



# MEMORANDUM

Agenda Item #: 3  
 Meeting Date: 1/28/14

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**THRU:** ANTON DAHLERBRUCH, CITY MANAGER *AD*

**FROM:** ALLAN RIGG, PLANNING AND PUBLIC WORKS DIRECTOR *AR*

**SUBJECT:** RESOLUTION R14-05 APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR THE PASEO DEL SOL TURNAROUND PROJECT

**DATE:** JANUARY 28, 2014

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## Background

Lower Paseo Del Sol has had a significant issue for many years as there is no location on the street for vehicles to turn around when the road terminates. The street ends abruptly at the beginning of a gated fire road that is heavily used by the public for hiking. Many vehicles currently use the driveway of the home at 2035 Paseo Del Sol, which is a significant inconvenience to the resident. Due to these concerns, a turnaround at the end of the street was designed in year 2002. It is technically called a “hammerhead” and was designed to be located a short distance, 40 feet, past the existing gate. The location was picked as the width of the road and the gentler slope of the hill above the roadway would result in lower walls and a lower project cost.

Construction bids for the project were received in May of 2002. The low bid at the time was for \$58,847 and was significantly more than the original construction budget. The City decided not to construct the project due to the high cost.

This issue was raised recently to the City’s Traffic Safety Committee during the review of parking restrictions on lower Paseo Del Sol. The Committee recommended that staff should pursue funding for the project.

In September of 2013, the City became aware of the opportunity to fund the project with a grant from the County’s 2013 Competitive Trails Grant Program. The City applied for the grant on September 11, 2013. On December 10, 2013 the City received a letter that the project was approved for a grant in the amount of \$75,000.

The County has now indicated they need a resolution approving the application for grant funds from the Los Angeles County Regional Park and Open Space District. Resolution R14-05 has been prepared for the Council’s review and approval.

The grant is expected to be approved by the County in February. Subsequently the bid package could be issued at the end of February, an award for construction could be approved in early April, and construction could begin in late May or early June.

**Notification**

Public notice was provided by posting the agenda in the typical locations per City policy. The property owner at the end of Paseo Del Sol most directly affected by this project has also been informed.

**Fiscal Analysis**

Staff prepared the request for the grant based on the past bids for the work plus an inflation factor. Thus, there should be sufficient funding for the project from the grant.

**Alternatives Available to the City Council**

1. Receive the staff presentation and adopt Resolution R14-05, approving the application for grant funds from the Los Angeles County Regional Park and Open Space District for the Paseo Del Sol Turnaround project.
2. Receive the staff presentation and adopt Resolution R14-05, approving the application for grant funds from the Los Angeles County Regional Park and Open Space District for the Paseo Del Sol Turnaround project, with modifications.
3. Decline to act.

**Staff Recommendation**

Staff recommends the City Council adopt Resolution R14-05, approving the application for grant funds from the Los Angeles County Regional Park and Open Space District for the Paseo Del Sol Turnaround project.

**Attachments**

- A. Resolution R14-05
- B. Grant Announcement

- C. Grant Application
- D. Letter from County regarding Grant Project Agreement

RESOLUTION R14-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT 2013 COMPETITIVE TRAILS GRANT PROGRAM FOR THE PASEO DEL SOL TURNAROUND PROJECT

WHEREAS, the people of the County of Los Angeles on November 3, 1992, and on November 5, 1996, enacted Los Angeles County Proposition A, Safe Neighborhood Parks, Gang Prevention, Tree-Planting, Senior and Youth Recreation, Beaches and Wildlife Protection (the Propositions), which, among other uses, provides funds to public agencies and nonprofit organizations in the County for the purposes of acquiring and/or developing facilities and open space for public recreation; and

WHEREAS, the Propositions also created the Los Angeles County Regional Park and Open Space District (the District) to administer said funds; and

WHEREAS, the District has set forth the necessary procedures governing applications for grant funds under the Propositions; and

WHEREAS, the District's procedures require the Applicant to certify, by resolution, the approval of the application(s) before submission of said application(s) to the District; and

WHEREAS, the application form contains assurances that the Applicant must comply with; and

WHEREAS, the Applicant certifies, through this resolution, that the application is approved for submission to the District; and

WHEREAS, the Applicant will enter into a Project Agreement with the District for the performance of the Project as described in the application;

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF PALOS VERDES ESTATES HEREBY:

1. Approves the filing of an application with the District for funds allocated per Proposition A for the above named Project; and
2. Certifies that said Applicant understands the assurances and certifications in the application form; and
3. Certifies that said Applicant understands its obligation to operate and maintain the property(s) in perpetuity; and

4. Certifies that said Applicant will sign and return, within 30 days, both copies of the project agreement sent by the District for authorizing signature; and
5. Authorizes the City Manager, or designee, as agent of the City of Palos Verdes Estates to conduct all negotiations, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests, and so forth, which may be necessary for the completion of the Project as described in the application.

PASSED, APPROVED AND ADOPTED on this 28<sup>th</sup> day of **January, 2014**.

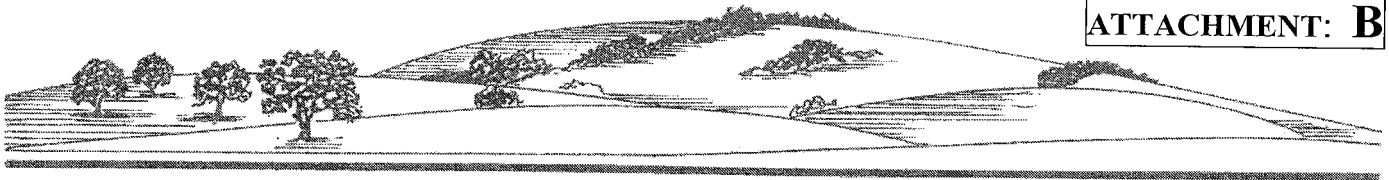
\_\_\_\_\_  
ELLEN PERKINS, MAYOR PRO TEMPORE

ATTEST:

\_\_\_\_\_  
VICKIE KRONEBERGER, DEPUTY CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
CHRISTI HOGIN, CITY ATTORNEY



# LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

June 12, 2013

## SUPERVISOR DON KNABE ANNOUNCES THE 2013 COMPETITIVE TRAILS GRANT PROGRAM

Supervisor Don Knabe announces the availability of \$2 million for a competitive trails grant program in the Fourth Supervisorial District. Projects may consist of acquisition, development, improvement and/or rehabilitation of real property for trails and public access. Priority will be given to public trails projects in cities and those that provide linkages to regional facilities and/or existing or planned regional trails.

Application materials are enclosed in this packet.

***Applications are due on or before September 16, 2013 by 5:00 p.m. at the offices of the Regional Park and Open Space District, 510 S. Vermont Ave., Los Angeles CA 90020.***

- **How much funding is available:** \$2,000,000  
Minimum Grant Amount: \$25,000; Maximum Grant Amount: \$300,000.
- **What types of projects are eligible:** Capital improvement projects within the Fourth Supervisorial District creating public park and recreational facilities such as bike paths, trails, and public access points to existing trails including amenities such as trail heads, parking lots, fencing and outdoor exercise equipment along urban trails.
- **Who is eligible:** Public agencies; conservancies; qualified nonprofit organizations in partnership with public agencies. This portion of Proposition A Excess Funds is available on a competitive basis.
- **What is required for the application process:** A completed application (attached or also available at the Open Space District's website: <http://openspacedistrict.lacounty.info>) and a resolution from the governing body of the applicant agency or nonprofit organization authorizing the application for funds.

- **When are applications due:** On or before September 16, 2013 by 5:00 p.m. at the offices of the Regional Park and Open Space District, 510 S. Vermont Ave., Los Angeles CA 90020.
- **Project Timeline:** Projects should be completed within three years of the date of execution of the grant agreement. Project performance period extensions beyond the three year limit would require approval from the Fourth Supervisorial District. Because of the competitive nature of this program, once a project has been selected for funding, the Regional Park and Open Space District will not approve any change in the project that substantially affects the use, scope, capacity or service area of the project as presented in the application.
- **For more information:** Please contact Misha Hughes, with the Regional Park and Open Space District at (213) 738-2119.

\* The Fourth Supervisorial District reserves the right to award less than \$2 million or none of the funds available, if in the opinion of the Regional Park and Open Space District, no suitable or insufficient number of applications are submitted.



CITY OF

# Palos Verdes Estates

ATTACHMENT: C

#3.

September 11, 2013

Los Angeles County Regional Park and Open Space District  
Attention: Misha Hughes  
510 S. Vermont Avenue  
Los Angeles, CA 90020

Re: 2013 Competitive Trails Grant Program

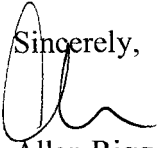
Dear Ms. Hughes,

Thank you for allowing our City to submit the attached application for the 2013 Competitive Trails Grant Program. Attached to this letter is our proposal form, additional information submittal, past construction bids, and a copy of a portion of the construction plan.

Please note that this project is "shovel ready" for the City to bid and build. It has been desired by the City for many years and we are excited to pursue it with your assistance.

If you have any questions, please call me at (310) 378-0383.

Sincerely,

  
Allan Rigg, AICP, PE  
Director of Planning and Public Works

cc: Anton Dahlerbruch, City Manager



**SUPERVISOR DON KNABE  
2013 COMPETITIVE TRAILS GRANT PROGRAM**

**LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT  
GRANT PROPOSAL FORM**

**I. APPLICANT**

- A. Name of Agency/Organization: City of Palos Verdes Estates
- B. Name and Title of Contact Person: Allan Rigg, Director of Public Works
- C. Work Address: Street, City, Zip Code 340 Palos Verdes Drive West, Palos Verdes Estates,  
CA, 90274
- D. Telephone (incl. Area Code): 310-378-0383
- E. E-mail Address: allanrigg@caaprofessionals.com

**A resolution adopted by governing body of the applicant for this grant must be attached.**

**II. PROJECT**

- A. Name of Project: Paseo Del Sol Turnaround
- B. Address (or location) of Project: 2035 Paseo Del Sol
- C. Brief description of the physical improvements included in this Project: Construction of walls and asphalt to create a  
turnaround for vehicles at the beginning of a fire road often used for hiking/biking.
- D. Service Area of Project: Regional
- E. Users/Beneficiaries of Project: Hikers, Fire Department personnel, public at large
- F. Permission to perform this Project: (If the property to be improved is not owned by the applicant, evidence that the owner will permit the applicant to perform the project, and operate and maintain the improvements, must be attached). Project is within public right of way and City fee-owned open space.
- G. Any materials which indicate cooperation with other agencies or nonprofit organizations, regarding development, maintenance, or operation relating to the project. N/A
- H. Nonprofit applicant partners must demonstrate compliance with California's 2004 Nonprofit Integrity Act, Senate Bill 1262. N/A

THE 2013 COMPETITIVE GRANT PROGRAM  
PROPOSAL FORM

Page 2

III. FINANCIAL

- A. Grant Amount Requested: \$75,000
- B. Estimate of Total Project Cost: \$75,000
- C. Attach detailed estimate of project costs (not more than one page). See attached.
- D. Attach a description of the other funding sources, amount from each source, and evidence of commitment by those sources. None.

IV. TIMELINE

- 1. Assuming availability of this grant by January 1, 2014, please provide estimated dates for the following project milestones:
  - a. Approval of plans and specifications Complete
  - b. Award construction contract April 2014
  - c. Complete construction August 2014
  - d. Project available for public use August 2014
- 2. If project includes property acquisition, provide estimated date of acquisition: N/A

V. NARRATIVE

Attach a concise description of the development of the project, of the importance or value of this project, how the project will be maintained and operated, and possible repercussions if the project is not funded. See attached.

VI. EMPLOYMENT OF AT-RISK YOUTH

Identify how these grant funds will be used, to the maximum extent feasible, to employ at-risk youth in performance of the proposed project. The applicant will be required, at a minimum, to employ the number of youth for the number of hours described in the application.

VII. EXPERIENCE

- 1. Attach a description of the public agency's and/or nonprofit organization's previous experience in developing similar projects. See attached.
- 2. If the project is to be maintained or operated by a public agency or nonprofit organization, attach a description of that organization's previous experience in such maintenance or operation. See attached.

**THIS PROPOSAL FORM AND ATTACHMENTS MUST BE DELIVERED TO THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT OFFICE AT 510 S. VERMONT AVENUE, LOS ANGELES, CA 90020, BEFORE THE DEADLINE OR THE APPLICATION WILL NOT BE ACCEPTED.**

***To have access to this form electronically, please contact E-mail Address:  
mhughes@parks.lacounty.gov***

**SUPERVISOR DON KNABE  
2013 COMPETITIVE TRAILS GRANT PROGRAM**

LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT  
GRANT ADDITIONAL INFORMATION

III.C. FINANCIAL COST ESTIMATE

The project was designed and put out to bid in 2002 and the low bid came in at \$58,847. Our current proposed cost estimate has been arrived at by escalating the previous bid at a rate of 2.5% per year since the previous bid.

V. NARRATIVE

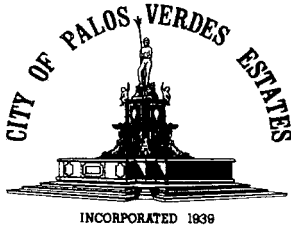
Lower Paseo Del Sol has had a significant issue for many years as there is no location on the street for vehicles to turn around. The street ends abruptly at the beginning of a gated fire road/trail that is heavily used by the public for hiking. Many vehicles currently use the driveway of the home at 2035 Paseo Del Sol, which is a significant inconvenience to the resident. Due to these concerns, a turnaround at the end of the street was designed in year 2002. It is technically called a "hammerhead" and was designed to be located a short distance, 40 feet, past the existing gate. The location was picked as the width of the road and the gentler slope of the hill above the roadway would result in lower walls and a lower project cost. This issue was again raised recently to the City's Traffic Safety Committee. The Committee recommended to the City Council that staff should pursue funding for the project.

VI. EMPLOYMENT OF AT-RISK YOUTH

At-risk youth will be employed in the initial clear and grubbing portion of the project. It is estimated that 80 hours of time will be spent in this task.

VII. EXPERIENCE

1. The City has extensive experience in managing the design and construction of public works projects such as this. Recent projects include a \$600,000 retaining wall, a \$1,400,000 sewage pump station renovation, and a \$700,000 street resurfacing project.
2. The maintenance of the project will consist of renovating the asphalt as-needed. The City has an annual asphalt program for which this project will be maintained under.



# MEMORANDUM

CALIFORNIA  
TO:

ALLAN RIGG, PUBLIC WORKS DIRECTOR

FROM: WENDY FORCE, ASSISTANT CITY ENGINEER

SUBJECT: PASEO DEL SOL FIRE ROAD TURNAROUND

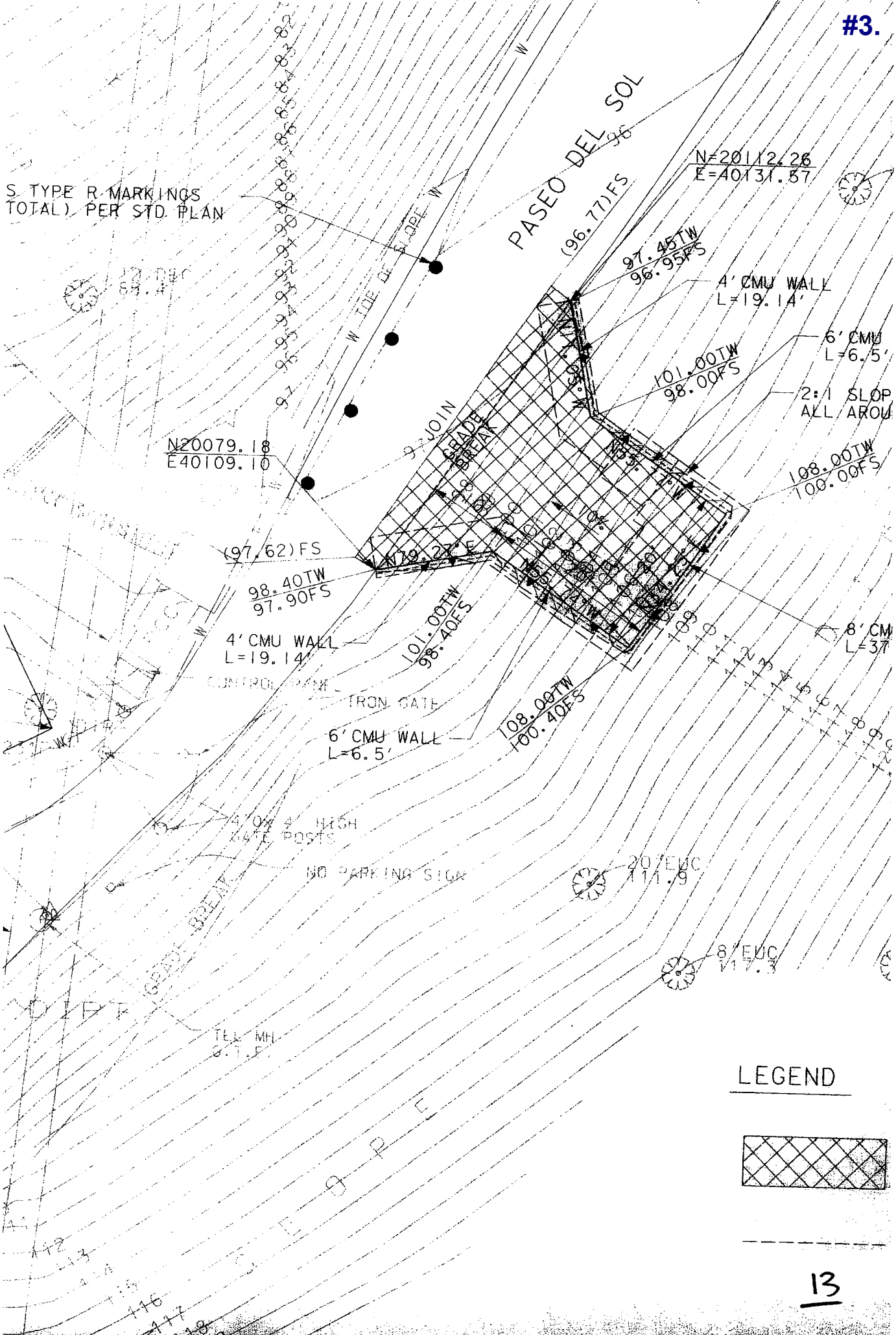
DATE: MAY 16, 2002

As you know, bids were received for the construction of the turnaround on the Paseo Del Sol Fire Road. The cost estimate prepared by the engineer, JMC<sup>2</sup>, was \$27,071 and the funds remaining after the completion of the design are \$26,761.36. The bids received ranged from \$58,847 to \$108,122. For discussion purposes, the two bids that exceeded \$100,000 have been eliminated as they are not considered to be even near a realistic range. A summary of the remaining bids is shown below:

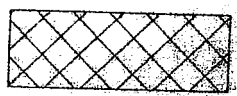
ITEM	QTY	UNIT	Lee Construction		Excel Paving Co.		Ryco Construction		Simich Construction	
			UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
Site Clear & Grub	818	SF	\$5.00	\$4,090.00	\$4.00	\$3,272.00	\$3.00	\$2,454.00	\$2.00	\$1,636.00
Rough Grade	145	CY	\$15.00	\$2,175.00	\$30.00	\$4,350.00	\$80.00	\$11,600.00	\$84.32	\$12,226.40
Export Dirt	117	CY	\$50.00	\$5,850.00	\$20.00	\$2,340.00	\$40.00	\$4,680.00	\$84.32	\$9,865.44
Finish Grading	818	SF	\$2.00	\$1,636.00	\$4.00	\$3,272.00	\$3.00	\$2,454.00	\$4.00	\$3,272.00
4" AC on 6" Base	820	SF	\$10.00	\$8,200.00	\$10.00	\$8,200.00	\$9.00	\$7,380.00	\$4.49	\$3,681.80
Seal Coat	818	SF	\$2.00	\$1,636.00	\$2.00	\$1,636.00	\$1.00	\$818.00	\$1.00	\$818.00
CMU Retaining Wall	740	SF	\$40.00	\$29,600.00	\$40.00	\$29,600.00	\$46.00	\$34,040.00	\$49.38	\$36,541.20
Concrete Gutter	92	LF	\$25.00	\$2,300.00	\$45.00	\$4,140.00	\$20.00	\$1,840.00	\$30.00	\$2,760.00
Pipe Gate	1	Lump	\$2,760.00	\$2,760.00	\$2,000.00	\$2,000.00	\$4,500.00	\$4,500.00	\$7,000.00	\$7,000.00
Markers	4	EA	\$150.00	\$600.00	\$100.00	\$400.00	\$100.00	\$400.00	\$500.00	\$2,000.00
TOTAL PROJECT COST				\$58,847.00		\$59,210.00		\$70,166.00		\$79,800.84

I had the opportunity to review these numbers with John Cruikshank. He feels that the numbers are very high and indicate that the bidders misunderstood the plans and/or specifications. He would like to see us make some revisions and rebid the project. Also, we could take some items out of the project. This could include the seal coat of the asphalt, the pipe gate, and the markers. The asphalt would be fine without the seal coat, but the pipe gate and markers should be put in. Possibly we could have the City crews do this work and charge it to another account. These are rather small items, but we could reduce the bids by approximately \$5000. Or, if the Council feels this project is important enough, we could award with the bids we have and ask for a budget adjustment. Please let me know how to proceed.

S. TYPE R MARKINGS  
TOTAL) PER STD. PLAN



LEGEND





ATTACHMENT: D



LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT

December 10, 2013

Mr. Allan Rigg
Director of Public Works
City of Palos Verdes Estates
340 Palos Verdes Drive West
Palos Verdes Estates, CA 90274

Dear Mr. Rigg:

Congratulations! Los Angeles County 4th District Supervisor Don Knabe has selected your "Paseo Del Sol Turnaround" project proposal for funding, in the amount of \$75,000.00, as part of the 2013 Competitive Trails Grant Program.

Soon, you will be contacted by the Program Manager Misha Hughes of the Regional Park and Open Space District to begin processing a Grant Project Agreement (Agreement). Please note that only those costs incurred on or after formal approval of the grant allocation and award by the entire Board of Supervisors, anticipated sometime in the coming months, will be eligible for reimbursement. In addition, funds will only become available for reimbursement against eligible project costs when the Agreement is executed.

We look forward to the successful completion of your project. To discuss, please contact Misha Hughes at mhughes@parks.lacounty.gov or at (213) 738-2119.

Sincerely,

[Handwritten signature]

Russ Guiney
Director

RG:JB:WRO:mh