<u>\$ (75,845)</u>	<u>\$ 3,920,799</u>	<u>\$ 4,151,786</u>	<u>\$ 4,251,609</u>	<u>\$ 4,422,079</u>	<u>\$ 4,523,790</u>	<u>\$ 4,680,272</u>	<u>\$ 4,991,866</u>
Estimated Monthly Invoice								<u>\$ 415,989</u>

- (1) From 2001-02 through 2005-06, % cap determined by taking the average of the immediately preceding five years' actual Annual Fee % increases plus 1%. July 1, 2006 the Annual Fee limitation is 4.2% per fiscal year. Beginning July 1, 2011 the fee limitation shall be the average of the immediately preceding five fiscal years and Annual Fee percentage increases plus one percent (1%).
- (2) Amount that is deferred to a subsequent future fiscal year(s).
- (3) Formula: Prior Year "Actual" minus Prior Year "Estimated" Net City Cost.
- (4) Formula: Current Year "Actual" minus Current Year "Estimated" Net City Cost.
- (5) Credits are posted directly to the monthly city billings based on actual revenue received from the ambulance companies. Actual year-end totals will not be available until the end of the fiscal year.
- (6) Does not include any billing adjustment (i.e., utility usage).
- (7) Estimated amounts billed were based on the original March 2014 estimate rather than the updated April 2014 estimate. The difference was carried over as the Prior Year Fee Adjustment in 2015-16.

**LOS ANGELES COUNTY FIRE DEPARTMENT
FEE-FOR-SERVICE CITIES ANNUAL FEE SCHEDULE**

*** CITY OF PALOS VERDES ESTATES ***

		<u>Staffing (a)</u>	<u>Resource Cost</u>	<u>Annual Rate (b)</u>
<u>2016-17</u>				
<i>Station Operations:</i>				
Fire Station 2	Engine	3	\$ 2,139,105	\$ 2,139,105
Fire Station 2	Squad	2	1,377,471	<u>1,377,471</u>
				\$ 3,516,576
District Overhead	34.2213%			<u>1,203,418</u>
FINAL 2016-17 FEE				<u>\$ 4,719,994</u>

(a) Station Operations staffing numbers reflect post positions (3 person staff each post position through a 56-hr work week). Station Operations include overtime required to maintain 24-hour constant staffing. Fire Prevention positions do not include overtime since constant staffing is not required.

(b) Rates for Squad staffing include paramedic bonuses, plus an additional paramedic bonus for the Fire Fighter on the engine.

**LOS ANGELES COUNTY FIRE DEPARTMENT
FEE-FOR-SERVICE CITIES ANNUAL FEE SCHEDULE**

*** CITY OF PALOS VERDES ESTATES ***

		<u>Staffing (a)</u>	<u>Resource Cost</u>	<u>Annual Rate (b)</u>
<u>2017-18</u>				
<i>Station Operations:</i>				
Fire Station 2	Engine	3	\$ 2,229,255	\$ 2,229,255
Fire Station 2	Squad	2	1,436,208	<u>1,436,208</u>
				\$ 3,665,463
District Overhead	34.8280%			<u>1,276,607</u>
ESTIMATED 2017-18 FEE				<u>\$ 4,942,070</u>

(a) Station Operations staffing numbers reflect post positions (3 person staff each post position through a 56-hr work week). Station Operations include overtime required to maintain 24-hour constant staffing. Fire Prevention positions do not include overtime since constant staffing is not required.

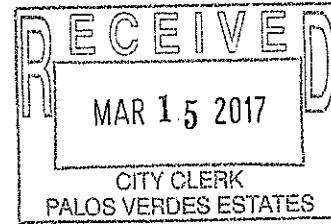
(b) Rates for Squad staffing include paramedic bonuses, plus an additional paramedic bonus for the Fire Fighter on the engine.

Vickie Kroneberger

Subject: FW: Measure D and it's effect on our Police Department

-----Original Message-----

From: Elizabeth Landgraf [mailto:elizabeth.landgraf@pvestates.org]
Sent: Tuesday, March 14, 2017 7:28 PM
To: City Council <citycouncil@pvestates.org>
Subject: Measure D and it's effect on our Police Department



Dear City Council Members,

Thank you all for your service to our beautiful city, and for taking the time to read this email. My husband and daughter moved to PVE almost 1 year ago exactly, and our intention is to make this city our forever home. It was with great sadness that I had a conversation with 2 of our PVE police officers this morning at the Torrance Courthouse when I learned of how the defeat of Measure D is going to have a negative effect on our police force.

I must explain a little bit about myself and how I came to speak to these two officers at the Courthouse... I am a Public Defender for LA County and have been for 9 and 1/2 years. I was transferred to the Torrance Court last July and since then have had numerous contacts professionally with our PVE police officers. I must also clarify that the views expressed in this email are mine and mine alone as a citizen and resident of PVE, and in no way reflect the views of the LA County Public Defender's Office, or any of its employees.

While it may come as a surprise to some of you, and given that I am professionally on the opposing side of our local law enforcement, I personally have much respect and admiration for our PVE police. I have found them to be very thorough in their investigations, very willing to speak to Defense Counsel about their cases (many police officers are reluctant, not forthcoming, or just flat out refuse to speak to me), very cordial to my clients, and very concerned about the safety of our city. So it was with great sadness that I heard today from these two officers that the PVE police may not exist much longer, and that our city will be patrolled by the LA County Sheriff's Department. This would be a bad thing for many reasons which I will discuss below.

First, the LASD has a negative past that is filled with corruption and indeed recently, two of their top officials have either been convicted or are currently fighting corruption charges as defendants themselves. This type of behavior has permeated their ranks, and while there are good Sheriff's Deputies out there, the level of corruption that has polluted that organization has yet to touch our PVE Police Department.

Second, the LASD will not be conducting checks of our homes while we are out of town to make sure that all is well, and that our homes remain safe from burglars. This is a service that our local police provides for free and with pleasure.

Third, the LASD has no specific ties to this community that would afford us the same level of care, protection, service and even response time to a 911 call, that our own PVE PD can do.

Fourth, the LASD having no ties to the residents of this community don't know it's residents like the PVE PD do, and this is important because I have read too many LASD police reports where persons with autism, developmental disabilities, being hearing impaired, mentally ill, etc... are involved in violent physical altercations with LASD officers who do not know these people, and are not familiar with their condition. These officers assume the worst, that these persons are resisting arrest, ignoring them, or behaving in a way that is perceived (often times incorrectly) as dangerous to the officers. I feel more confident in a local police agency like PVE PD being familiar with residents and families where these issues present themselves and being able to recognize, handle, and treat these situations with the appropriate amount of kindness

understanding and patience that is necessary rather than rushing to incorrect judgment because they are not familiar with the conditions of it's residents.

Fifth, our PVE police officers as a benefit to their working here can send their children to school here, and as you well know, we have one of the best public school systems in California, if not the entire United States. If they were to be let go, or even hired on by the LASD, there is no promise that they would continue to service our city, or even the Peninsula. This would cause parents to have to uproot their children from their schools and find new ones. It would also mean that our PVE PD could be sent to any Sheriff's station in LA county for patrol—causing school issues, increased commute times taking them away from their families, and disruption for their families in terms of medical and dental appointments that are conducted on the hill as a result of these officers working in our community and being able to send their children to school here.

Sixth, I feel that with their special connection to the residents of this community, that the PVE PD is in a better situation to recognize when an arrest of one of it's citizen is necessary as opposed to just issuing a warning, or counseling a resident they have contact with, and then release to a family member. Not every misdeed should result in someone going to jail. The LASD with it's vast bureaucracy has little to no discretion in this area, and is often too quick to just make an arrest without being familiar with all of the parties involved in a way that our local police agency is.

I am sure there are a vast number of other ways in which having the LASD take over the patrol of our city would have a negative impact on our citizens and the officers who work for us now, but this is just what I thought of in the little amount of time I had to consider the issue. I hope you all can find a way to keep our PVE PD employed and working for us.

I can be reached for further comment or inquiry at this email, or on my phone at 310-910-3506.

Thank you again for your hard work, time and consideration of what i have to say on this issue.

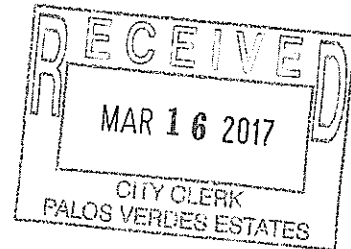
Sincerely,

Elizabeth Landgraf
Resident of the Valmonte Area

Vickie Kroneberger

Subject: FW: Police department

From: j
Sent: Wednesday, March 15, 2017 5:02 PM
To: City Council <citycouncil@pvestates.org>
Subject: Police department



March 15, 2017

Dear City Council,

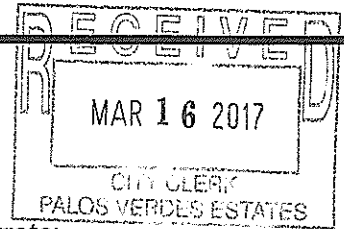
The police department is a critical part of our community and serves a far greater and unique purpose than almost any other city's department in our country. The outcome of the vote this last Tuesday was influenced by misinformation, including someone taping inaccurate information to peoples mailboxes. The city council needs to rectify this matter and create a solution that resolves both the short and long term funding needs to maintain our police department. Our small town feel is partly due to our police department!

Thank you,
Lori Ernster

cc: Palos Verdes Police Department

Vickie Kroneberger

Subject: FW: PVE City Budget



On Mar 15, 2017, at 2:51 PM, Christine Bhagat <[redacted]> wrote:

I just watched last night's City Council meeting and was surprised that the defeat of Measure D was primarily tied to cutting police services and not the general budget for the City.

My understanding was that City Hall would analyze and trim its' budget in response to Measure D's defeat. Will the City release any data as to where the city can trim spending, separate from the police and fire services?

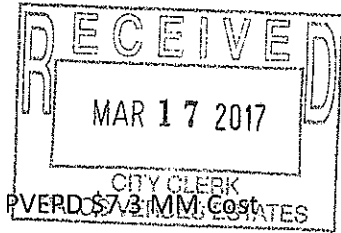
Thank you,
Christine Bhagat

Sent from my iPad

Vickie Kroneberger

Subject: FW: Villa Acti Vista: Taxes & Law Enforcement: LASD 09/2016 \$3.6 MM Quote vs. PVEPD
\$7.3 MM Cost
Attachments: PVE Dahlerbruch AAD Measure D Impact Statement 03-2017.pdf

From: Robert L. Chapman, Jr. |
Sent: Friday, March 17, 2017 10:02 AM
Subject: Villa Acti Vista: Taxes & Law Enforcement: LASD 09/2016 \$3.6 MM Quote vs. PVEPD \$7.3 MM Cost



March 17, 2017

PVE Residents and Related Parties:

As I have initiated an extensive research, investigation and lobbying effort related to the City Council's apparent intent to take a second bite at the PVE taxpayers' apple, I welcome any and all factually-based feedback from those inclined in either direction on this "emergency" matter. In particular, I seek information and evidence related to the respective annual law enforcement costs (\$3.6 MM hiring LASD vs. \$7.3 MM cost of PVEPD) and benefits (evidence of impactful law enforcement responses to reports of CPC, CVC or PVEMC violations, as well as legal infraction prevention efficacy). Having watched Chief Kepley pitch the PVEPD's respective costs/benefits earlier this week, I have taken the logical next step of seeking out the LASD's cost/benefit variables as well (see E-mail below).

I must reiterate that I am conditionally supportive of maintaining the PVEPD as PVE's law enforcement arm. Such reasonable and feasible conditions consist of the PVEPD pivoting to the following:

- a) a lower cost department (matching/beating LASD's 09/2016 proposal ~ \$4MM cost) requiring no further resident taxation,
- b) a team compliantly managed by PVEPD veteran Captain Mark Velez (replacing incompetent and disrespected-internally Jeff Kepley),
- c) officers behave professionally under unambiguous PVECC marching orders to change culturally into a force that enforces the PVEMC, CPC and CVC through consistent and persistent legal citation issuance (vs. "indifference," non-impactful verbal warnings or outright support of illegal behavior such as that flaunted by Big Orange).

Given the now \$4.7 million lower budget for a city with nearly zero hard crime, Jeff Kepley's repeated bungling of relatively simple law enforcement matters, and PVE residents' civil right to have laws enforced impactfully against law breakers, not one of these three conditions is unreasonable. I am optimistic that promising City leaders such as Councilman-elect Kenny Kao shall find a means to accomplishing the goal of remolding the PVEPD into a cost effective group of men and women who effectively and economically serve our fine community for many, many years to come.

Robert L. Chapman, Jr.
Managing Member



Mailing Address:
1007 N. Sepulveda Blvd. #129
Manhattan Beach, CA 90267
Office VoIP: ☎
E-Mail: ✉

From: Robert L. Chapman, Jr.
Sent: Friday, March 17, 2017 8:22 AM
To: REDACTED
Subject: Villa Acti Vista: Taxes & Law Enforcement: LASD 09/2016 \$3.6 MM Quote

March 17, 2017

[REDACTED],

No, that is an inaccurate description of my conversation.

However, directionally it is a proper interpretation of the spirit of my request.

As PVE municipal management and governors themselves repeatedly have stated (click [here](#)), they believe the City faces a desperate fiscal “emergency” following the failure of Measure D on March 7, 2017. Again, this is the publicly stated view of the PVECC and those it retains to manage the City day-to-day (e.g., Dahlerbruch). As a 10-year PVE resident with two young children and wife living here, and one of those who contributes a disproportionately high amount of revenues into the tax base, I, as a concerned citizen, have responded to the City’s “emergency” by seeking to assist in its resolution. This decision was made in no small part due to the “head-in-the-sand” approach to problem solving by PVE government that I and many others witnessed this week.

With the goal of emergency problem solving in mind, yesterday I contacted the LASD (amongst various other relevant parties) to assist me in developing a thorough understanding of the costs and benefits of transitioning PVE law enforcement from the PVEPD to the LASD. As I informed you recently and was released to the public by PVE itself (click [here](#) and [here](#)), **in 2016 Tony Dahlerbruch sought out “quotes” from the LASD to replace the PVEPD**. In response to Tony Dahlerbruch’s reaching out to the LASD, in September 2016 the LASD offered the alternative of a \$3.6 million contract to cover law enforcement for PVE. This is a cost that equates to less than half of the PVEPD’s \$7.3 budgeted cost to the City. Again, I must repeat that the LASD has offered a law enforcement solution, however more or less effective than the current PVEPD, that arrives at cost of HALF of that budgeted by our current law enforcement division. I seek to understand the pro’s and con’s of such \$3.6 million law enforcement alternative, and logically and reasonably am making calls in order to accomplish that goal.

PVE, in light of the \$4.7 revenue vaporization from Measure D’s 03/07/2017 failure, is not in a position to ignore, dismiss or deflect one single budgetary change that would fill 70% of this \$4.7 million revenue hole. However, based on the public comments made by the current PVECC on March 14, 2017 at the PVE City Council meeting, it is perfectly clear that despite City Manager Tony Dahlerbruch’s clear, written public dire warnings (click [here](#) and see attached), PVE municipal government intends to “kick the can” as far down the road as possible. This indisputably shall result in precious City

reserves, themselves built up assiduously over many years, being “burned” irreversibly (once spent the recipients shall not return that liquidity). This is an extremely imprudent course of action, particularly in the event that property values (and related taxes) fall as they did during the 2008-2009 “Great Recession,” or in the event of an unanticipated surge in municipal costs as has occurred sporadically over the City’s 77 year history. Any logical businessman evaluating PVE’s current predicament would agree.

I hope this resolves any confusion you may have regarding my conversation yesterday with the LASD’s Lomita station senior management.

RLCjr

Attachment: PVE Dahlerbruch AAD Measure D Impact Statement 03-2017.pdf

-----Original Message-----

From: REDACTED

Sent: Friday, March 17, 2017 7:41 AM

To: Robert L. Chapman, Jr.

Subject:

Bob,

Did you really call the Lomita captain and [redacted]?"

Sent from my iPhone

Anton Dahlerbruch

From: David Muir [mailto:david.muir@pvestates.org]
Sent: Saturday, March 18, 2017 9:58 AM
To: Anton Dahlerbruch <adahlerbruch@pvestates.org>
Subject: Defeat of Measure D

Hi Tony,

I'm still wringing my hands and stewing over the defeat of Measure D. I'm sure that's nothing compared to what you're going through.

I have an idea that may or may not have merit. I think it's at least worth mentioning.

A community group could form a "Committee to Restore Police and Fire Services" to start now with a campaign to pass a new measure at the next election. CRPFS would publish a monthly newsletter to educate and inform residents of all the undesirable results that result from the failure to pass Measure D. Every time a city employee is let go, there could be a human interest story about the impact on the employee and his or her family. Every time a service is reduced or eliminated, there could be a story about what that means for the community. Raising funds for the campaign to pass a new measure could also be pursued.

CRPFS could find volunteers in every community to serve as the community's "captain." The captain would be responsible for distributing the newsletter to every home in the community and for organizing community gatherings every now and then to talk about the hurt resulting from Measure D's failure.

I'd be glad to lead such an effort were it not for being overwhelmed with other responsibilities. I am a member of the board of trustees of the County pension system, and president of the Retired Employees of Los Angeles County, an organization with approximately 20,000 members. Both of those organizations consume a major portion of my time. And as you know, I'm quite active with the Neighborhood Church.

Thanks for listening,
Dave

**Robert J. Wade
4301 Via Pinzon
Palos Verdes Estates, CA 90274**

March 22, 2017

Mayor Jennifer L. King
And Members of the City Council
City of Palos Verdes Estates
340 Palos Verdes Drive West
Palos Verdes Estates, CA 90274

Madam Mayor and Council Members:

Like many other residents in PVE, I was very disappointed both by the failure of Measure D and by the low voter turnout. How could the community fail to recognize the importance of passage of Measure D? How could voters be so shortsighted and jeopardize the quality of life we enjoy in the City? So, I came disappointed and very concerned to the City Council Meeting on March 14th.

By the time the meeting concluded, my mood had changed dramatically. I am now very optimistic that the City can, and will, overcome this setback. I also believe that this crisis presents the City with a tremendous opportunity. Not only can we solve the immediate crisis, we now have an opportunity to shake off both voter apathy and apparent distrust of City government. We can do so by reaching out and engaging the community to come together in crafting and implementing a solution to the current budget crisis.

To that end, it was suggested at the March 14th Council Meeting that a new citizen task force be formed and tasked with evaluating the current situation and coming up with consensus recommendations. Establishment of such a task force should be one of the Council's first actions. In my view, the citizen task force should:

- Consist of volunteers appointed by the City Council;
- Represent all stakeholders and geographic areas in our community, inclusive of homeowners associations, business and property owners;
- Include both proponents and critics of Measure D;
- Present its findings and recommendations to the community at a community town hall meeting and/or the City Council; and
- Be given a strict timetable to complete its deliberations and make recommendations.

As appropriate, City officials, staff and certain consultants might serve in an advisory capacity to provide information and guidance to the task force, as needed. Both newly elected City officials and incumbent Council Members should actively engage in the process. Perhaps our new City Treasurer Victoria Lozzi could serve as chairperson of the task force.

The task force should not be limited as to the options available to address the anticipated budget shortfall. While the original Measure D advisory group considered alternatives, I suggest that the new task force take a “clean sheet approach” and again consider all the options, including possible new revenue opportunities, budget reductions and the advisability of a new ballot measure.

Having said this, I think the task force will most likely recommend adoption of a new ballot measure. There appears to be both strong community support to protect and preserve our City Police Department and a desire to maintain the current level of County fire and paramedic service. While efforts can be made to scrutinize the remaining items in the 2017/2018 budget and any “nice to have items” can be pared or deferred, it is unrealistic to think we can cut our way to solving what appears to be a \$4.3 million budget shortfall. The cuts to other necessary City services, capital projects and equipment would not only be draconian, but damaging to our quality of life in the City. On the other side of the ledger, new revenue sources appear to be limited at best and largely inadequate to close such a large budget shortfall.

In all likelihood, the City will need to pass a new ballot measure, as soon as possible. And, if a new ballot measure is the decided course of action, the citizen task force should be further tasked to develop a strategy and action plan for additional community outreach and get-out-the-vote activities. An all-out grass-roots effort, inclusive of volunteer recruitment, block captains and a door-to-door campaign, should be undertaken. While a two-thirds vote is required for passage of a parcel tax, the goal should be to achieve a record voter turnout and a “Yes” vote exceeding the pre-Measure D parcel tax results.

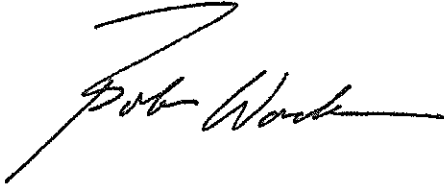
Pending deliberations of the citizen task force and development of recommendations, I think the City Council should take the following actions:

- Direct staff to compile a list of potential reductions and expenditure deferrals of “nice to have items” in the 2017/2018 budget. Current projects in process, like the long-awaited PVDW triangle landscape project approved by the Parklands Committee nearly two years ago, and City maintenance should proceed as scheduled.
- Consider deferring other capital projects, unless doing so would be contrary to public safety or otherwise be unwise.
- Suspend City hiring other than for critical positions in public safety.

Members of Council, I know that each of you are committed to serve our City. I only offer these suggestions in an effort to be helpful, because, like you, I care deeply about the future of the City that we call home.

If you think I might be of service to help in this matter, on any citizen task force or otherwise, please feel free to call on me.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Wade". The signature is fluid and cursive, with a long horizontal stroke at the end.

Robert J. Wade
Chair, Parklands Committee

cc: Tony Dahlerbruch

Vickie Kroneberger

Subject: FW: LA Sheriff Department @ Less Than HALF the Cost of PVEPD

From: Ankur

Sent: Thursday, March 30, 2017 7:59 AM

To: Anton Dahlerbruch <adahlerbruch@pvestates.org>; Sheri Repp <srepp@pvestates.org>

Subject: LA Sheriff Department @ Less Than HALF the Cost of PVEPD

March 30, 2017

PVE City Manager & Deputy City Manager,

In response to the PVE City Council's [repeated public declaration](#) of its intent to discuss publicly in April 2017 issues related to Measure D's being voted down by a near record number of PVE voters (~ 38% voter turnout - [within ~ 1% of highest voter participation rate in 33 years](#)), please include this E-mail in its entirety in the document(s) uploaded for PVE resident preview and review. It would be unwise of the City to continue its efforts to diminish, if not outright keep from PVE voter view, important information as included herein. Please confirm receipt and committed inclusion in April 11th City Council Meeting documentation package by E-mail reply hereto.

DATE: March 28, 2017

TO: PVE Taxpaying Voters

SUBJECT: PVE Govt. Moves Closer to Replacing PVEPD with Sheriff

MEMORANDUM

[The Coalition to Save PVE](#) has learned that Palos Verdes Estates municipal government, headed by City Manager Tony Dahlerbruch, over the past week has moved closer to the reasonable determination to replace the PVEPD (click [here](#)) with the Los Angeles County Sheriff's Department (LASD) Lomita Station, headed by highly respected veteran Capt. Dan Beringer (click [here](#)).

PVE City Hall Has Pivoted Its Response to Demands for LASD Hiring from "False" to "Undetermined" Following \$4 Million Savings Document Leak: As of today on March 28, 2017, PVE city management prudently rectified to "undetermined" from "false" its response to heightened resident demands for the replacement of the 60% budget consuming PVEPD with the lower cost/higher performance LASD. To the satisfaction of an increasing percentage of surveyed PVE taxpayers, it appears that Tony Dahlerbruch (click [here](#)) may be reacting to the *Coalition's* recent procurement and dissemination of a previously sequestered City document. This PVE staff report (see excerpt below and attached hereto) exposed Dahlerbruch's

obfuscation of the details of a late 2016 LASD contract proposal to provide **12% more patrol service hours than the PVEPD for merely \$3.4 million/year vs. the PVEPD's \$7.4 million annual cost**. This recent LASD quote equates to a *\$4 million first-year savings and less than half the PVEPD's budgeted cost of \$7.4 million/year*, despite the LASD's *more experienced* officers providing *12% more patrol service hours* than PVEPD's current deployment. The ~ \$4 million annual savings from contracting with the LASD would plug 85% of the \$4.7 million budget hole derived from PVE's residents' well reasoned March 7th rejection of Measure D's unnecessary 12-year perpetuation.



Today on March 28, 2017, PVE government/Dahlerbruch labeled the "rumored" demand for the \$3.4 million LASD contract as "Undetermined."



One week ago on March 21, 2017, PVE government/Dahlerbruch labeled the "rumored" demand for the \$3.4 million LASD contract as "False."

PVE Government/Tony Dahlerbruch Obfuscated from PVE Taxpaying Voters LASD Contract at Less than HALF of PVEPD Cost to City:

In what appears to be yet another case of corruption by Palos Verdes Estates government under Tony Dahlerbruch, the City posted on its website ahead of the March 7th Measure D vote fallacious information patently designed to influence the Measure D vote. This informational array ensconced from PVE taxpaying voters the crucial particular that the LASD offered a contract to PVE with *12% more* patrol service hours than PVEPD deployment, and did so at a cost of less than half of the PVEPD's expense to the City's resident taxpayers. Through a formal document request under the California Public Records Act (CPRA), a member of the *Coalition to Save PVE* obtained the following excerpted summary of Tony Dahlerbruch's "LASD Staffing Study" dated September 28, 2016. PVE voters should make serious note of this date being over five months before the March 7, 2017 Measure D vote, despite the key details of this crucial cost/deployment comparison never being provided, much less promulgated by Tony Dahlerbruch and his City Council cohorts Jennifer King, John Rea, Betty Lin Peterson, Jim Vandever and Jim Goodhart. PVE residents now in possession of this information have concluded that the exclusion of this LASD Staffing Study was intentionally done in order to improperly influence the vote's outcome. That feared outcome, Measure D failing to be sufficiently approved, was anticipated by Tony Dahlerbruch and his colleagues to make their own, personal jobs more demanding due to a \$1 million, 50% cut to their own finance/administration staffs' budget allocation (click [here](#) and see Page 2). Therein appears to lie the true motive behind Tony Dahlerbruch's self serving actions and inactions as described herein.



PVE/Tony Dahlerbruch internal document's details never released to PVE taxpaying voters before the March 7, 2017 Measure D Vote

PVE Government/Tony Dahlerbruch Improperly Sought to Influence Election. To be clear, as PVE City Hall reportedly became increasingly concerned that voters were leaning *against* paying an estimated \$70 million - \$90 million in unnecessary parcel taxes over 12 years (via Measure D), City Manager Dahlerbruch guided the City's website to post this claim on March 3, 2017 (click [here](#)), "In the interest of providing *factual information* about the special parcel tax and the City's contract with the Los Angeles County Fire Department (LACoFD), the City has compiled a set of files and records on the City website for public review." However, it seems Tony Dahlerbruch did not want this factual information to include the basic summary of the LASD's law enforcement proposal for 12% more service patrol hours at less than half of the PVEPD cost. Clicking through the website (click [here](#)) provided access to a plethora of PVE City government hand-selected statistics and documents, including a detailed FAQ page (click [here](#)) and numerous "fact sheets" (click [here](#)). Despite Tony Dahlerbruch and his cohorts on the City Council scribing and compiling 1000s and 1000s' of words, statistics and comparative studies, the Coalition's review has found *not one single instance* of Dahlerbruch evincing the crucial swing-vote-determining fact that **the highly competent, trained and staffed LASD offered PVE taxpaying residents 12% more patrol service hours at a cost less than half of the PVEPD -- \$4 million in savings that would plug 85% of the budget hole caused by the Parcel Tax's being voted down by wise PVE taxpaying voters.**



=====

DATE: February 24, 2017

TO: PVE Voters & Eligible Law Enforcement Captains and Sergeants

SUBJECT: **Palos Verdes Estates Police Department Chief of Police Retirement/Resignation Demanded**

MEMORANDUM

[The Coalition to Save PVE](#), following **PVE Police Chief Jeffrey Kepley's POA engaging in alleged fraud** (see apparently intentional misrepresentation on POA/Measure D lawn sign below), today demanded the termination of Kepley as PVE Chief of Police. For nearly two years, the *Coalition* has held Kepley under investigation relating to perceived ineffective and weak leadership of the PVEPD (see link below). With the Bay Boys litigation and other signs of incompetence and misconduct mounting, we no longer felt it prudent to defer this demand beyond a deadline of June 1, 2017.

PVEPD Is Campaigning for Measure D to Prolong Its Egregiously Excessive Compensation, NOT to "Save" the Department: The PVEPD knows full well that Measure D (Parcel Tax) being rejected would NOT result in a material, if any diminution in law enforcement efficacy. As the PVEPD is aware, Measure D/the Parcel Tax deals almost exclusively with fire, and not law

enforcement services. In the fortunate event that Measure D is struck down, PVE's City Council would continue to fund the PVEPD exactly the same the day after the vote as the day before. What the PVEPD *does* fear, however, is that the removal of excess parcel tax revenues from the PVE budget eventually would compel a prudent, reconstituted City Council to examine for inefficiencies (e.g., overtime) the City's #1 expense - the PVEPD. Please don't trust the Coalition on this view - you may read below what *the PVE Mayor (Jim Nyman) who invented the Parcel Tax has to say about Measure D*. What soon should become apparent to PVE voters, with the POA's distribution of intentionally misleading lawn signs, is that the PVEPD appears willing to do *anything* to perpetuate the leaking flood of PVE taxpayer savings into the PVEPD officers' pockets. With \$125,000 - \$210,000/year/officer compensation for a 3-day workweek of driving safely in scenic loops around our small, naturally safe city (click [here](#)), this all adds up quickly in a department with a staggeringly high headcount (see photo below).

**"Now everyone, w
residents -- 100
goes into the PVE**



PVE Naturally Has Very Low Crime: The Coalition, of course like the rest of PVE's residents, supports the City maintaining an effective law enforcement operation. However, the expense of that police operation should correlate somewhat to the naturally, normally low level of crime in PVE. In parts of Los Angeles (e.g., South Central) with significant hard crime, the residents reasonably may support just about *any* amount of expenditure on police force. However, PVE is uniquely fortunate to possess various geographic and demographic traits that provide a natural "moat" around it. PVE's remote location away from freeways and inner-city areas, along with few narrow entry points, makes it too difficult a city for most criminals to target. Furthermore, the Torrance Police Department's famously strict law enforcement along PVE's border further buttresses PVE's "safety moat." Lastly, PVE's mature and affluent demographics tend not to engage in much law breaking, particularly of the hard/dangerous variety. For emphasis, all of these *permanent traits* of PVE provide a *naturally* low crime rate, which should itself give solace to PVE voters focused on peace and tranquility. A more efficiently structured and managed PVEPD will not result in any material increase in crime. The extremely unusual burglary wave that hit PVE in late 2015 was neither the PVEPD's fault nor something that its overpaid, overstaffed department was needed to impede. If PVE had a police department at half or twice its current bloated size and expense, those burglars still would have shown up and committed their crimes. In naturally safe cities such as PVE, there is nothing practical any police department can do to prevent this from happening.

PVEPD Budget is Out of Control: Despite all these natural advantages that counter law breaking, in last year's PVE budget the PVEPD consumed nearly 60% of PVE's entire budget (up from 41% the prior year) -- a total amount of expense that equated to ***over 99% of all of the property tax revenue received by the City.*** Ponder for a minute PVE's law enforcement budget at *nearly 150% of that of RPV* (click [here](#)), despite RPV having triple the square miles to patrol and triple the population to serve. RPV spends only 15% of its entire budget and only 38% of RPV's property tax revenue on law enforcement, despite naturally having more crime due to extensive borders with higher crime areas (e.g. San Pedro/Los Angeles) and less favorable demographics.

PVEPD May Be Managed Effectively and Efficiently Under Captain Mark Velez: The Coalition understands that PVEPD Captain Mark Velez conditionally stands willing and able to run the PVEPD following Jeff Kepley's termination. Though we have some reservations, the experiment of bringing someone (Kepley) from the outside to manage the PVEPD has proven disastrous. Kepley will leave in his wake a city littered with law non-enforcement so rampant that both he and the City have been sued by alleged crime victims who felt they had no alternative due to Kepley's "indifference."

In the event Velez is not chosen, PVEPD Chief candidates should have at least ten (10) years of law enforcement experience at the captain or sergeant level or higher, with preference being given to applicants who reside or would relocate to reside in Palos Verdes Estates coincident with their prospective hiring. After initial screening by the *Coalition*, penultimate and final round candidates will be introduced to the [PVE City Council](#), non-sponsoring this process but ultimately responsible for Kepley's replacement, for further review. Candidates are encouraged to reply hereto with a resume in Microsoft Word or Adobe Acrobat digital format, along with a separate

submission listing references who may be available as part of the pre-Council review process. Confidentiality of applicants shall be respected; only following applicant written consent shall his/her application become conveyable by the Coalition to any outside party.

Please see the PVE Police Department Wall of Shame for more information:

<http://savepvefromtonyd.com/pve-police-department-wall-of-shame/>

Jeff Kepley Under Investigation (see link below):

<http://savepvefromtonyd.com/pve-police-department-wall-of-shame/#ineffective>

PVE Pay and Benefits - 2015:

<http://transparentcalifornia.com/salaries/2015/palos-verdes-estates/>

From: Jim Nyman

Sent: Wednesday, January 25, 2017 4:38 PM

Subject: Measure "D" PVE Parcel Tax

Dear Friends,

On the ballot on March 7 will be the re-enactment of the PVE Parcel Tax to fund fire services. I know quite a lot about this tax as I ‘invented’ (authored?) it about 30 years ago. Trust me, at that time we really needed the money! But the tax was an interim measure and was not supposed to last forever. Now they are using the full resources of the city to push through 12 more years of this tax with an authorized annual increase of 6.2%. Plus the City is actively pushing a campaign of deception to attempt to make people think that everyone else pays more for than we do. ***This is a lie and they know it is*** – I guess I should say ‘factually incorrect.’

These are the facts:

- No other property owner in PV or CALIFORNIA pays this tax. Fire services are funded out of the 1% (Prop 13) property tax that we all pay. I have provided sample tax bills from PVE, Rancho (redacted), and San Pedro. So, you can verify that we (only) pay this tax. (My PVE tax is \$1213.60 – the first example tax bill - no one else has this line item or tax!)
- The “Citizen’s Advisory Committee was a total joke – they didn’t find \$1 in savings nor did they attempt to do so. A casual look at the property tax revenues in PVE would have shown that the property tax revenues are forecast to grow at 8.44% this year alone (PVE staff estimate) and they have grown at about 7% for the last 30

years – ***so, with any amount of decent management the fire tax could sunset/disappear in a very short time.***

- When you view the property tax income in PV it immediately becomes apparent that something is horribly wrong: the other 3 cities all receive about 23.3% of the property tax dollar while PVE gets 11.3% ..AMAZING BUT TRUE. Why? I have no idea but this has been going on UNQUESTIONED for 39 years (since 1978). **And, all four cities have the same School District, the same Library District, the same Community College District and the same (County) fire services.** Ask your elected officials why PVE is getting the short end of the stick! By the way, even Hermosa Beach gets 20%! If we only got our fair share we could fund the fire contract and have money to spare – yet the Citizen’s Advisory Committee did not study this nor recommend any change! Incredible.

Please forward this message and attachment to everyone you know in PVE and please ask questions. Look, it’s like your kid is addicted to cocaine (except our City is addicted to our money). We need to vote this down then immediately put together a REAL Citizen’s Advisory Committee and immediately task the City Attorney and City staff to find out why PVE is not getting its fair share of the tax dollar and immediately institute a hiring freeze and other measures to try to find a path to fiscal solvency. I think the new, smaller, revised, fire tax could be eliminated within a short time – about 4 years.

Vote it down – send it back to the City – REJECTED!

RECEIVED

By City Clerk at 8:38 am, Apr 11, 2017

LUNADA BAY

Homeowners Association

... our community by the sea

April 2017

Lunada Bay Homeowners Association -Board of Directors

To: City of Palos Verdes Estates

During the run up to the 2017 March Consolidated Municipal Elections, the LBHOA Board of Directors, after much consideration and discussion with both sides of the issue, unanimously voted to endorse Measure D. This measure would have continued an existing parcel tax to provide separate, single-purpose funding to pay for fire and emergency services. To our dismay, Measure D received only 60% approval, short of the required supermajority to pass.

During the campaign, and now after the election, some members of the PVE community continue to put out mailings and social media posts that we believe to be a misinterpretation of facts and misleading to the residents. The LBHOA Board of Directors would like to enter these points on the record:

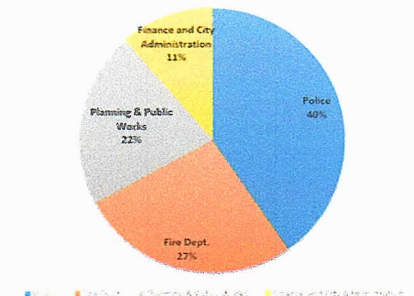
Comparisons between PVE and RPV or RHE are based on false equivalency

- Residents of PVE choose to live in a city that has inherent budget challenges. Paying for its own police force, reserving >26% of the city for non-revenue generating parkland, and preferring to forego tax revenue from large businesses and hotels are all features that we as residents choose in order to live in an elite community. We urge the City Council to work to restore the ability of the city to maintain the features that have led PVE residents to move to and remain here.

Cutting City spending by attacking the parcel tax is bad government

- Arguments regarding the way the city spends money are appropriately made during the annual budget process. Cuts in specific spending proposals, discussions, options, and a coherent path forward should be made at that time, and would result in an ordered reduction in spending.
- Implications that the shortfall can be made up by tweaking the city budget are unrealistic. Indiscriminant slashing of the budget by 27% will force the city into chaos and uncertainty, will result in a reduction in the city reserves below recommended levels, and is fiscally irresponsible. Where were all these opponents to Measure D when the city budget was being approved last year?

City Budget with Special Parcel Tax



Department	Budget
Police Department	\$7.1 million
Fire Department	\$4.7 million
Planning and Building & Public Works Departments	\$3.8 million
Finance and City Administration Departments	\$2.0 million
Total Operating Expenses	\$17.6 million

Many anti-Measure D arguments are improper interpretations of fact and/or misleading

- The latest mailing claims that rejection of Measure D saved the residents \$5M. We don't see it that way—the lost funding will result in reduced services and slashing of city reserve fund that took 10 years to build up. That fund is the City savings account, and we see that as our money, which will surely need to be replenished, by either future taxes or even more reduced services.
- The mailings also claim that the city has confirmed that Measure D funds were targeted to police, not just fire and emergency services, presumably because current discussions focus on reduced police force to cover fire funding shortfalls. Of course, this is factually incorrect—the mixing of funding between the fire parcel tax and police derived property tax would have been prohibited by Measure D. But since we no longer have the single-purpose parcel tax funding, all services—fire & paramedics, as well as police—must be paid for from the city's general fund.
- Previous claims that the cost of fire protection is too high, or that the city allocation of property tax is too low are irrelevant; the cost of fire protection is set by the county and consistent with other cities employing fee-for-service contracts, and the allocation of property tax is set by the state through legislation that traces back to 1978's Prop. 13. Neither situation is improved or affected by rejection of Measure D.
- Opponents have claimed that PVE is the only city to have a parcel tax. A simple internet search on "California city parcel tax" will yield many sources that enumerate dozens of parcel taxes that fund fire protection services across the state of California. For example, the cities of San Marino and Marin both have parcel taxes that fund public safety services.
- The latest mailing claims that "*there are more than sufficient reserves to delay this another year if necessary.*" Again, we disagree. The current level of reserve funding can fund city expenditures for up to 6 months at the current expenditure rate. Even if we reduce the expenditure rate, the funding will immediately fall below the 6-month level commonly considered to be fiscally prudent. We don't believe there is any reason for the city to be in that risk position. The intent of the city's reserve fund is to address true emergencies such as natural disasters or situations that are not within the city's control.

LUNADA BAY

Homeowners Association

... our community by the sea

We believe that the anti-Measure D arguments were poorly conceived and constructed, and contorted facts to fit the positions and ignored controverting factual information. As a result, many in the community were persuaded to reject the measure or were confused enough to forego voting on the measure altogether, preventing the 2/3 vote required for passage from being achieved. The resulting fiscal crisis into which the city has been forced is a great disservice to our community and in the end negatively impacts the quality of life in the city of PVE.

In summary, while the LBHOA Board of Directors believes that a rational discussion about city funding is healthy, we also believe that the parcel tax is a reasonable means to fund services that enable the city to maintain the character that make us want to live here. We urge the city to pursue a course to renew the parcel tax and restore our community's services to the level we have enjoyed for many years.

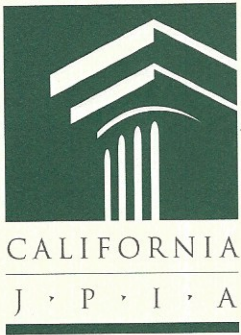
Sincerely,



On behalf of the Board of Directors

Peter Bena, President

Lunada Bay Homeowners Association



April 18, 2017

Mr. Anton Dahlerbruch, City Manager
City of Palos Verdes Estates
340 Palos Verdes Drive West
Palos Verdes Estates, CA 90274

Dear Mr. Dahlerbruch:

RE: Long-Term Risk Management Sustainability

The California JPIA has long been a strategic partner of the City of Palos Verdes Estates on matters pertaining to risk management, training and safety, loss prevention, and risk financing. From time to time, various members of the Authority find themselves in difficult circumstances with operational challenges that have significant risk management implications. In those situations, we try to reach out and offer assistance, provide access to resources, and make recommendations that could potentially be helpful to city managers and governing bodies alike.

It has come to our attention that in the March 7, 2017 election, Measure D fell short of achieving the required two-thirds vote necessary for approval, which would have continued a levy of the existing special tax to fund fire suppression and paramedic services to the residents of Palos Verdes Estates. With this funding source no longer available to the City, a revenue shortfall of approximately \$4.7 million or 28% is anticipated going forward.

These developments could have significant risk management implications if no action is taken to mitigate the impact over the next few years. Potential negative outcomes include a long-term structural budget deficit, diminished capacity to provide programs and services to residents, diminished capacity to meet financial obligations such as the payment of insurance contributions and premiums, and diminished capacity to perform maintenance of City property and facilities that could, in turn, lead to an increase in liability and workers' compensation claims.

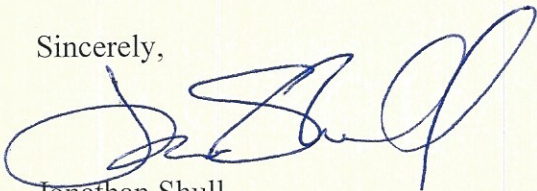
As you and your council formulate and refine a strategy for addressing these issues, I encourage you to consider engaging the services of an independent consulting firm experienced in city management and process engineering for local government service delivery. Some Authority members have reported positive experiences working with firms such as Management Partners, Municipal & Financial Services Group, and Citygate Associates. The Authority's Risk Managers

Mr. Anton Dahlerbruch
April 18, 2017
Page 2

are also available to provide you with analysis and assistance within their respective areas of expertise.

As always, we at the Authority are poised to play a supportive role in your efforts to promulgate long-term risk management sustainability in Palos Verdes Estates. Please let us know how we may be of assistance.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jonathan Shull', written in a cursive style.

Jonathan Shull
Chief Executive Officer





COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

DARYL L. OSBY
FIRE CHIEF
FORESTER & FIRE WARDEN

March 24, 2017

Anton Dahlerbruch, City Manager
City of Palos Verdes Estates
340 Palos Verdes Drive West
Palos Verdes Estates, CA 90274

Dear Mr. Dahlerbruch:

As discussed with Fire District staff, when we entered into the contract with Palos Verdes Estates (PVE) in 1986, we did so at the minimum service level. PVE is somewhat isolated, with few surrounding resources due to the Pacific coast bordering a major part of PVE, as well as the circuitous road network in the Palos Verdes Peninsula. Being minimally staffed, there is no other service configuration we can offer PVE.

PVE is currently minimally staffed as follows:

- The 3-person engine company is constantly staffed with one captain, one firefighter specialist, and one firefighter/paramedic. The firefighter/paramedic acts as a firefighter when assigned to the engine company, and he/she rotates with paramedics on the paramedic squad, so that at all times PVE has two operating paramedics. The captain and firefighter specialist are certified EMTs. The firefighter is a paramedic.
- The 2-person paramedic squad is constantly staffed with two paramedic firefighters.

Our agreement, Section III. Funding, (C) indicates services would not be performed unless PVE has appropriated sufficient funds to cover the annual fee. At risk is the possibility that PVE would be in default of the agreement if funding is not available. Default of the agreement would place our future service, as well as the 80 percent cost share in new Station 2, in serious jeopardy.

If you would like to discuss this matter, please contact my office at (323) 881-6180.

Very truly yours,

DARYL L. OSBY, FIRE CHIEF

DLO:ml

c: Assistant Fire Chief Scott Hale

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS	BRADBURY	CUDAHY	HAWTHORNE	LA HABRA	LYNWOOD	PICO RIVERA	SIGNAL HILL
ARTESIA	CALABASAS	DIAMOND BAR	HIDDEN HILLS	LA MIRADA	MALIBU	POMONA	SOUTH EL MONTE
AZUSA	CARSON	DUARTE	HUNTINGTON PARK	LA PUENTE	MAYWOOD	RANCHO PALOS VERDES	SOUTH GATE
BALDWIN PARK	CERRITOS	EL MONTE	INDUSTRY	LAKEWOOD	NORWALK	ROLLING HILLS	TEMPLE CITY
BELL	CLAREMONT	GARDENA	INGLEWOOD	LANCASTER	PALMDALE	ROLLING HILLS ESTATES	WALNUT
BELL GARDENS	COMMERCE	GLEN DORA	IRVINDALE	LAWNDALE	PALOS VERDES ESTATES	ROSEMEAD	WEST HOLLYWOOD
BELLFLOWER	COVINA	HAWAIIAN GARDENS	LA CANADA-FLINTRIDGE	LOMITA	PARAMOUNT	SAN DIMAS	WESTLAKE VILLAGE
						SANTA CLARITA	WHITTIER

From: Peter Bena
Sent: Thursday, March 23, 2017 4:32 PM
To: Vickie Kroneberger <Vkroneberger@pvestates.org>
Cc: Ken Rukavina <krukavina@pvestates.org>; Kenny J. Kao; Anton Dahlerbruch <adahlerbruch@pvestates.org>
Subject: RE: Summer Concerts

Vickie et al,

That being the case we would like to explore ways that we might better utilize volunteer participation to reduce the burden on staff time and the City's coffers. We truly appreciate what the guys are able to do for us and enjoy having them with us for the concerts and other seasonal events. Our volunteers can do much more however and are happy to do so. Set up and break down participation by City employees could be reduced and their participation during the performances themselves could be all but eliminated.

Please let us know what we can do to reduce the cost while being fair to all involved.

Thanks,

Peter

Lunada Bay Homeowners Association www.LBHOA.com

Peter J. Bena, President 2011/2017

From: Vickie Kroneberger [<mailto:Vkroneberger@pvestates.org>]
Sent: Thursday, March 23, 2017 3:45 PM
To: Kenny J. Kao ; Anton Dahlerbruch <adahlerbruch@pvestates.org>
Cc: Peter Bena; Ken Rukavina <krukavina@pvestates.org>
Subject: RE: Summer Concerts

Good afternoon, sirs.

Responsive to you inquiry, the total cost of overtime for Summer 2016 Lunada Bay concerts was approximately \$4,800 or \$960 per concert.

For this summer's concerts, maximum OT costs per concert will be \$1,052.24. This is based on 2-man crew needed for 8 hours. This cost could be somewhat less depending on which staff is available.

Sincerely,

Vickie Kroneberger, CMC
City Clerk/Executive Assistant

City of Palos Verdes Estates
340 Palos Verdes Drive West
Palos Verdes Estates, CA 90274
310-378-0383 x2251



This is a transmission from the City of Palos Verdes Estates. The information contained in this email pertains to City business and is intended solely for the use of the individual or entity to whom it is addressed. If the reader of this message is not an intended recipient, or the employee or agent responsible for delivering the message to the intended recipient and you have received this message in error, please advise the sender by reply email and delete the message.

WARNING: Computer viruses can be transmitted by e-mail. The recipient should check this e-mail and any attachments for the presence of viruses. The CITY OF PALOS VERDES ESTATES accepts no liability for any damage caused by any virus transmitted by this e-mail.

From: Kenny J. Kao

Sent: Tuesday, March 21, 2017 10:46 AM

To: Anton Dahlerbruch <adahlerbruch@pvestates.org>

Cc: Vickie Kroneberger <Vkroneberger@pvestates.org>; Peter Bena

Subject: Summer Concerts

Hi Tony -

Can you tell me how much the City spent on LBHOA Summer Concerts last year?

Thanks,
Kenny

Vickie Kroneberger

Subject: FW: Measure D

RECEIVED
By City Clerk at 8:34 am, Apr 10, 2017

From: G. Clark Margolf
Sent: Sunday, April 09, 2017 5:52 PM
To: Anton Dahlerbruch <adahlerbruch@pvestates.org>
Subject: Measure D

Tony,

Confirming our discussion after the recent Traffic and Safety Committee meeting, I would hope that the City Council would put the failed Measure D back out for a vote as soon as possible which I believe is the November election. Perhaps there may be some consideration to reduce the sunset clause time but I really do not think this is necessary.

I believe the residents will come out and vote this time exceeding the 25% turnout we just had now that they know it was not going to be easily passed by staying home. The speed to put this out soon is important to our current staff and police department to provide a more certain future ASAP for them and not to lose well trained employees due to a long uncertain period between November and March or April 2018.

Let's strike while the iron is hot and the Kool Aid the opposition sold has been well watered down by the cities recent transparent communication.

Please forward this commentary to the Council.

Regards,

G. Clark Margolf
1689 Rico Place
Palos Verdes Estates, CA 90274

March 26, 2017

Friends in PVE
Palos Verdes Estates, CA

***This is very long. Please read it all.
This is not my crusade but it is an
obligation I have accepted – Your
only job is to read it and support me
or not!***



Dear Friends:

First, THANK YOU for supporting and trusting me regarding the parcel Tax. The good (great – actually) news is that we just saved around \$5,000,000. I think we deserve this one-time savings as they wouldn't have given it back – **even though it's our money.** Other good news is that they now AGREE a portion of the money is actually not for fire services but is for police! We all knew this but they (previously) refused to make that concession. I believe you can't fix a problem until you admit you have one. Let's move forward!

I have consistently stated that the proposed tax was too high, the annual allowed increase is too much, and that 'sunset' means – goes away. ***I have not changed my mind*** – at least not with respect to the fire contract. But, adding Police to the equation muddies the water considerably. Especially adding our OWN local police. ***Simply stated, having our own local police is a very expensive option.*** And it is an option because the other three 'comparable' cities in PV all use the LA County Sheriff and they are doing fine – they are not crime infested and never will be. But, in PVE we have a strong predilection toward having our own police and, if we use a bit of good management, we can afford this option.

The numbers: In PVE the budget for police is about \$7,300,000. Rancho pays around \$6,000,000 (others say less). Rancho is 3x our area and 3x our population and 3x our number of households. If you run the numbers you will find that we pay about 350% (per capita) more than the people in Rancho. WITH A NUMBER OF PROVISOS! Quite a lot actually – worth it? Maybe/probably if we can bring down some of the current costs. ***If we bring them down then I'm in!*** – If we don't then my vote is to VERY reluctantly inform the City that we should accept a contract with the County. Sorry – this is just my opinion! There simply is not enough money and we have found the service levels of the County for fire and paramedics are just fine. COUNTY PARAMEDICS provide the most personalized possible services and they do them VERY well so there is precedent.

Summary – I now believe the fire side of the Parcel Tax can sunset (go away) in about 5-6 years ***given my assumptions!*** The Police side of the Tax will persist. And it will still be about \$2,000,000 in 8-10 years even if we force them to do some belt-tightening! I support this and believe the City needs significant general belt tightening. We also need to bring back the Citizen's Financial Advisory Committee to present ideas to the City Council for consideration. The path we are on is not sustainable but with good management, AND a smaller tax for a long time, we will get by just fine. The savings over their original proposed tax are huge – depending on the assumptions, we should/can save around \$40-\$50,000,000 over the term of the contract. I believe the City Council should offer us two alternatives: 1) A general tax that allows us to retain police services et al, and 2) An option for no tax which directs the City Council to contract with the County Sheriff's Department for as high a level of service as we can afford. I request your comments! Last, Please Don't Be Afraid, there are more than sufficient reserves to delay this another year if necessary: We RESIDENTS might have to place this on the ballot!

Thank you,

Jim Nyman



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

JIM McDONNELL, SHERIFF



March 23, 2017

Jeff Kepley, Chief of Police
Palos Verdes Estates Police Department
340 Palos Verdes Drive West
Palos Verdes Estates, California 90274

Dear Chief Kepley:

CONTRACT LAW ENFORCEMENT BUREAU EDUCATIONAL SESSION

I would like to thank you for reaching out to the Los Angeles County Sheriff's Department (LASD). Personnel from our Contract Law Enforcement Bureau would be available to meet with you and City Manager Dahlerbruch to answer any questions you may have regarding the transition process of contracting with LASD for municipal law enforcement services. Given your request is on behalf of the Palos Verdes Police Officers' Association, the typical practice is for LASD to meet with concerned employees after a feasibility study has been adopted by the City Council and completed by LASD. The reasoning behind this practice is to have a clear understanding of personnel and staffing needs of the potential merger. A feasibility study is initiated by LASD upon receiving a formal request from the City Council or City Manager. Addressing the concerns of your police staff would take place should Phase II of the feasibility study occur.

The feasibility study is divided into two phases. Phase I of the study provides a preliminary assessment of annual costs for contract law enforcement services for the City, based on a comparative service level. This proposal is designed to give the City sufficient information to estimate their annual operating expenditures, as well as the type of services to be received. Personnel transfers, facility, and equipment issues are not discussed in this phase/report due to time and resource constraints. The LASD provides this service free of charge.

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

Once the Phase I report has been reviewed, the City Council may wish to explore the feasibility of a contract arrangement in greater depth. The next step would be a Phase II study in which a detailed assessment of facilities, equipment, and personnel is conducted to determine potential start-up costs and the impact on City personnel who would be affected by the potential merger.

The Phase II study would include a detailed assessment of such areas as:

- Facility
- Safety equipment
- Vehicles
- Personnel
- Records/Automated systems
- Communications
- Fixed assets

This assessment would take an estimated 3-6 months to conduct. The results of the Phase II study can then be utilized by the City Council to make an informed decision regarding the available alternatives for municipal police services. Should the City subsequently elect to begin a contract relationship, the necessary contracts are signed and the transition of services would be made in a seamless fashion.

Provisions in State Law and the Charter of the County allow for the transfer and merger of municipal employees, peace officers, and municipal operations into County Government. The transfer of Municipal Police Department employees into the Sheriff's Department must be accomplished by the terms and conditions of a merger agreement. In the event the City should ultimately elect to contract for law enforcement services with the Sheriff's Department, and thereby merging the Palos Verdes Estates Police Department personnel into the County work force, every effort would be made to fairly and objectively transfer each affected City employee into County service.

Municipal employees would be merged into County service, pursuant to Los Angeles County Charter Section 56 ³/₄, according to various prerequisite factors including (but not limited to) rank, salary level, tenure, experience, training, and the range of duties performed. No independent forecast of the outcome of any individual's appointment may be made until a Phase II study is concluded.

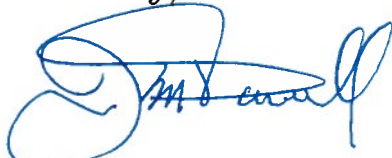
Chief Keypley

-3-

March 23, 2017

Should you have any questions, please feel free to contact Lieutenant Shawn Kehoe (213) 229-1639 or Sergeant Andrew Cruz (213) 229-1626 of Contract Law Enforcement Bureau.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim McDonnell". The signature is stylized with a large initial "J" and a long horizontal stroke.

JIM McDONNELL
SHERIFF



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

JIM McDONNELL, SHERIFF



March 23, 2017

Jeff Kepley, Chief of Police
Palos Verdes Estates Police Department
340 Palos Verdes Drive West
Palos Verdes Estates, California 90274

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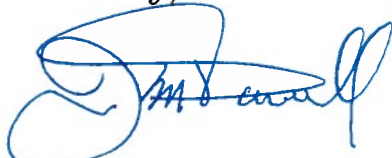
Chief Kepley

-3-

March 23, 2017

Should you have any questions, please feel free to contact Lieutenant Shawn Kehoe (213) 229-1639 or Sergeant Andrew Cruz (213) 229-1626 of Contract Law Enforcement Bureau.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim McDonnell". The signature is stylized with a large initial "J" and "M".

JIM McDONNELL
SHERIFF

Vickie Kroneberger

Subject:

FW: Policing

Received by City Clerk 03/27/2017

From: Neil Stewart [

Sent: Sunday, March 26, 2017 11:08 PM

To: Anton Dahlerbruch <adahlerbruch@pvestates.org>

Subject: Policing

Hi Tony,

We are all sentimental old-timers and we want to keep our police department exactly as it is but staring down a \$5 million dollar deficit quickly clears our heads doesn't it?

We had a good blog last week on this topic (see (1) following "Original Next Door Posting") and I would like to share some comments from it- as one blogger pointed out we had an insignificant number (27) of the 1800 members in this group that actually participated so who knows what the rest think or if they even care. Some very good questions/objections to considering a move to the County came out of this blog-

- ? We all want to separate our city from all of the others- we do not want our officers to be lured or dispatched outside of our city limits (except on rare occasions where reciprocity is necessary). For instance, we do not want our officers to be chasing cyclists up and down Hawthorne Blvd- if we add extra cars in our city we want them to stay in our city.
- ? We require a separate queue for dispatch just for our city so we do not get mixed in with other cities and can set our own priorities. This may require keeping local dispatch and would likely require updated technologies that are compatible with the County.
- ? We would need a strong transition agreement with the County to ensure our current officers will be added to their staff. This may require supplemental training on County policies and procedures.
- ? The city would need a large outplacement budget for hiring agencies and paying duplicate salaries and/or severance for any job redundancies.
- ? A number of people would miss the personal contact the present officers provide- this may be satisfied by employing an "ombudsperson" that would work with the citizens and monitor all policing issues relating to services being provided?

A few other items were mentioned- apparently the County does vacation visits as we do. Response times are purely tied to the number of patrol cars we have on the road regardless of who drives them.

As a personal editorial comment apart from the blog I feel that any small city police force is part of ancient history-

- ? If you ran a charity and had 30 people in the office and only 12 people in the field soliciting donations, how much money would end up the hands of the people you were trying to help?
- ? If you had a factory with 12 plant workers manufacturing the product and 30 office workers how long would you survive?

We presently have a failing model as the number of our officers on the “beat” is far outnumbered by the inside overhead. Just getting more efficient (maybe we already are efficient) will never correct this lopsided ratio.

(1) Original Next Door Posting-

“Never dreamed that I would have said this a month ago but it is time to seriously consider using the county for our policing just as we do for fire. It is hard for most of us to turn on a dime but-

- ? Any small local police force defies all the rules of good governance- if the same people do the same jobs year after year we have to be aware of the risks of undue familiarity as some residents will feel that other residents are receiving preferential treatment if they are friends with some of our officers. Also, some cities have seen this grow into actual corruption. Every other similar organization has the same basic policy: military, foreign service, banking etc. all limit the amount of time that staff stay in one location.
- ? The county has an enormous policing organization- they can move officers around to ensure that they are developing professionally and not getting bored. Equally important, the county will give our officers far more avenues for promotion than they presently have.
- ? Someone said it was hard to recruit new officers here- this makes sense due to the limits on advancement. The county has a large infrastructure that provides the proper training, human resources and union relations support. They also have a massive legal apparatus that can support our officers. (Again, with the huge legal support group and management at the county likely the surfer issue could have been cleaned up a lot faster?)
- ? We should move Dispatch out of our area as it would be shut down in the event of a local disaster.
- ? The county can afford to employ the latest technologies since they support such a large area- they have initiated a camera system that automatically checks the license plate of each vehicle entering our cities against a database of stolen cars etc. Also their mapping feature is very good on www.crimemapping.com and uses automatic alerts- why doesn't our city use this service?
- ? If we were a remote city in the central valley we would have no choice but to employ our own force but we have all the adjoining cities tied together so we will be far more efficient in all areas of policing and receive better backup in each function. A small city force is just not cost competitive for its citizens or helpful for its rank and file.
- ? The county does a highly professional job in providing our fire services and should be able to provide a similar caliber of service for our policing.
- ? One last thing- we can receive the same level of service for \$4 million (preliminary estimate from the county) compared to our current budget of \$7 million. This could reduce each homeowner's parcel tax by up to \$600 per year. (This is in addition to other savings that the city will come up from all the other departments.) Could “sunset” come earlier than we all thought?

What should we do?

- ? Keep an open mind and check with our friends in RPV, RHE and RH to obtain their opinions on county policing service quality. (I have talked to several of my friends and they are very happy.)
- ? If you know any of our officers personally, please ask them if they wouldn't prefer working for a major league policing organization.
- ? Romantic to have our own police force but can we all search for logical reasons why this change should not be made?
- ? Decide from the county “menu” of services what we want- I think we have 2 cars on the road 24 x7 so the county can quote on this same staffing. Response times would then be the same as they are now.

- ? Determine what present activities or services are not on the county menu- look critically at each such service- determine if they really add value to the city residents- if they add value arrange to provide these services directly from our city.

Let the dialogue begin!”

General Fund Reserve Policy

5/4/99 CM Hendrickson Budget Issue Staff Report Establishing 25%

5/29/01 CC Minutes Raising from 25% to 50%

5/10/11 CC Minutes Revised GF Fund Balance Policy in Conformance with GASB54

Resolution R11-09; Approving Fund Balance Policy for the General Fund

Budget Issue Paper

TO: MAYOR AND CITY COUNCIL

FROM: JAMES B. HENDRICKSON, CITY MANAGER

SUBJECT: COUNCIL POLICY ON GENERAL FUND RESERVE

DATE: MAY 4, 1999

The Issue

Shall the City Council adopt a policy with respect to the establishment of a targeted reserve in the General Fund?

Background

Every City, and other governmental entity, attempts to maintain a prudent “reserve for economic uncertainties” to cushion itself in the event of (1) a major emergency (flood, earthquake, fire, etc.), (2) the vagaries of the economy which may lead to a precipitous decline in revenues vis-a-vis what was budgeted at the beginning of the fiscal year, or (3) deleterious actions by the state government. The City has suffered from all of these maladies during the 1990’s. However, our reserves have been sufficient to permit us to weather the impact, and continue to deliver service in an uninterrupted fashion.

The City has been successful during the past ten years in gradually increasing its General Fund reserve. From a low in 1992 of \$643,931, the reserve has increased to a high of \$2,276,727 as of June 30, 1998 (see attached chart). As a percentage of annual operating expenditures, the reserve has steadily increased from 7.25% to the current 24.88%. The State government seeks to budget a minimum reserve of 3% to 5% of its annual Operating Budget, each year.

The Two-Year Budget adopted by the City Council in June 1998, anticipated a General Fund balance of \$2,329,761 as of 6-30-99, and a balance of \$2,361,516 as of 6-30-00. For each of these years, that balance amounts to approximately 23% of Operating Budget expenditures.

We are now at the mid-point of the Two-Year Budget process. Based on 9 months of actual revenues and expenditures for FY 98-99, we now project that the 6-30-99 General Fund balance will amount to \$2,993,297. This is \$663,536 higher than originally projected. It is due to a number of factors.....

\$141,151 higher fund balance as of 6-30-98 (as per the audit).

\$376,785 revenues in excess of budget. Greatest portion (\$250,000) due to a partial settlement of Canadian litigation.

\$90,000 lesser transfer to Capital Improvement Fund due to lower Utility Users Tax receipts than budgeted.

\$55,600 fewer expenditures than budgeted.

The City, unlike a business, does not exist to make a profit each year. A City's mission is to provide service to its citizens in the most economical and efficient manner possible, and to preserve and maintain the capital infrastructure. It must, at the same time, maintain a prudent reserve to protect itself against unforeseen circumstances.

The Assistant City Manager/Finance Director and I have carefully examined the City's potential exposures, and the fiscal circumstances of other cities in the South Bay and Southern California, and feel confident that the City is sufficiently protected if the Council adopts a policy that we maintain an unobligated, General Fund balance at year-end equal to 25% of the actual Operating Budget expenditures for that year. If this policy were in effect for the current fiscal year, it would dictate the retention of a reserve of \$2,380,235. The projected General Fund reserve (\$2,993,297) would be \$613,062 in excess of this target.

It is our recommendation that the "excess" funds be utilized in the following fashion.....

Transfer \$200,000 to the Equipment Replacement Fund to assure that all the vehicles, pieces of equipment, and other items being amortized are fully funded when they must be replaced.

Transfer the remaining \$413,060 to the Capital Improvement Fund.

Since FY 90-91, the City has transferred an amount equivalent to 100% of the Utility Users Tax receipts to the Capital Improvement Fund. This presently amounts to nearly \$2 million per year. These monies have been used to fund the Ten -Year Master Storm Drain Plan, the Ten -Year Pavement Management System, property settlements to resolve Bluff Cove litigation, and other long-term Capital Improvement Projects (such as the City contribution to the renovation of the Palos Verdes Beach and Athletic Club, the replacement of the Brown Barn at the Stable, and other less significant items).

The transfer of funds above the 25% reserve level in the General Fund would provide the City the wherewithal to.....

Accelerate the storm drain rebuilding program.

Fund the entire, annual street overlay project from the Capital Fund (\$80,000 is now derived from the Gas Tax Fund, which is rapidly depleting the balance).

Fund worthy, additional Capital Projects we have been unable to undertake in the past, due to a lack of resources.

Depending upon the level of monies transferred in future years, examine the possibility of reducing the Utility Users Tax as it nears expiration on June 30, 2003.

Furthermore, in FY 1999-00, we anticipate that General Fund revenues will exceed expenditures to an extent that an additional \$343,860 could be transferred to the Capital Improvement Fund at year-end. Thus, the adoption of the proposed policy would result in an infusion of \$756,920 of additional funds for long-term capital improvement projects.

Alternatives Available to Council

Maintain the status quo. The City has no official policy with respect to targeted reserves in the General Fund, other than to maintain a minimum 3% to 5% “reserve for economic uncertainties”. We are well in excess of that amount, at this time.

Establish a policy that the City maintain an unobligated General Fund Balance equal to 25% of the Annual Operating Budget expenditures. The “excess” funds would be transferred to the Capital Improvement Fund. The professional staff recommends this level of reserve as sufficient to protect the City from reasonable, unforeseen circumstances.

Establish a policy that the City maintain an unobligated General Fund Balance at some other targeted level than 25% of Annual Operating Budget expenditures. This level would be as specified by the City Council.

Conclusions and Recommendations

It is recommended that the City Council adopt the policy that.....

The City maintain an unobligated General Fund balance equal to 25% of The Annual Operating Budget expenditures.

Any balance in excess of the targeted amount be transferred to the Capital Improvement Fund to help fund long-term Capital Improvement Projects (with the one exception that, at the outset, the first \$200,000 be transferred to the Equipment Replacement Fund to achieve full funding).

This policy be implemented June 30, 1999.

Budget Impact

This policy would permit the transfer of \$756,920 from the General Fund to the Capital Improvement Fund for the Fiscal Year ending June 30, 2000.

JBH:s
Attachments

5/29/01

**MINUTES OF AN ADJOURNED REGULAR MEETING
OF THE CITY COUNCIL OF THE
CITY OF PALOS VERDES ESTATES
CALIFORNIA**

May 29, 2001

A regular adjourned meeting of the City Council of the City of Palos Verdes Estates was called to order this date at 8:00 a.m. in the City Council Chamber of City Hall by Mayor John E. Flood.

**ROLL CALL: Councilmembers Turner, Mackenbach,
Sherwood, Mayor Pro Tem Humphrey,
Mayor Flood**

ABSENT: None

**ALSO PRESENT: City Manager Hendrickson, Assistant City
Manager Smith, Public Works Director Rigg,
City Treasurer Ritscher, Deputy City Clerk
Steiner, Financial Services Manager
Sandy Delgado, Police Chief Browne**

BUDGET OVERVIEW

City Manager Hendrickson gave a budget overview and commented on Revisions to Council Policy on the General Fund Reserve. Mr. Hendrickson noted that the California State Municipal Finance Officers conducted a survey to find out what policies guided cities in this area and, in general, most municipalities attempted to retain a 10%-20% unobligated General Fund Reserve. He pointed out, however, our neighboring cities of Rancho Palos Verdes and Rolling Hills Estates have adopted policies that go well beyond the norm. He said their set-asides easily provide sufficient monies to cover 6 months operating costs or 50%.

City Manager Hendrickson said while there are general rules of thumb that are useful in determining what is the appropriate "reserve for economic

uncertainties” to retain in the General Fund, there is no one right answer. He said the energy crisis is also a factor.

After Council discussion, Councilman Mackenbach made the motion to raise the unobligated General Fund balance from 25% of the Annual Operating Budget Expenditures to 50%. Councilwoman Humphrey seconded the motion and it was unanimously carried.

MAJOR CAPITAL IMPROVEMENTS

Assistant City Manager Judy Smith reported on the use of the Utility Users Tax revenues and expenditures.

Public Works Director Allen Rigg reported that Assembly Bill 2928 provides funds to cities and counties for preservation of the local street system and are distributed on a per capita basis and staff plans to use these funds to rehabilitate the curb on Paseo Del mar between Palos Verdes Drive West and Chiswick Road to ensure that that all of the curb is up to our current City standard.

Assistant City Manager Judy Smith reported on the projected Capital Fund Balance for FY 2002-03.

OPERATING BUDGET HIGHLIGHTS

Police Chief Browne explained “AutoCITE” an electronic citation system that the department is proposing to purchase.

The Public Works remodel was discussed and approved.

City Manager Hendrickson explained the League of California Cities proposed By-Laws Amendment to increase dues to implement an extensive League Grassroots Network throughout the State in order to expand our legislative influence.

Councilman Mackenbach made the motion to endorse the Grassroots Coordinator network as proposed by the League of California Cities, and authorize the Mayor to approve the addition of Article XVI to the League’s Bylaws, along with the revised dues schedule, to implement the proposal

beginning July 1, 2001. Councilwoman Humphrey seconded the motion and it was unanimously carried.

ADJOURNMENT

There being no further business before Council the meeting was adjourned at 10:40 a.m. to Monday, June 4, at 3:30 p.m. in the City Council Chambers.

Respectfully submitted,

Verva Steiner
Deputy City Clerk

APPROVED:

JOHN E. FLOOD, MAYOR

5/10/11

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
PALOS VERDES ESTATES, CALIFORNIA**

May 10, 2011

A regular meeting of the City Council of the City of Palos Verdes Estates was called to order this day at 7:30 p.m. in the City Council Chambers of City Hall by Mayor Rea.

PLEDGE OF ALLEGIANCE

ROLL CALL: Councilmembers Perkins, Goodhart, Humphrey, Mayor Pro Tem Bird, Mayor Rea

ABSENT: None

ALSO PRESENT: City Manager Hoefgen, City Attorney Hogin, Assistant City Manager Smith, Police Captain Eberhard, Public Works Director Rigg, City Treasurer Sherwood, Administrative Analyst Davis, Executive Asst./Deputy City Clerk Kroneberger

MAYOR'S REPORT – Matters of Community Interest

Mayor Rea announced that Palos Verdes Estates Police Officers Rick Delmont and Dave Blitz will receive the Distinguished Service Award at the South Bay Area Police & Fire Medal of Valor Ceremony on May 11th. Mayor Rea, on behalf of the Council, congratulated the officers and thanked them for their outstanding service.

Mayor Rea announced the Lunada Bay Homeowners Association will hold its annual meeting on Sunday, May 15th from 3-4:30 PM at the Lunada Bayhouse Restaurant and all residents of Lunada Bay are invited.

Mayor Rea swore-in and administered the Oath of Loyalty to 22 Palos Verdes Estates Residents, including Councilmember Jim Goodhart and Mayor Pro Tem Bird, as Disaster Service Workers. These volunteers were acknowledged for the commitment to our community, each having completed CERT (Community Emergency Response Training) and/or NART (Neighborhood Amateur Radio Training). Disaster Service Workers are included in the State's Workers Compensation coverage program, and also receive protection under Good Samaritan law while working under the authority of the City during an emergency.

CONSENT AGENDA

**CITY COUNCIL
MAY 10, 2011**

Mayor Pro Tem Bird abstained from voting on Item #1, Minutes of April 26, 2011, as he was not present at that Council meeting.

City Manager Hoefgen advised Council that the Lunada Bay Homeowners Association contacted him and they are not asking permission for placement of a promotional sign in the right-of-way for their event "A Day in the Park."

It was moved by Councilmember Humphrey, seconded by Councilmember Goodhart and unanimously approved that the following Consent Agenda items be approved:

- MINUTES OF THE REGULAR COUNCIL MEETING APRIL 26, 2011
- SPECIAL EVENT APPLICATION FOR LUNADA BAY HOMEOWNERS' ASSOCIATION "A DAY IN THE PARK" – A COMMUNITY ENVIRONMENTAL FAIR, ON SUNDAY, JUNE 5, 2011 FROM 11:00 A.M. TO 6:00 P.M.

COMMUNICATIONS FROM THE PUBLIC – No one came forward to speak.

OLD BUSINESS

NEW BUSINESS

CONSIDERATION OF A REVISED GENERAL FUND BALANCE POLICY IN CONFORMANCE WITH PROVISIONS OF THE GOVERNMENTAL ACCOUNTING STANDARDS BOARD – STATEMENT NO. 54

Assistant City Manager Smith explained that the Governmental Accounting Standards Board (GASB) is the official source of generally accepted accounting principles for state and local governments. Periodically, they issue guidelines, known as statements, intended to bring greater clarity to governmental accounting.

In March 2009, GASB 54 was issued regarding fund balances. It eliminates the three previous fund balance classifications: restricted, designated and undesignated, and replaced them with five classifications. They are: Nonspendable (inventory); Restricted (restricted by law; special revenue funds); Committed, by formal action for only specified purposes; Assigned, used for specific purpose. GASB 54 requires that capital fund balances previously shown as undesignated, must be shown as "assigned." The fifth classification is Unassigned – available and spendable relevant only to the general fund.

In addition to the five classifications, Assistant City Manager Smith stated that GASB 54 requires additional disclosure in the notes to financial statements regarding fund balance policies or targeted balances. The City has 10 Special Revenue funds and 2 Capital Project funds; no Council action is required related to these funds because provisions for the fund balances are dictated by GASB 54.

**CITY COUNCIL
MAY 10, 2011**

For June 30, 2011, all special revenue funds (e.g. gas, transit, and fire taxes) will be shown on the financial statement as Restricted; capital funds (general, sewer) will be shown as Assigned.

Council has discretion with respect to how the general fund balance is shown. GASB 54 recognizes that a general fund balance that incorporates provisions for emergencies, such as budget stabilization or rainy day funds, is important information for financial statement readers.

In 2001, Council established a target for our general fund balance equal to 50% of the next year's total operating budget, because we faced potential loss of vehicle license fee revenue threatened by state budget actions. Funds in excess of that target balance are transferred to the capital fund or used in accordance with other Council direction.

Since the general fund balance is intended as a hedge against economic uncertainties, Assistant City Manager Smith said it seems prudent to designate a portion of that balance as "committed" as opposed to showing it all as "undesignated." Last year, the total general fund balance of \$8.4 million was "undesignated." Council could take no action and the general fund balance would continue to be shown as "undesignated." The other option is to commit a portion of the general fund balance for economic uncertainties. Our current policy doesn't provide enough specificity for our auditors to approve that commitment, thus by resolution, a revised general fund policy must be adopted. If Council decides to change the amount or use it for another purpose, the policy would simply be modified by adopting another resolution.

Assistant City Manager Smith summarized a poll of cities, which concluded that some have formally adopted policies to commit a portion of their fund balance, and others have decided to leave those fund balances as unassigned.

Assistant City Manager Smith concluded with the recommendation that Council commit a portion of the general balance for use as an emergency contingency and staff will prepare a revised general fund balance policy; a sample of which was provided for review. She said there is nothing that requires Council's action this evening, only if it is desired for this to be reflected for the June 30, 2011 financial statement. This would not preclude them from taking action at another time to commit a portion of the general fund balance.

Councilmember Humphrey asked when we have to comply. Assistant City Manager Smith responded that the financial statements for this fiscal year will conform to GASB 54. It is only if Council would like the general fund to be reflected differently than it has been, and wishes to commit a portion of those funds indicating that they're usable for an economic uncertainty.

Councilmember Humphrey asked if "unassigned funds" could be targeted by the state. Assistant City Manager Smith responded that these funds would be available and spendable, but didn't think that the state could take them. Some portion of residual balance would have to remain unassigned; the entire general fund balance wouldn't be committed. The sample policy reflected \$7.2 million, which is close to the 50% reserve based on next year's operating budget. There would still be a residual balance in the general fund left that would be reflected as unassigned. She confirmed that "committed" would include a definition of the specific purpose for those funds.

Assistant City Manager Smith explained an example of “assigned” funds would be the sidecar payment to PERS, which was a specific expenditure. If the fund balance policy is not adopted, that would not be reflected in the financial statement because the specific action has not been delegated.

Councilmember Humphrey asked what prompted this change. Assistant City Manager Smith explained it is to bring clarity within classifications, which can be confusing to readers. Some cities have moved monies out of the general fund into other funds, when it was not the intent to use those funds for other purposes. She confirmed with Councilmember Humphrey that accountability, tracking, identification and usage of funds was the general intent of the GASB changes.

Councilmember Perkins confirmed with Assistant City Manager Smith that past experience (lost property tax money from the state) prompted the \$500,000 target threshold for emergency contingency on the draft policy. Councilmember Perkins voiced her thanks for the clarity of the staff report.

Councilmember Goodhart confirmed with Assistant City Manager Smith that Council does not have to do anything regarding the general fund unless they specifically want to indicate to the public that we have a general fund policy, part of which commits a dollar value which specifically addresses a response to emergencies, or other loss of funds, to be shown in the financial statement. If this is not desired, the entire general fund will be unassigned. Disclosure in the notes of the financial statement would still occur regarding the Council policy of having a 50% balance equal to the next year’s operating budget.

Councilmember Humphrey liked the term undesignated better than unassigned; however, that option has been eliminated.

Mayor Pro Tem Bird confirmed with Assistant City Manager Smith that this does not change how we do business, we’re just complying with the change in the law.

Mayor Rea asked what the practical advantages or disadvantages would be if we took the recommended action this evening. Assistant City Manager Smith responded that if it’s Council desire to specifically commit an amount that is intended to be used only to respond to an emergency, disaster, or a loss of a major revenue source then that value should be shown. Leaving it unassigned, as it currently is, would indicate to that general reader that 50% of the next year’s operating budget is money that is available and spendable for whatever action the Council chooses to take.

Councilmember Goodhart stated in this era of transparency that it is significant that we identify for what those monies are intended –economic issues, disaster/emergency issues. Stating that’s what these funds are intended for is consistent with what they’ve done. He asked how it would work if they wanted to make changes, upon adopting these constraints, which was his concern.

Assistant City Manager Smith responded that options for the use of any monies that is in excess of the reserves target are presented to Council when they present the annual audit. Our general practice would be, as it is now, that the total general fund balance (including committed and unassigned funds) would be at least the 50% target number; anything over and above that would be brought back for separate discussion.

Mayor Pro Tem Bird stated his support of adopting the new policy.

**CITY COUNCIL
MAY 10, 2011**

Councilmember Perkins concurred, and agreed with Councilmember Goodhart's statement regarding this era of increased transparency. This policy states that those funds are set aside consciously as a reserve for emergency use or a decline in revenues; to meet that need this is an effective way of communicating to our residents and the public that this is the purpose of those funds. If a situation changed, they are able to make an adjustment relatively easily by bringing back an amendment to the policy. She said she appreciated that it makes our financial statements clearer and she supported approval.

Councilmember Humphrey concurred, and agreed with the other Councilmember's comments. She confirmed with Assistant City Manager Smith that the recommendation is for the \$7.2 million committed balance, the total general fund balance would still be the 50% target, and anything over and above that would be brought to Council after the conclusion of the audit for further determination.

Mayor Rea agreed that the change in definitions per [GASB] Statement 54 is the more accurate way to define what the Council policy has been in its desires and purpose for this money.

Councilmember Goodhart moved, seconded by Mayor Pro Tem Bird, and unanimously carried that staff prepare a revised general fund balance policy for adoption, which commits a portion of the general fund balance for economic uncertainties, in conformance with Governmental Accounting Standard Board's (GASB) Statement No. 54.

STAFF REPORTS

City Manager's Report

City Manager Hoefgen reported the prescription drug collection program held in cooperation with the DEA on April 30th was a great success and the City will look to offer the program again in the future. He added that there will be a drug collection program as part of the October Senior Health Fair. He also reported that the P.V. Marathon will be held this Saturday, May 14th, and concluded his comments by welcoming Executive Assistant/Deputy City Clerk Vickie Kroneberger to her first Council meeting in this capacity.

DEMANDS

It was moved by Councilmember Goodhart and seconded by Mayor Pro Tem Bird that the demands, as approved by a majority of the City Council, totaling \$201,131.25 be allowed and it was unanimously approved.

It was moved by Councilmember Goodhart and seconded by Mayor Pro Tem Bird that the demands, as approved by a majority of the City Council, No. 519343V, 519446 to 519513 totaling \$109,870.21 be allowed and it was unanimously approved.

**CITY COUNCIL
MAY 10, 2011**

MAYOR & CITY COUNCILMEMBERS' REPORTS

City Council scheduled interviews for Traffic Safety and Parklands Committees, and Planning Commission applicants for Tuesday, June 14th beginning at 4:00 PM.

Councilmember Perkins reported on the April 28 SBCCOG meeting and invited the public to attend the May 25th COG meeting 6PM at Peninsula Library where there will be an expert speaker on earthquake disaster recovery.

Councilmember Humphrey stated her representation of the City at the Malaga Cove Library Art Gallery and Garden dedication, which was held Sunday, May 1st.

ADJOURNMENT

There being no further business before Council the meeting was adjourned at 8:13 p.m. to Tuesday, May 24, 2011 at 7:30 p.m. in the City Council Chambers of City Hall.

RESPECTFULLY SUBMITTED,

**VICKIE KRONEBERGER,
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK**

APPROVED:

WILLIAM JOHN REA, MAYOR

**CITY COUNCIL
MAY 10, 2011**

5/24/11

RESOLUTION R11-09

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PALOS VERDES ESTATES, CALIFORNIA APPROVING A FUND BALANCE
POLICY FOR THE GENERAL FUND**

WHEREAS, the Governmental Accounting Standards Board (GASB) has issued its Statement No. 54 "Fund Balance Reporting and Governmental Fund Type Definitions" with the intent of improving financial reporting by providing fund balance categories that will be more easily understood; and

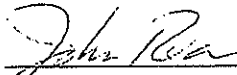
WHEREAS, the City Council of the City of Palos Verdes Estates has reviewed and consider a "Fund Balance Policy for the General Fund", attached hereto as Exhibit "A", which outlines the policy and procedures to accurately reflect and report the fund balance of the General Fund.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES, CALIFORNIA DOES RESOLVE AS FOLLOWS:

Section 1. The City Council hereby approves and adopts the "Fund Balance Policy for the General Fund" dated May 24, 2011.

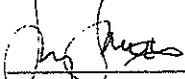
Section 2. The Clerk shall certify to the passage and adoption of Resolution R11-09 and enter into the book of original resolutions.

PASSED, APPROVED AND ADOPTED on this 24th day of May, 2011.



John Rea, Mayor

ATTEST:



Judy Smith, City Clerk

APPROVED AS TO FORM:



Christi Hogin, City Attorney

“EXHIBIT A” RESOLUTION R11-09

**CITY OF PALOS VERDES ESTATES
“FUND BALANCE POLICY FOR THE GENERAL FUND”
DATED: MAY 24, 2011**

Page 1 of 1

This fund balance policy establishes the procedures for reporting fund balance in the general fund financial statements. Certain commitments and assignments of fund balance will help ensure there are adequate general fund financial resources. This policy authorizes and directs the Assistant City Manager/Finance Director to prepare financial reports which accurately categorize fund balance in accordance with Governmental Accounting Standards Board Statement No. 54 and as further detailed below.

Committed Fund Balance

The City Council, as the highest level of decision-making authority, may commit fund balance for specific purposes. Commitments of fund balance for a fiscal year must be adopted by resolution prior to the end of the fiscal year. Amounts that have been committed by the City Council cannot be used for any other purpose, unless the City Council adopts a resolution to change or remove the constraint.

Emergency Contingency – The City’s general fund balance committed for emergency contingencies is established as \$7.2 million. The specific permitted uses of the committed fund balance are:

- Declaration of a state or federal state of emergency or declaration of a local emergency as provided in the Palos Verdes Estates Municipal Code Section 2.28.060;
- Loss of general fund revenue in the amount of \$500,000 or more, either through state action to divert or change general fund allocations, or local conditions affecting a major revenue source.

Assigned Fund Balance

The Assistant City Manager / Finance Director is provided the authority to assign general fund balance amounts to fulfill Council direction and in order to ensure accurate financial statement presentation.

Unassigned Fund Balance

As part of the presentation of the Comprehensive Annual Financial Report (CAFR), the Assistant City Manager / Finance Director shall report to the City Council on the total unassigned general fund balance in order that the City Council may evaluate and provide direction on possible alternate use of such unassigned funds, provided that the combined balance including all general fund balance categories equals approximately six (6) months of total operating funds.